



City of Smithville, Missouri

Board of Aldermen - Work Session Agenda

August 16, 2022

5:30 p.m. – City Hall Council Chambers and Via Videoconference

Anyone who wishes to view the meeting may do so in real time as it will be streamed live on the City's FaceBook page through FaceBook Live.


For Public Comment via Zoom, please email your request to the City Clerk at ldrummond@smithvillemo.org prior to the meeting to be sent the meeting Zoom link.

1. Call to Order
2. Discussion of Utility Billing Disconnect Update
3. Discussion of FY22 9-Month Budget Update
4. Discussion of FY23 Operating Budget
5. Adjourn

Join Zoom Meeting
<https://us02web.zoom.us/j/81558053446>

Meeting ID: 815 5805 3446
Passcode: 181947



	<div>STAFF REPORT</div>
Date:	August 16, 2022
Prepared By:	Stephen Larson, Finance Director
Subject:	Follow Up - Utility Disconnection Policy
Staff Report:	Finance Department (In Conjunction with Utilities)

Utility Disconnection Follow Up

On June 7, 2022, the Finance and Administration Department brought recommended utility disconnection policy changes forward to the Board of Aldermen for review, input, and feedback. This discussion served as a follow-up in providing a staff recommendation for changing the utility disconnection policy. Public comment on disconnection policy was initially heard during the February 15, 2022 by the Board during the Regular Session. Since this date, staff has been conducting disconnection research and working on disconnection policy revisions and edits for consideration by the Board.

Disconnection Timeline - Discussion

During the June 7 meeting, the Board provided feedback for the utility disconnection timeline. Below is a *reminder of the current utility billing and disconnection timeline*:

Utility Bill is Produced (Emails or Mailed)	1st of Month. Bills may take 3-5 days or longer to reach customer via USPS
ACH Auto-Debit for Bills	12th : ACH Accounts Provided to Bank, 15th : Drafting of Accounts Completed
Utility Bill Payment Due	1 st Business Day Following the 16th
Late Fees (10% of Total Account Balance) Applied	1 st Business Day Following the 21st
Final Calls for Bill Payment	1 st Business Day Prior to Shutoff/Disconnect
Disconnections for Accounts	1 st Business Day Following the 26th (Unless This Falls on a Friday or Before a City Hall Holiday Closure)

This current timetable means when the utility customer receives their bill, *they have 15-25 days* from first reception of the bill (depending on whether it is mailed or emailed) to pay the bill until disconnection will occur for accounts over \$75.00. The speed of USPS mail delivery by plays a significant role in timely reception of the utility bill.

During discussion about extending the payment timeline, Board members brought forward a recommendation to move the disconnect date to the 1st business day following the 16th of the month following the billing cycle which produced the balance.

This recommendation would provide a customer with approximately **20 to 21** additional days (compared to the current policy) to make payment before disconnection would occur. However, in thinking about this recommendation, Finance and Administration staff believe selecting the 1st business day after the 16th as a disconnect date is *likely to cause some confusion* for utility customers since current bill due dates fall on the 1st business day following the 16th of the month.

Therefore, staff would like the Board to look at exploring alternative disconnection dates with the goal of still extending the disconnect date. Staff recommend discussing the 1st business day after the 19th, which falls after the current bill due date, as a possible disconnection date. The entire purpose is to avoid confusion between disconnection for *non-payment of the previous cycle bill* and the *due date for the current bill*. In addition, Finance staff are processing hundreds of utility bill payments (including checks in the “drop box” and credit card payments over the phone) on the 16th, 17th, 18th of each month for the current billing cycle. Moving utility disconnections away from these very busy workload dates would be optimal so staff can provide adequate customer service.

Possible Revised Timeline (For Board Discussion)

Utility Bill is Produced (Emails or Mailed)	1st of Month. Bills may take 3-5 days or longer to reach customer via USPS
ACH Auto-Debit for Bills	12th : ACH Accounts Provided to Bank, 15th : Drafting of Accounts Completed
Utility Bill Payment Due	1 st Business Day Following the 16th
Late Fees (10% of Total Account Balance) Applied	1 st Business Day Following the 21st
Final Calls for Bill Payment	1 st Business Day Prior to Shutoff/Disconnect

Disconnections for Accounts	1 st Business Day Following the 19 th of the following cycle (Unless This Falls on a Friday or Before a City Hall Holiday Closure)
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In addition, staff would recommend removing/abandoning the “Second Shutoff” process. Under the current timeline, utility customers can request an arrangement/extension for an additional 7 days to pay the utility bill. Customers who still have not paid their bill after the 7 days are subject to “second shutoff”. Under this new proposed disconnection timeline, the utility customer would be given even more time than *what the current 7-day extension allows*. Therefore, there is not a need for a second shutoff process.

“Tiered/Scaled” Reconnection Charges – Staff Recommendation

Since the Work Session held on June 7, Finance staff presented a “tiered/scaled” disconnection charge to the Board of consideration.

Since staff presented this option, staff have consulted Tyler Technologies customer support, which services ERP Pro 9 (formerly INCODE 9), the City’s ERP tool housing utility billing and utility accounts. During this Q&A session with customer support, staff learned that INCODE 9 was not able to support a “reset or clean slate” feature. The idea of such a feature was to charge an increasing reconnection fee according to the number of times a customer was disconnect and reset the disconnection tally every few years. Unfortunately, the INCODE utility billing system does not have the capability to track the number of disconnections specified time frame and reset accumulated disconnections. A tally system would have to be tracked manually (likely through Excel) which Finance and Administrative staff have deemed to be burdensome and inefficient.

Utility Disconnection Threshold – Staff Recommendation

At the June 7, 2022 Work Session, the Board of Aldermen also provided guidance and direction on the disconnect threshold (the utility account balance which must be reached in terms of a past due balance to warrant disconnection of service). The current utility disconnection threshold stands at \$75.00 (meaning customers can always carry a balance of \$74.99 or less and avoid disconnection of service).

Staff brought information forward regarding the average utility bill based upon average consumption levels for Smithville residents (which is now about *\$110 per month* for water, wastewater, and trash services inside city limits). The Board of Aldermen held discussion about raising the threshold to \$110, since that was the current average. The consensus

was to increase the disconnection threshold from \$75.00 to \$100.00 since the average bill was \$100 and the payment timeline was being extended generously.

Reconnection Charge – Staff Recommendation

Staff is also recommending retaining the “reconnection” charge at \$50.00. Staff conducted research on what other Cities charge for reconnection of services. Many Cities charge either \$25.00 or \$50.00 for a reconnection charge. Given the hourly rate of utility staff and the time estimate to perform a reconnection, staff continue to recommend a \$50.00 reconnection charge. Therefore, staff is not recommending any changes to the reconnection charge amount in the Schedule of Fees.


Reconnection Charge Exceptions – Staff Recommendation

On June 7, 2022, the Board also provided consensus on establishing specific exceptions to charging a \$50.00 reconnection fee for reconnecting utility service. Based upon this consensus, staff is continuing to recommend the following exceptions for charging a \$50.00 reconnection fee, which are as follows:

- **Deceased or Incapacitated Utility Customer:** Staff recommends an exception to the reconnection fee in the unfortunate/tragic event of a deceased or incapacitated utility account holder. In providing for this exception, the policy manual would outline a requirement for the City to receive a copy of the death certificate or records of incapacitation of the utility customer (account holder) in to waive the reconnection fee upon disconnect.
- **Financial Assistance for Utility Customer:** Staff is recommending an exception to disconnection of service in the case of having a utility customer applying for and receiving financial assistance. Some agencies which are providing financial assistance have delays in providing payment. To prevent disconnection of service for the customer, the City would require a promissory note or pledge which guarantees the reception of funds for the customer.
- **"Pending" Leak Adjustment for Utility Customer:** Staff is recommending an exception to disconnection of service in the case that staff has acknowledged a utility customer working with the City to determine or fix a leak. In the case of a leak, the customer has likely incurred a significantly higher utility bill due to increased usage from the leak. To accommodate this large bill and provide time for the approval of a leak adjustment by the Board of Aldermen, staff is proposing an exception to disconnection for such a customer. In addition, these customers

will typically select the option of a utility contract which makes repayment of the utility bill more affordable.

Staff looks forward to discussing changes to the utility disconnection and reconnection process with the Board. Proposed changes by the Board would be implemented with the new FY2023 Budget on November 1, 2022.



FY2022 Budget 9 Month Update

August 16, 2022

8/16/2022

FY2022 Budget Comments



- FY2022 budget figures include budget amendments approved by the Board:
 - **Budget Amendment #1 – Cleaning Reinforced Concrete Box**
 - **Budget Amendment #2 – Increase Project, Personnel, & Revenue Budgets**
 - ❖ **Aerobic Digester Construction**
 - ❖ **Streetscape Phase III – Bridge Street Engineering**
 - ❖ **Classification and Compensation Implementation**
 - ❖ **Traffic Impact Revenue – Future Stoplight on Highway 169**
 - **Budget Amendment #3 – Establishing CID Fund**
- Expenditures include **19** of the **26** fiscal year payrolls. **73%** of wage related expenses have been paid through **19** payrolls.

General Fund Review



Heritage Park Ballfield on a Sunny Afternoon

General Fund	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% of Budget Received
Revenues	\$4,918,620	\$5,221,716	\$4,171,714	84.81%

- Overall General Fund revenue projections are bolstered by the performance of Property Tax and Use Tax.

General Fund	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% of Budget Expended
Expenditures	\$5,905,850	\$5,784,140	\$4,364,577	73.90%

- Campground Electrical Upgrade – Phase II and III (**\$75,000 - Completed**)
- GIS Survey & Mapping (**\$100,000 – Nearly Complete**)
- Complete Transportation Master Plan (**\$60,000 - Completed**)
- Complete Downtown Streetscape Phase II (**\$105,000 - Completed**)

Property Tax Revenue

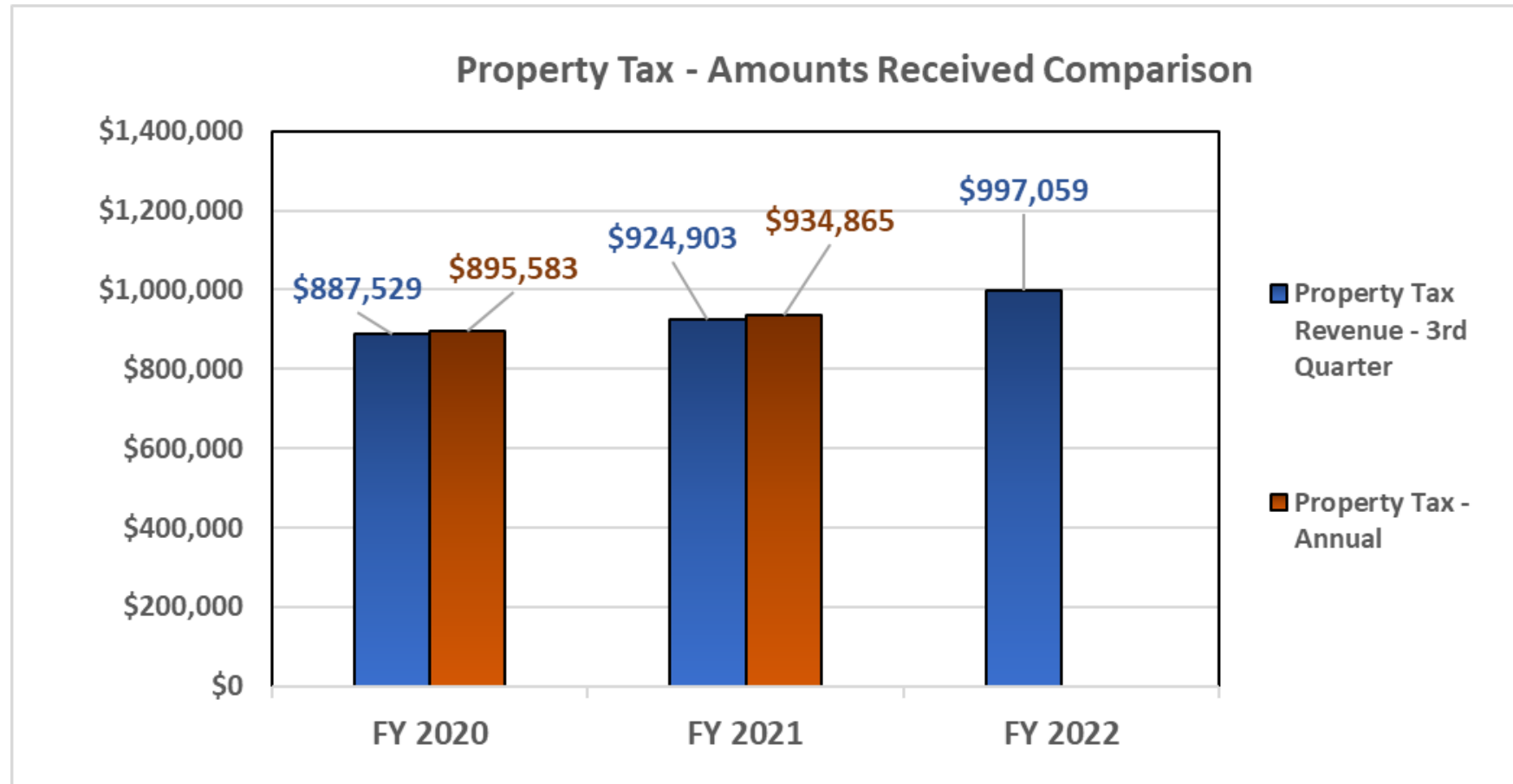


*Property Tax revenue comprises **20%** of General Fund revenues and helps to fund core services and amenities in the City*

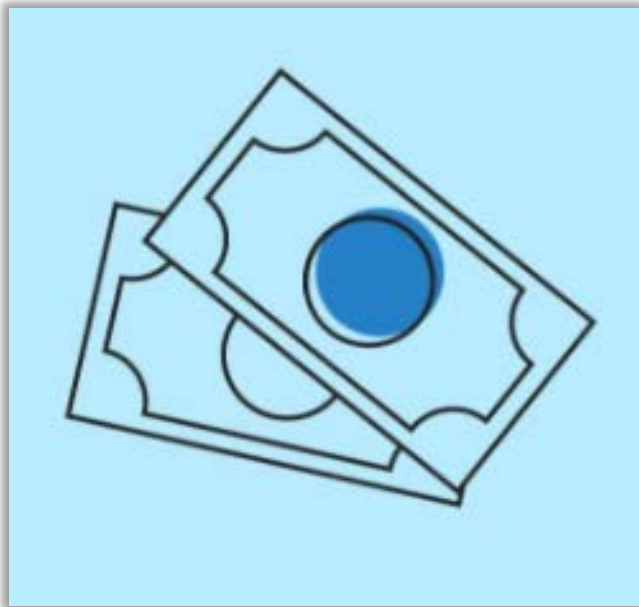
General Fund	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% of Budget Received
Property Tax Revenues	\$935,099	\$1,001,450	\$997,059	106.63%

- The City receives a large Property Tax disbursement in January 2022.
- The City, on average in the past 3 years, receives **98.9%** of property tax revenue by the 3rd quarter of the fiscal year.
- For the last 4 years, the City has seen an average annual increase in property tax revenues of about **4.6%**.

Property Tax Revenue - 3 Year Trend History



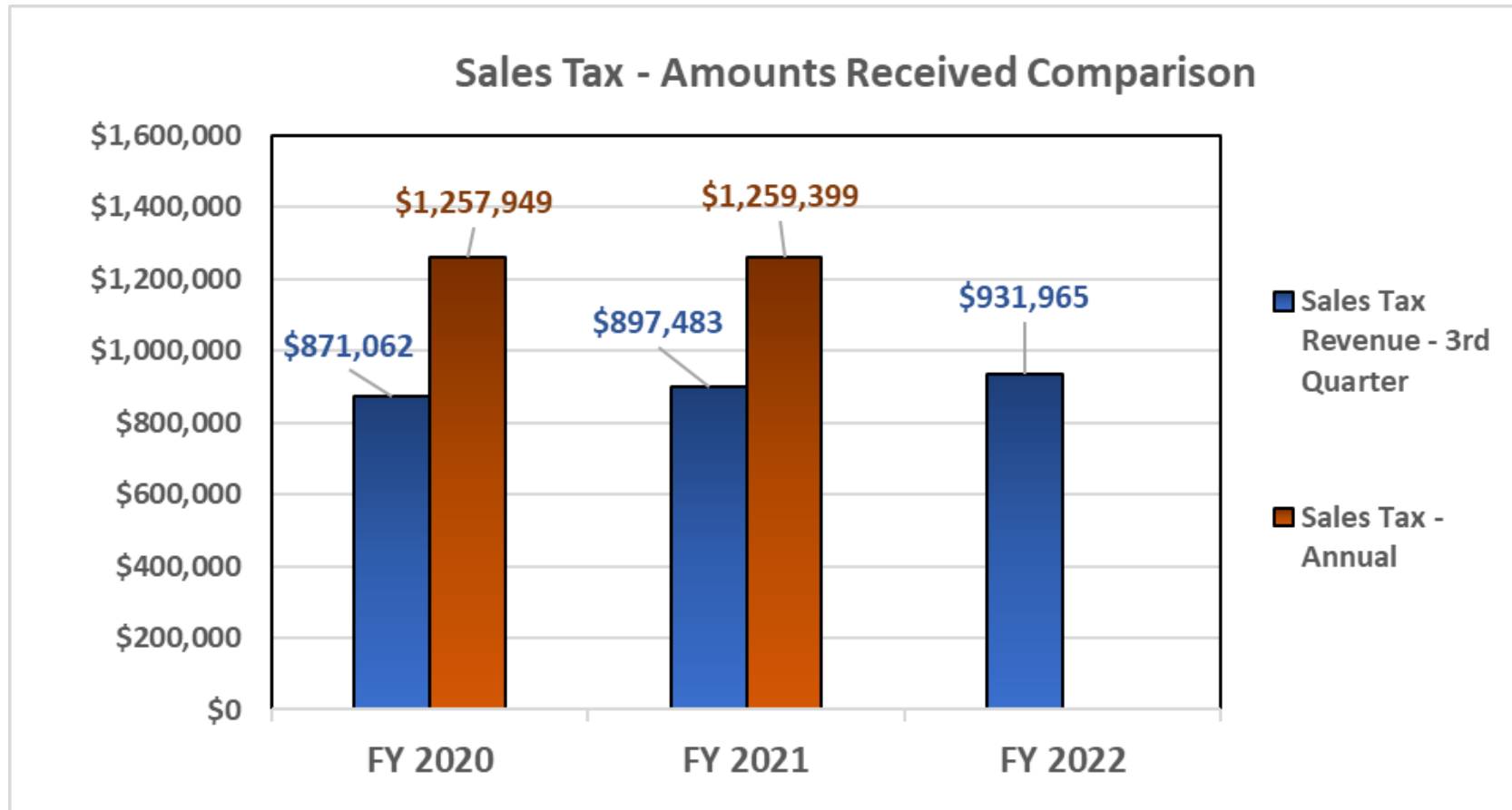
1% City Sales Tax Revenue



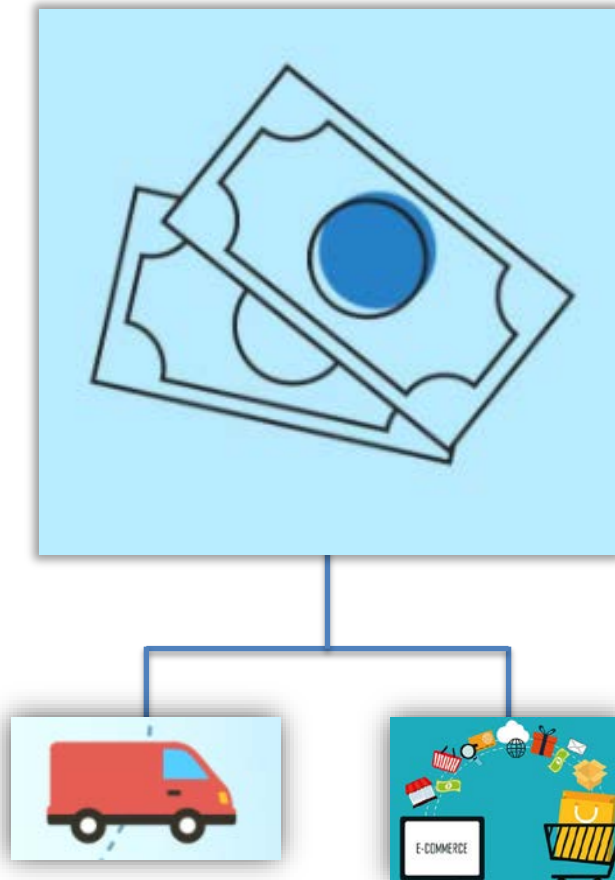
General Fund	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% of Budget Received
Sales Tax Revenues	\$1,233,381	\$1,268,250	\$931,965	75.56%

- The City, on average in the past 3 years, receives **70.9%** of sales tax annual revenue by the 3rd quarter of the fiscal year.
- This data reflects the transfer of TIF EATs from the General Fund to the Special Allocation Fund.

1% City Sales Tax Revenue - 3 Year Trend History



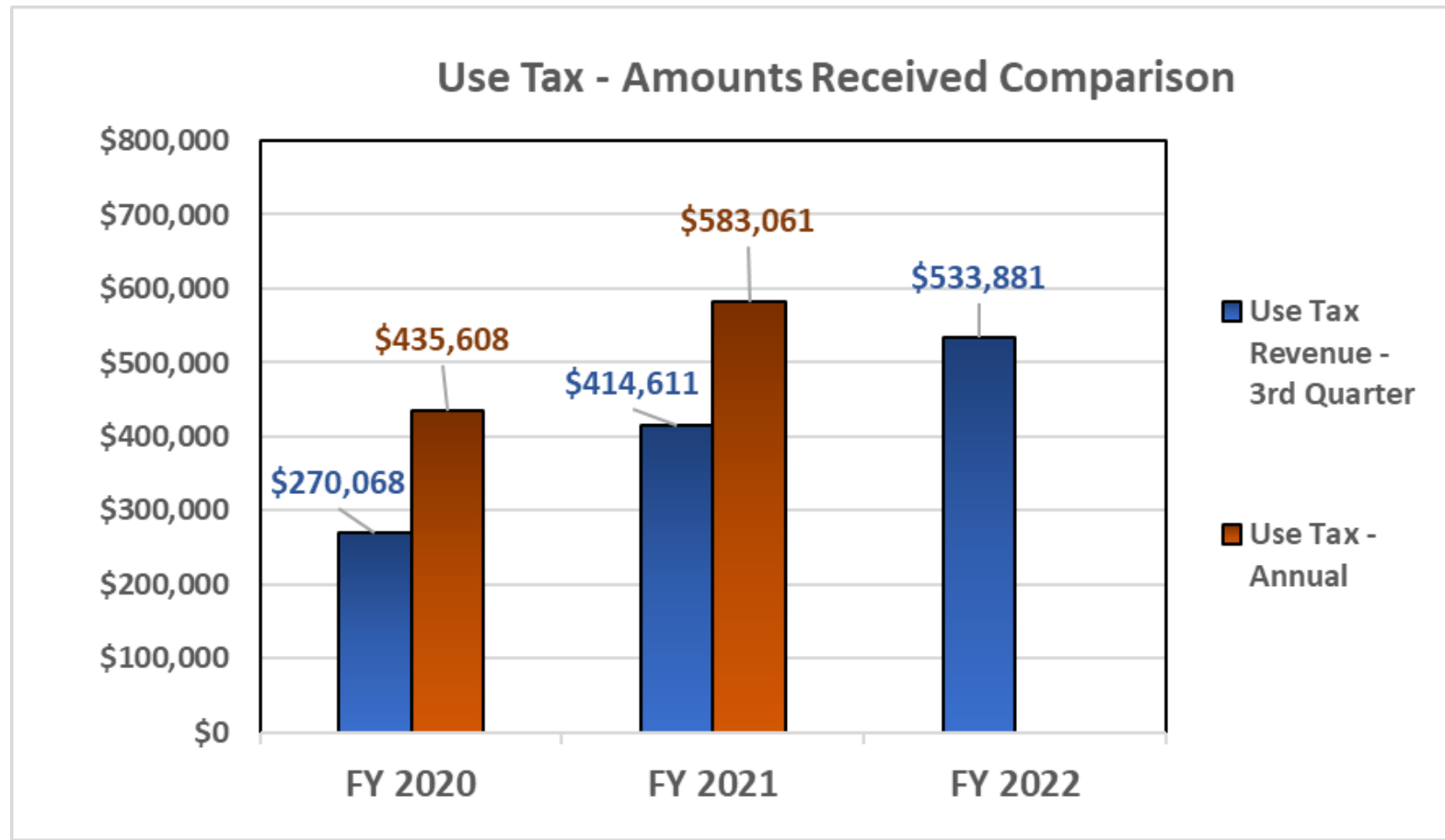
Use Tax Revenue



General Fund	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% of Budget Received
Use Tax Revenues	\$563,720	\$639,250	\$533,881	94.71%

- The City, on average in the past 3 years, receives **70.4%** of use tax annual revenue by the 3rd quarter of the fiscal year.
- Use Tax receipts have *continued to accelerate* in FY2022 as online purchasers charge sales tax and consumers purchase more and more goods online.

Use Tax Revenue - 3 Year Trend History



General Fund – Bottom Line

	Actual FY2021		Budgeted FY2022		Projected FY2022	
Beginning Fund Balance	\$	3,558,070	\$	3,456,205	\$	3,736,229
Total Revenues	\$	5,448,319	\$	4,918,620	\$	5,221,716
Total Expenses	\$	5,270,160	\$	5,905,850	\$	5,784,140
Net Change in Fund Balance	\$	178,159	\$	(987,230)	\$	(562,424)
Ending Fund Balance	\$	3,736,229	\$	2,468,975	\$	3,173,805

FY2021 Ending Balance: **Page 45** of FY2021 Financial Statements

Capital Improvement Sales Tax Fund



*Final Pay Application for Streetscape Phase II Construction
Processed in July 2022*

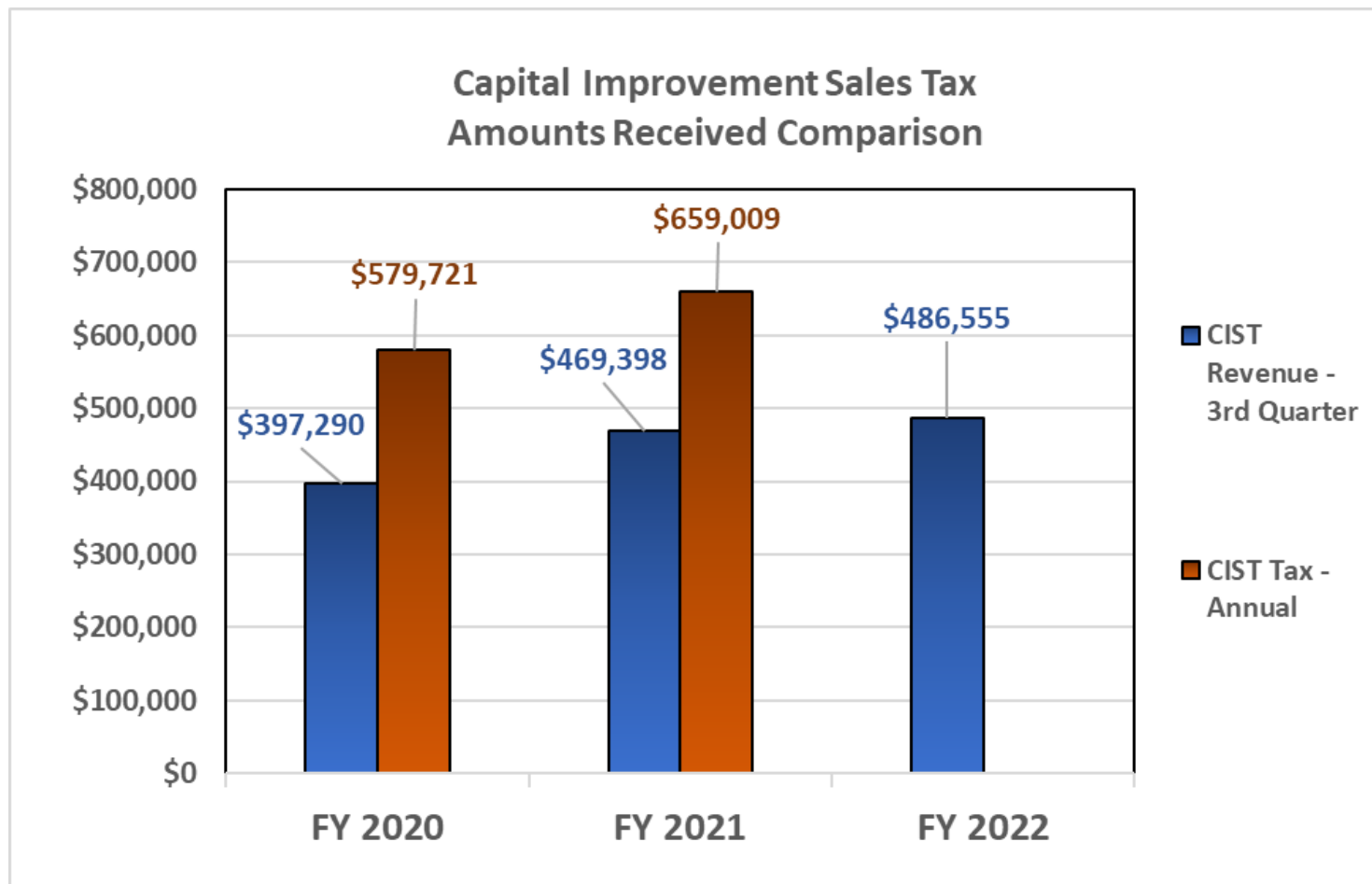
Capital Improvement Sales Tax	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% of Budget Received
Revenues	\$627,555	\$653,250	\$486,554	77.53%

- The City, on average in the past year 3 years, receives **70.4%** of capital improvement sales tax annual revenue by the 3rd quarter of the fiscal year.
- Capital Improvement Sales Tax is not subject to TIF EATS collections.

Capital Improvement Sales Tax	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% of Budget Expended
Expenditures	\$660,550	\$645,824	\$501,296	75.89%

- Streetscape **Phase III** (Bridge Street) Engineering (**\$182,000 – In Progress**)
- Transfer to Capital Projects Fund for Streetscape Phase II (**\$127,000 - Completed**)
- Transfer to Debt Service Fund (**\$351,550 - Completed**)

Capital Improvement Sales Tax Revenue - 3 Year Trend History



Debt Service Fund



General Obligation Debt utilized to fund Main Street Trail

Debt Service	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% of Budget Received
Revenues	\$351,550	\$351,550	\$351,550	100.00%

- The budgeted transfer of **\$351,550** from the Capital Improvement Sales Tax Fund to support Debt Service payments has occurred.

Debt Service	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% of Budget Expended
Expenditures	\$339,213	\$339,213	\$339,213	100.00%

- General Obligation debt payments (for Series 2018 and Series 2019 issuances) have been received.

Transportation Sales Tax Fund



Hospital Drive – Mill and Overlay



Tillman Road – Mill and Overlay

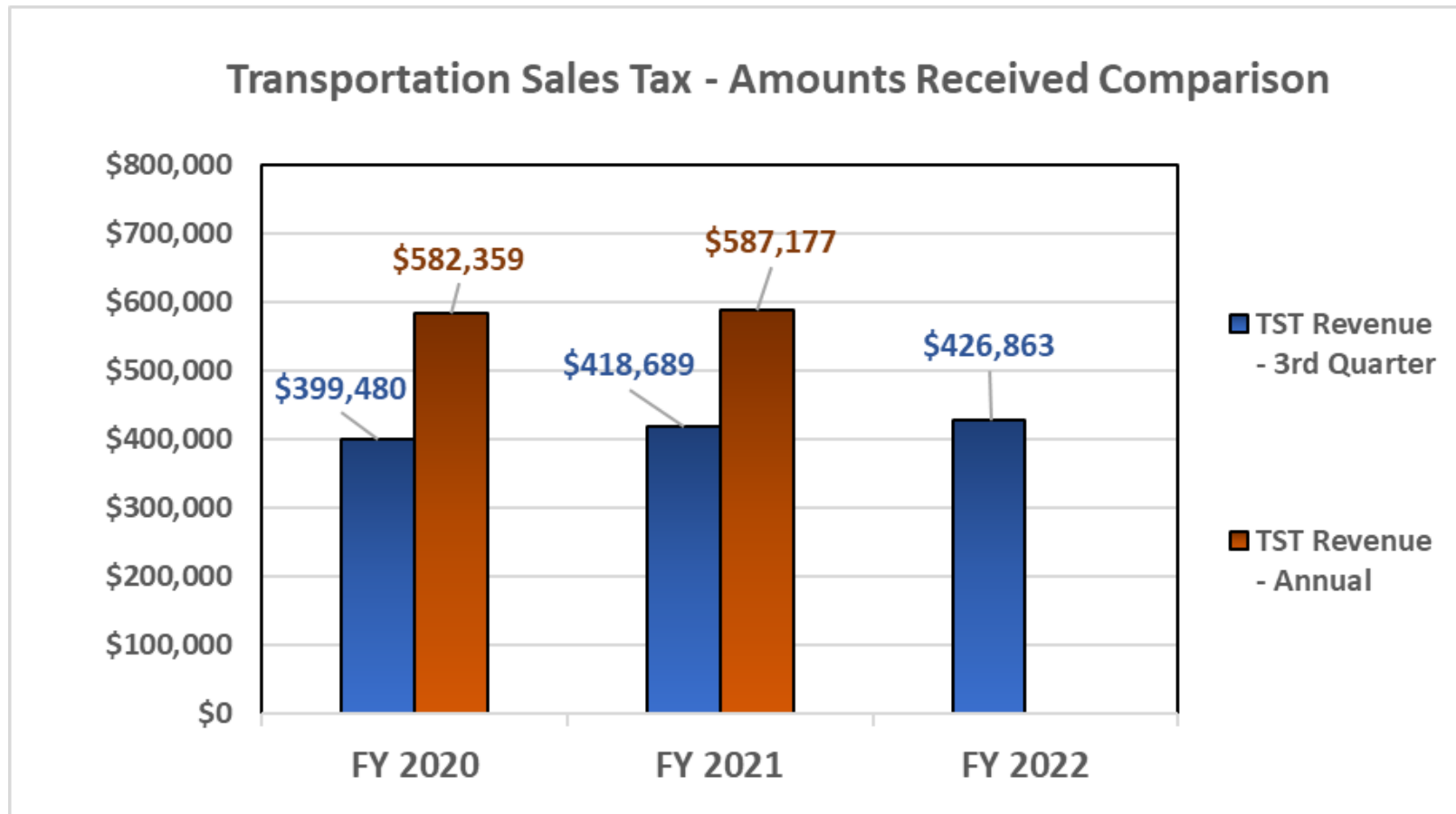
Transportation Sales Tax	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% of Budget Received
Revenues	\$569,160	\$572,150	\$426,863	75.00%

- The City, on average in the past 3 years, receives **70.7%** of transportation sales tax annual revenue by the 3rd quarter of the fiscal year.
- Transportation Sales Tax is subject to TIF EATS collections.

Transportation Sales Tax	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% of Budget Expended
Expenditures	\$782,630	\$692,730	\$551,638	70.49%

- Annual Asphalt Overlay Program **(\$300,000 - Complete)**
- Downtown Streetscape Phase II **(\$169,000 - Complete)**
- 4th Street Terrace Road Repairs Following Utility Improvements **(Project Allocated for FY2023)**

Transportation Sales Tax Revenue - 3 Year Trend History



Combined Water & Wastewater Fund



Utility Crew Repairs a Water Leak at Meadow St & Commercial Avenue

CWWS Fund	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% of Budget Received
Revenues	\$5,925,400	\$6,127,911	\$4,663,197	78.70%

- CWWS Fund revenue budget includes **\$805,495** from Clay County for ARPA funding reimbursement for the construction of the Raw Water Pump Station at Smith's Fork.
- Staff has submitted a final reimbursement request to receive final portion of funds.

CWWS Fund	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% of Budget Expended
Expenditures	\$6,778,415	\$5,857,048	\$3,405,116	50.23%

- Aerator Digester - Engineering (**\$93,445 – In Progress**)
- Aerator Digester - Construction (**\$491,900 – Beginning Shortly**)
- West Bypass 144th Lift Station - Engineering (**\$346,050 – In Progress**)
- GIS Utilities Survey and Mapping (**\$100,000 – Nearly Complete**)
- 2022 Slipline Sewer Program (**\$128,408 – Beginning Shortly**)

Water & Wastewater Sales Revenue



CWWS Fund	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% Received of Budget
Water Sales	\$2,716,094	\$2,737,000	\$1,965,584	72.37%

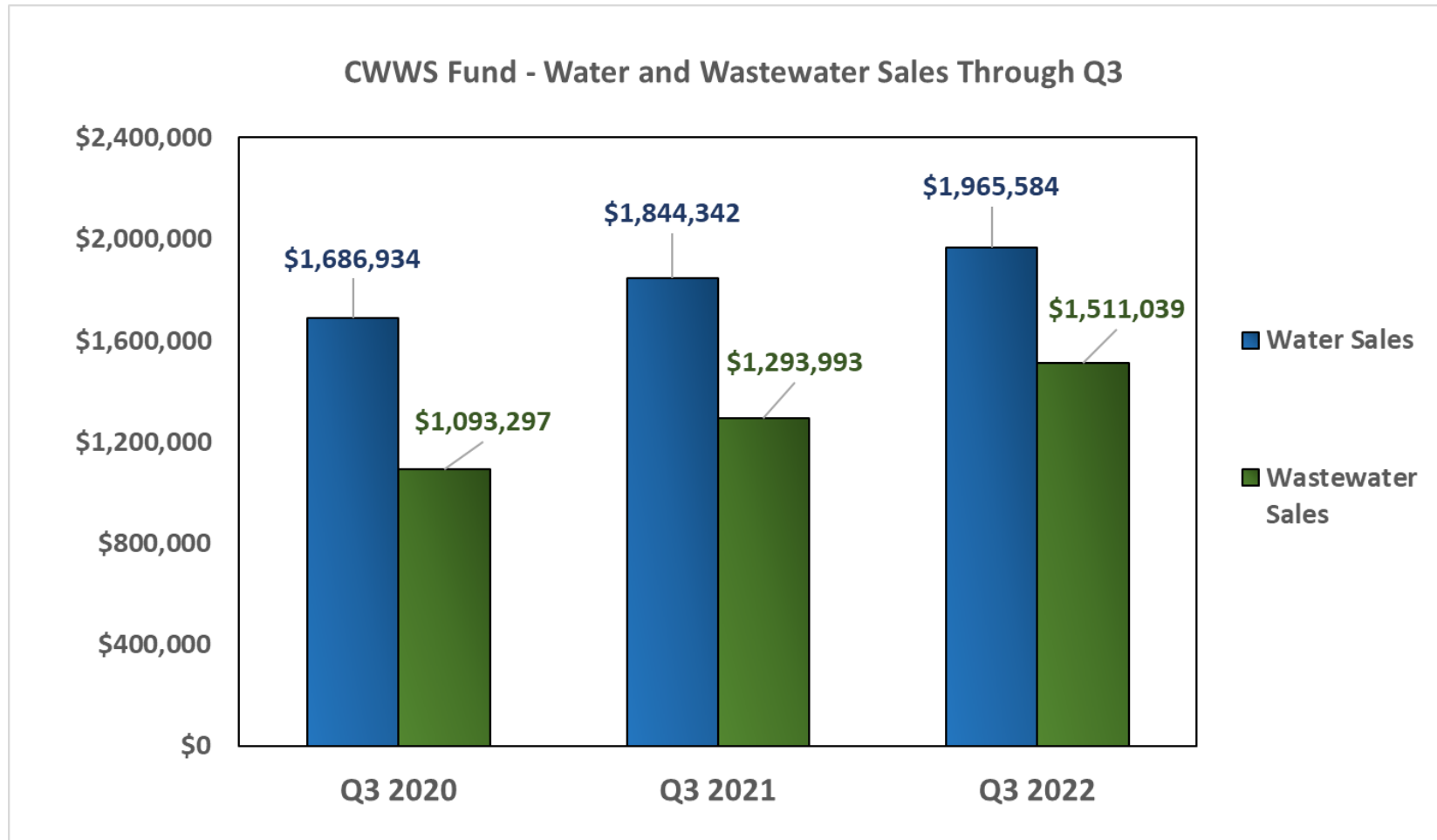
- The City, on average in the past 3 years, receives **69.9%** of water sales annual revenue by the 3rd quarter of the fiscal year.

CWWS Fund	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% Received of Budget
Wastewater Sales	\$1,790,666	\$1,950,000	\$1,511,039	84.38%

- The City, on average in the past 3 years, receives **72.8%** of wastewater sales annual revenue by 3rd quarter of the fiscal year.

Water & Wastewater Sales Revenue

3 Year History of Q3



CWWS Fund – Bottom Line

	Actual FY2021		Budgeted FY2022		Projected FY2022	
Beginning Fund Balance	\$	4,528,147	\$	4,643,050	\$	5,602,501
Total Revenues	\$	4,994,592	\$	5,119,400	\$	5,330,547
Total Expenses	\$	3,920,238	\$	6,485,415	\$	5,873,853
Net Change in Fund Balance	\$	1,074,354	\$	(1,366,015)	\$	(543,306)
Ending Fund Balance	\$	5,602,501	\$	3,277,035	\$	5,059,195

FY2021 Ending Balance: **Page 12** of FY2021 Financial Statements

Sanitation Fund



GFL Bright Green Trucks

Sanitation Fund	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% Received of Budget
Revenues	\$849,530	\$816,670	\$611,422	71.97%

- The City, on average in the past 3 years, receives **74.4%** of solid waste annual revenue by the 3rd quarter of the fiscal year.



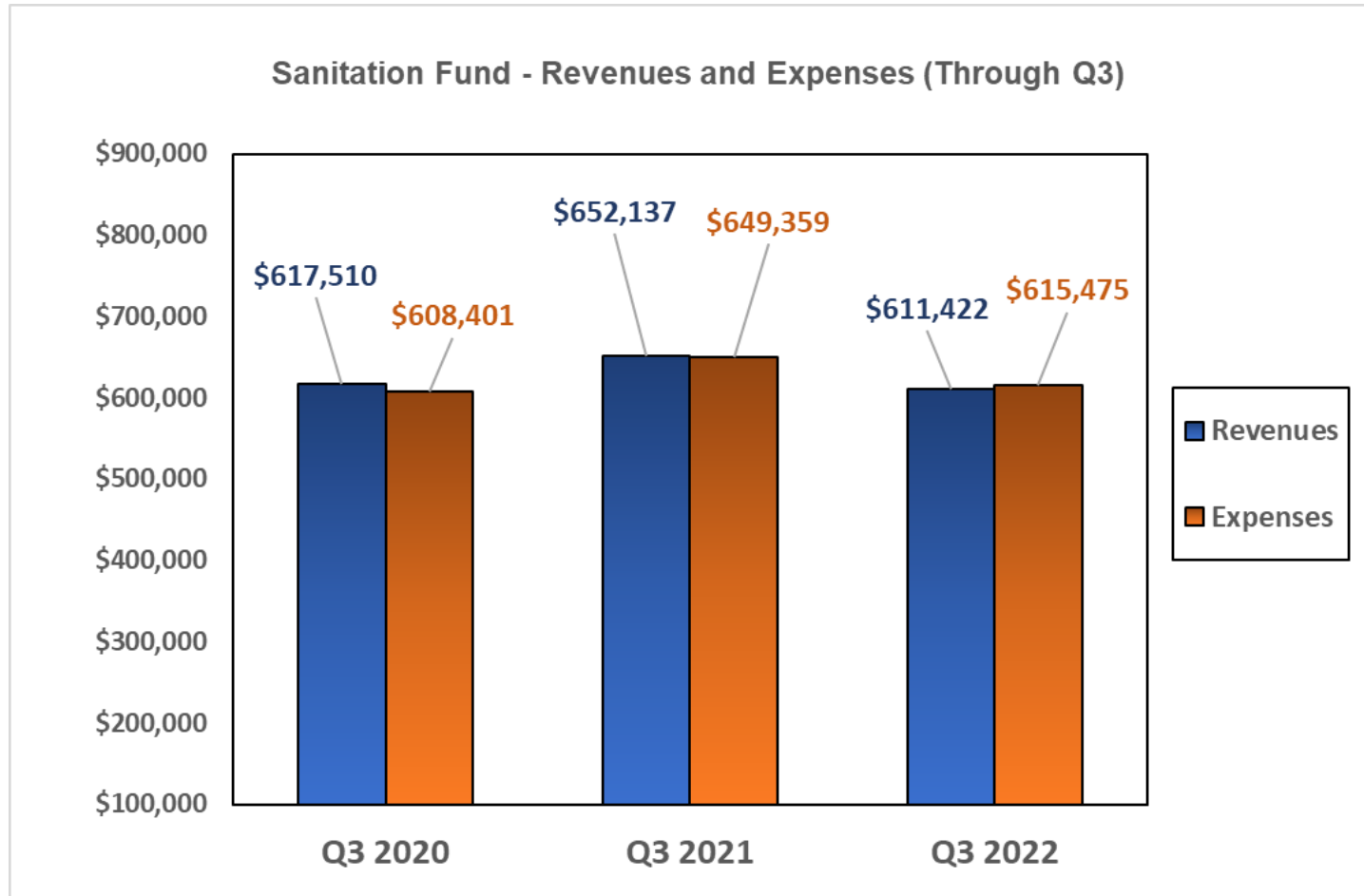
Household Hazardous Waste Event

Sanitation Fund	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% Expended of Budget
Expenditures	\$836,450	\$815,943	\$615,475	73.58%

- The City also pays to participate in the Household Hazardous Waste collection program administered by MARC which is funded by the Sanitation Fund.

Sanitation Fund Revenues & Expenditures

3 Year History of Q3



Park & Stormwater Sales Tax Fund



*Diamond Crest Neighborhood
Park and Playground*

Park & Stormwater Sales Tax	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% Received of Budget
Revenues	\$627,555	\$664,250	\$495,768	79.00%

Park & Stormwater Sales Tax	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% Expended of Budget
Expenditures	\$485,000	\$358,012	\$281,073	57.95%

VERF (Vehicle & Equipment Replacement Fund)



New Streets Department Truck with Salt Spreader

VERF	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% Received of Budget
Revenues	\$284,000	\$320,455	\$210,586	74.15%

- ❑ As of July 2022, the City has sold **14** vehicles (**13** in-house and **1** EFM leased) and is awaiting payment on multiple vehicles which have been auctioned.
- ❑ The City has “flipped” 3 vehicles which were leased through EFM which have produced equity/gains for the City. The City is awaiting an “equity” payment on **2** of these vehicles.

VERF	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% Expended of Budget
Expenditures	\$175,749	\$175,749	\$128,511	73.12%

- ❑ Staff is monitoring lease expense for the final 3 months of the fiscal year to ensure expenses track to budget.

ARPA (American Rescue Plan Act) Fund



Construction Progress – Raw Water Pump Station

American Rescue Plan Act Fund	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% Received of Budget
Revenues	\$1,089,162	\$1,099,657	\$10,495	0.96%

- 2nd tranche payment will be received no less than 1 year after 1st tranche payment. City received 1st payment on **September 8, 2021**.
- The City received **\$10,495** as a result of funds either declined or not requested by another NEU within the State of Missouri.

American Rescue Plan Act Fund	FY2022 Budgeted	FY2022 Projections	FY2022 YTD	% Expended of Budget
Expenditures	\$2,178,300	\$2,178,300	\$576,113	26.45%

- The City is now beginning to utilize the **\$2.178 million** in direct ARPA disbursements for the remainder of the Raw Water Pump Station project.

9 Month Budget Review - Conclusion



Revenues

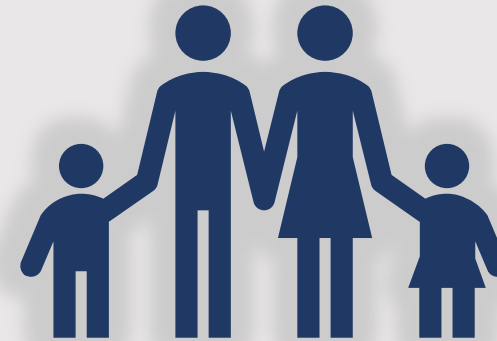
- Property Tax revenues are projected to exceed \$1,000,000 by the end of FY2022 and continue to be bolstered by new construction in the City.
- Sales Tax is performing well through 9 months and is outperforming Q3 YTD figures from 2021 and 2020.
- Use Tax is performing exceptionally well. Staff have increased revenue projections for the final 3 months of FY2022 along with increases to projected Use Tax revenues for the Proposed FY2023 Budget.
- ARPA funding (both from Clay County and the City's ARPA Fund) has reduced financial burden of major capital project expense (Raw Water Pump Station project).

Expenditures

- General Fund operational expenditures continue to rise with inflation, track closer to the budget compared to Q2 of 2022, but remain under the budget overall.
- Staff monitoring actual vehicle leasing expense compared to budget as vehicle costs increase (as well as future VERF cashflows).



Proposed *FY2023*
Operating Budget
&
Proposed *FY2023 – FY2027*
Five Year Capital Improvement
Plan



General Fund

Proposed FY2023 Operating Budget and CIP



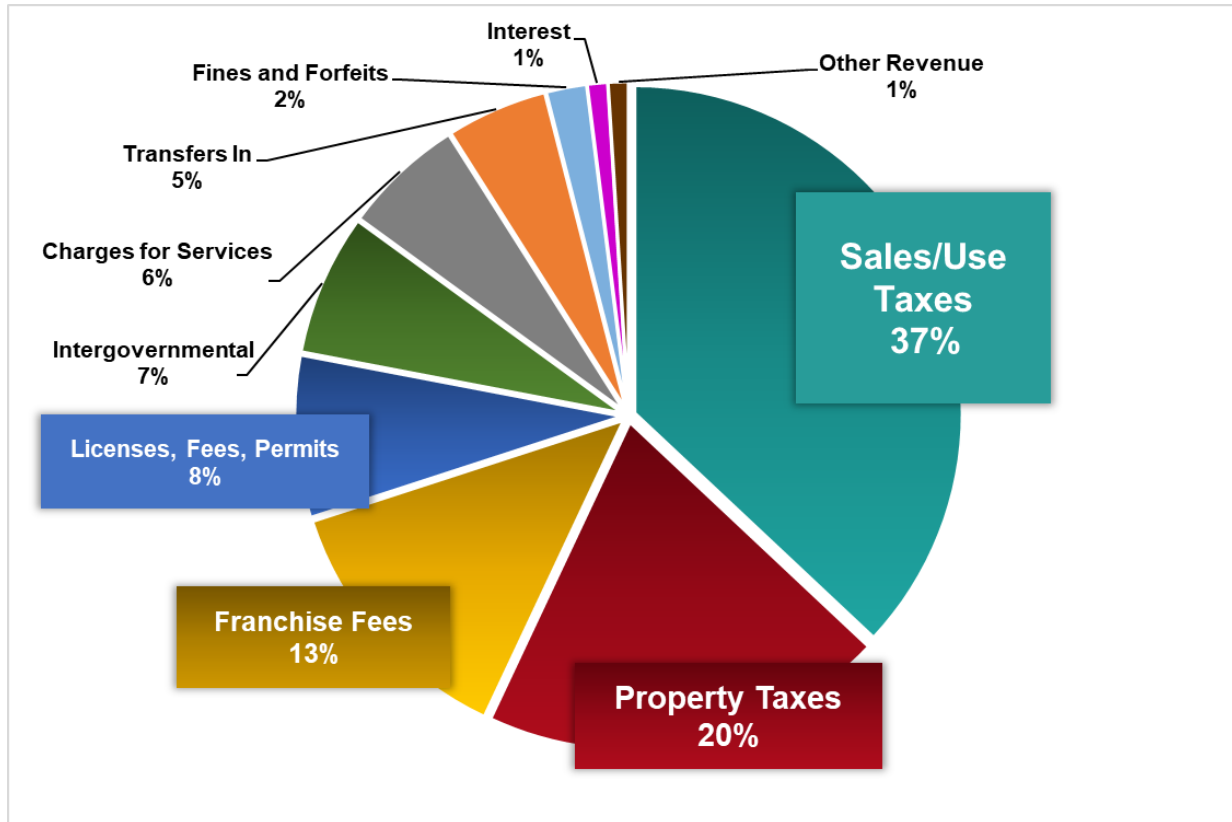
Proposed FY2023 General Fund Revenue Summary

General Fund Revenues	Actual FY21	FY22 Budget	Projected FY22	FY23 Proposed Budget
Property Taxes	934,865	935,099	1,001,450	1,036,350
Sales and Use Taxes	1,933,488	1,882,351	1,991,000	2,038,137
Franchise Taxes	698,064	648,090	682,640	674,640
Licenses, Fees, and Permits	477,942	447,068	463,980	442,279
Intergovernmental Revenues	329,972	333,892	365,533	402,872
Charges for Services	344,104	236,270	258,367	347,900
Fines and Forfeits	138,949	111,500	111,500	112,615
Interest Earnings	49,909	46,800	46,800	49,000
Other Revenue	90,263	29,210	49,106	29,595
Transfers In	450,763	248,340	251,340	280,860
Total Revenues	\$5,448,319	\$4,918,620	\$5,221,716	\$5,414,248

□ **3.7%** increase in total revenues from Projected FY2022 to Proposed FY2023.

FY2021 revenue actuals included a transfer of **\$239,300** in CAREs Funding to the General Fund to pay for CAREs eligible expenses

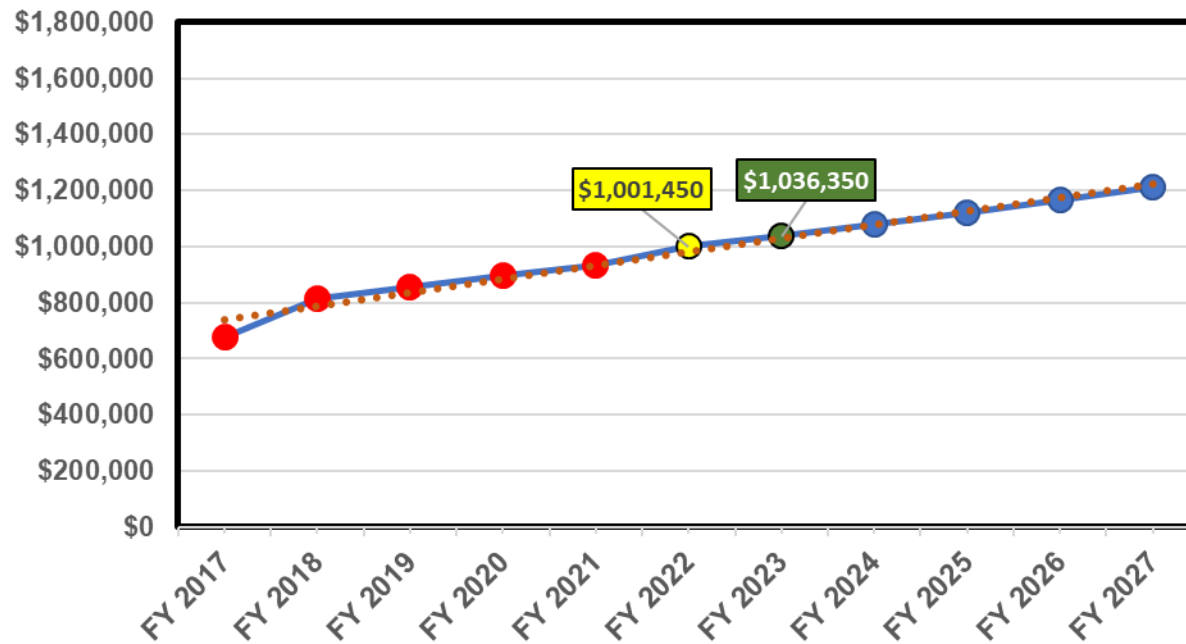
Proposed FY2023 General Fund Revenues By Category



- Nearly **60%** of the General Fund revenue budget is comprised of sales tax, use tax, and property tax revenues.

Proposed FY2023 Revenue Budget Property Taxes

Property Tax - Line of Best Fit



☐ **3.50%** property taxes growth assumption
(based upon FY2022 projections).

☐ **RED:** Previous Year Actuals

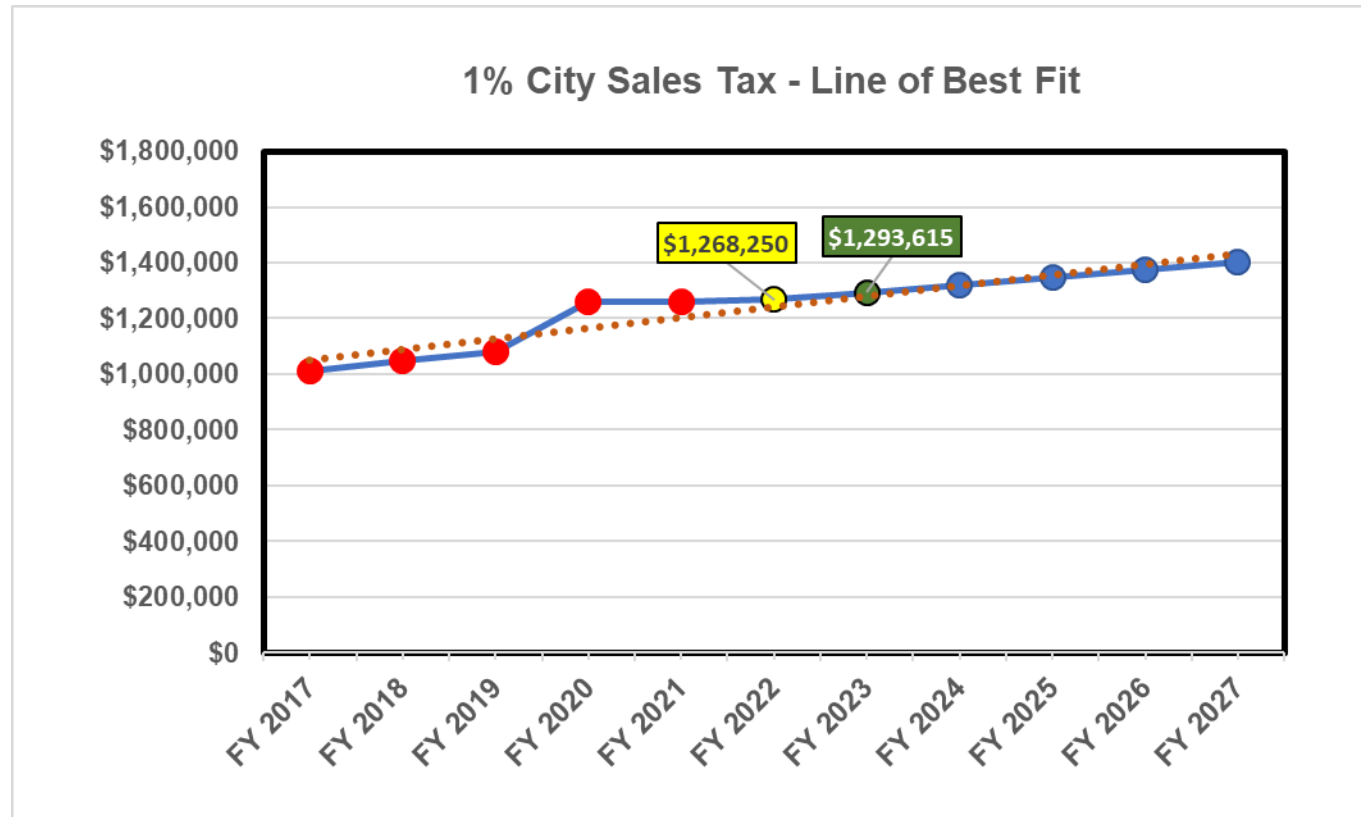
☐ **YELLOW:** FY2022 Projected

☐ **GREEN:** FY2023 Proposed

☐ **BLUE:** Projected FY2024 and Beyond

Proposed FY2023 Revenue Budget

1% City Sales Tax



2.00% sales tax growth assumption (based upon FY2022 projections).

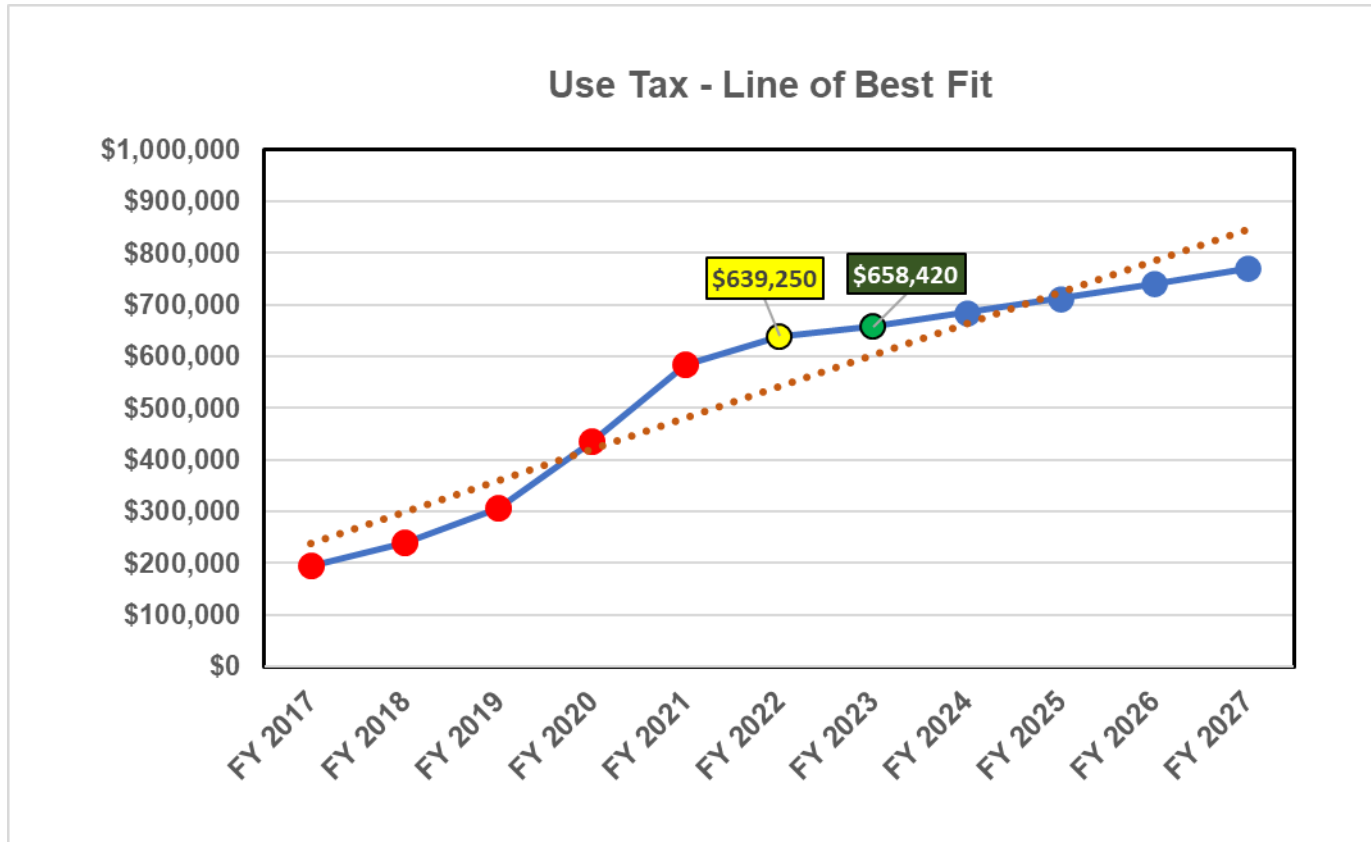
RED: Previous Year Actuals

YELLOW: FY2022 Projected

GREEN: FY2023 Proposed

BLUE: Projected FY2024 and Beyond

Proposed FY2023 Revenue Budget City Use Tax



❑ **3.00%** use tax growth assumption (based upon FY2022 projections).

❑ **RED:** Previous Year Actuals

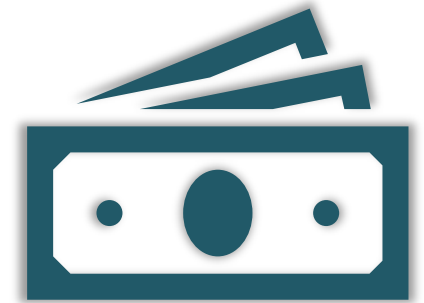
❑ **YELLOW:** FY2022 Projected

❑ **GREEN:** FY2023 Proposed

❑ **BLUE:** Projected FY2024 and Beyond

FY2023 Proposed General Fund Key Operating Budget Assumptions

Assumption	Operating Expenditure
15% Increase	Health Insurance Employer Expense
5% Increase	Electric Utility (Evergy) Expense (Example: LED Streetlights)
\$3.75 / Gallon	Automotive Fuel (Up from \$2.75 / Gallon Budgeted in FY2022)
\$2.00 / Gallon	Propane (Up from \$1.59 / Gallon Budgeted in FY2022)
7% Increase	Janitorial Services (\$1,140 / Month to \$1,220 / Month)
3% Increase	Police Dispatching Costs



FY2023 Proposed General Fund Operating Budget Recommendations

Budgeted Amount	Highlighted Expenditure
\$100,000	Merit Pool (Proposed Implementation of May 2023)
\$60,000	2% CPI (Consumer Price Index) Increase to Salaries (Proposed Implementation of November 1, 2022)
\$60,000	2% Employer LAGERS Contribution Transition
\$200,000	Quincy Boulevard Sidewalk Construction (Located in CIP)
\$66,900	Street Maintenance Worker I – Full Time Position (Salary + Benefits)
\$67,880	Recreation Coordinator – Full Time Position (Salary + Benefits)
\$60,000	INCODE Version 10 Migration (upgrading from INCODE Version 9) for Financial Management, Human Resources, Utilities, and Development Services
\$47,850	Replacement of Two Parks Department Zero Turn Mowers and One Parks Department “Batwing” Style Mower



FY2023 Proposed General Fund Operating Budget Recommendations

Budgeted Amount	Highlighted Expenditure
\$100,000	Additional Annual Overlay Program Funding
\$35,000	Annual VEF Support (with \$35,000 coming from the General Fund and \$35,000 from the CWS Fund, for a total of \$70,000 in support)
\$25,000	Continuation of the Neighborhood Grant (Neighborhood Beautification and Improvements)
\$20,000	Wayfinding and Signage Design Guideline (Supported with 50% ARPA Tourism Match)
\$20,000	Smithville Main Street District (Funding Increased by \$10,000)
\$19,000	Replacement of Two City Hall Servers
\$6,500	Senior Center Interior Painting (\$5,000) & Round Banquet Tables (\$1,500)
\$17,200	Six Police Workstation Computers & Four Mobile Data Terminals

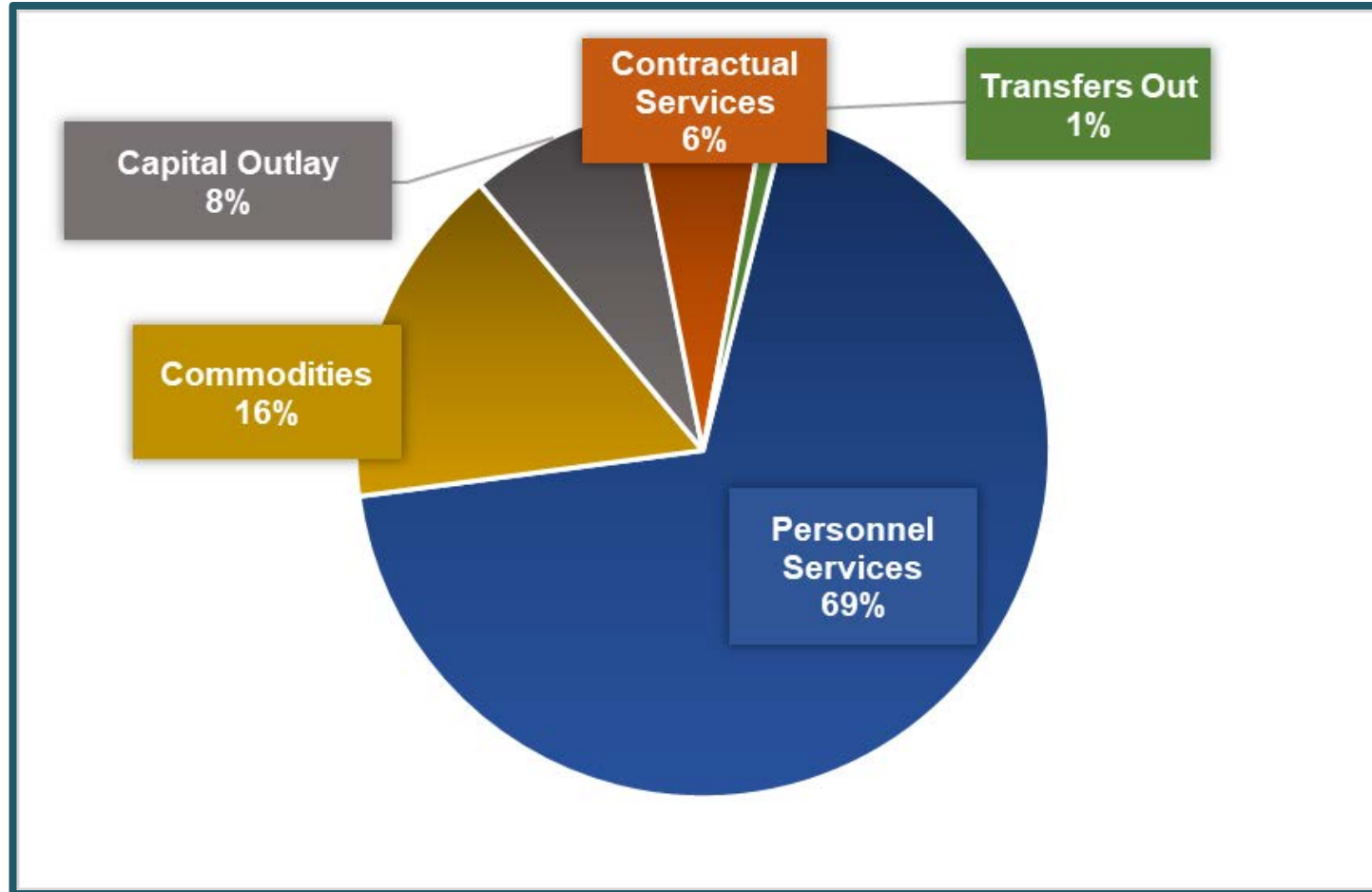


FY2023 Proposed General Fund Expenditure Summary by Category

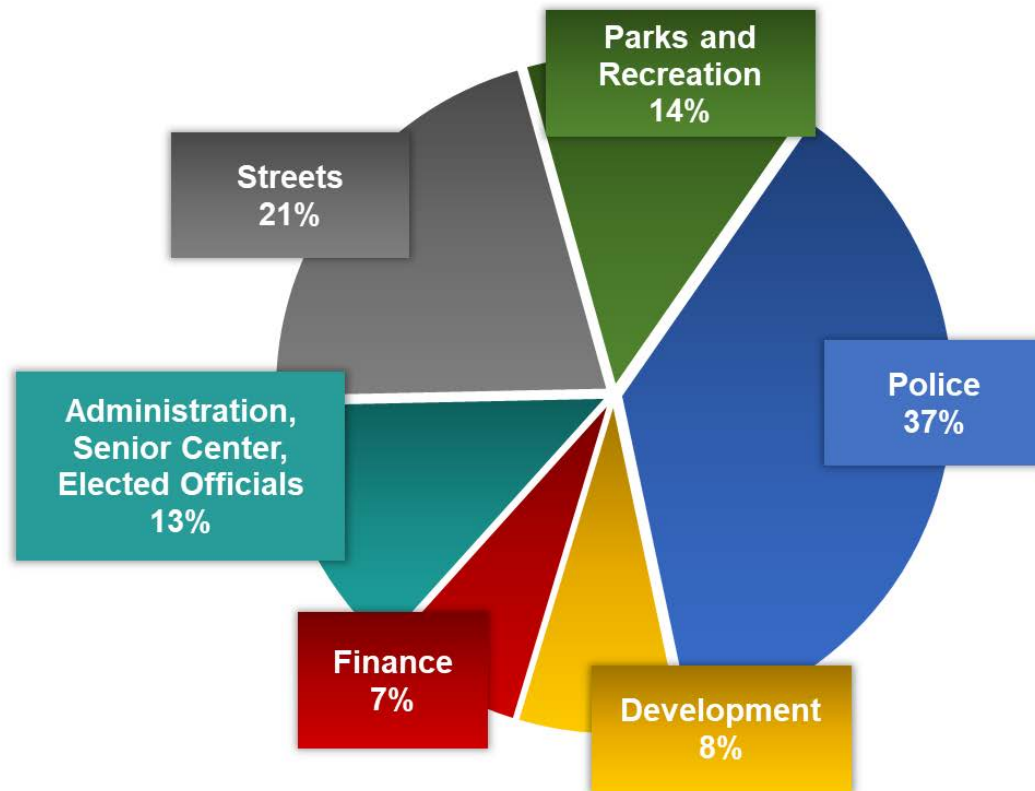
General Fund Expenditures	Actual FY2021	FY2022 Budget	Projected FY2022	FY2023 Proposed Budget
Personnel Services	3,391,290	3,828,430	3,586,673	4,210,370
Commodities	807,340	976,780	1,063,572	973,520
Capital Outlay	565,350	209,600	214,330	459,050
Contractual Services	466,180	736,040	764,565	389,630
Transfers Out	40,000	155,000	155,000	35,000
Total Expenditures	\$5,270,160	\$5,905,850	\$5,784,140	\$6,067,570

- ❑ **4.9%** increase in total expenditures from Projected *FY2022* to Proposed *FY2023*.

FY2023 Proposed General Fund Expenditures By Category



FY2023 Proposed General Fund Expenditures By Department



- ☐ The Police Dept, Parks & Recreation Dept, and Streets Dept compose **72%** of the General Fund Budget which funds these important municipal services:
 - ☐ Public Safety
 - ☐ Road Maintenance
 - ☐ Recreational Amenities and Parks

Proposed FY2023 – FY2027 5 Year CIP

General Fund

Capital Improvement Projects	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Quincy Boulevard Sidewalks (Construction)	\$200,000	-	-	-	-
Annual Asphalt Overlay Program (Construction)	\$100,000	\$100,000	\$100,000	-	-
Sidewalk Replacement (Construction)	-	\$50,000	\$50,000	-	-
Grand Total (Net Cost)	\$300,000	\$150,000	\$150,000	-	-



Asphalt Overlay – Hospital Drive



Sidewalk Replacement

Summary of General Fund 5 Year CIP (\$600,000):

- ❑ Additional asphalt mill and overlay and sidewalk replacement funding identified as Board of Aldermen Priorities from the May 25th Retreat.
- ❑ In addition, Quincy Boulevard Sidewalks has been added to the General Fund CIP for FY2023.
- ❑ **\$100,000** in additional annual Mill and Overlay Program monies in the General Fund bring total program funding to \$300,000 in FY2023 and \$400,000 in FY2024 and FY2025 (with \$300,000 existing in Transportation Sales Tax Fund).
- ❑ **\$50,000** in additional annual Sidewalk Replacement Program monies in the General Fund brings total program funding to \$75,000 in FY2024 and FY2025 (with \$25,000 existing in Transportation Sales Tax Fund).

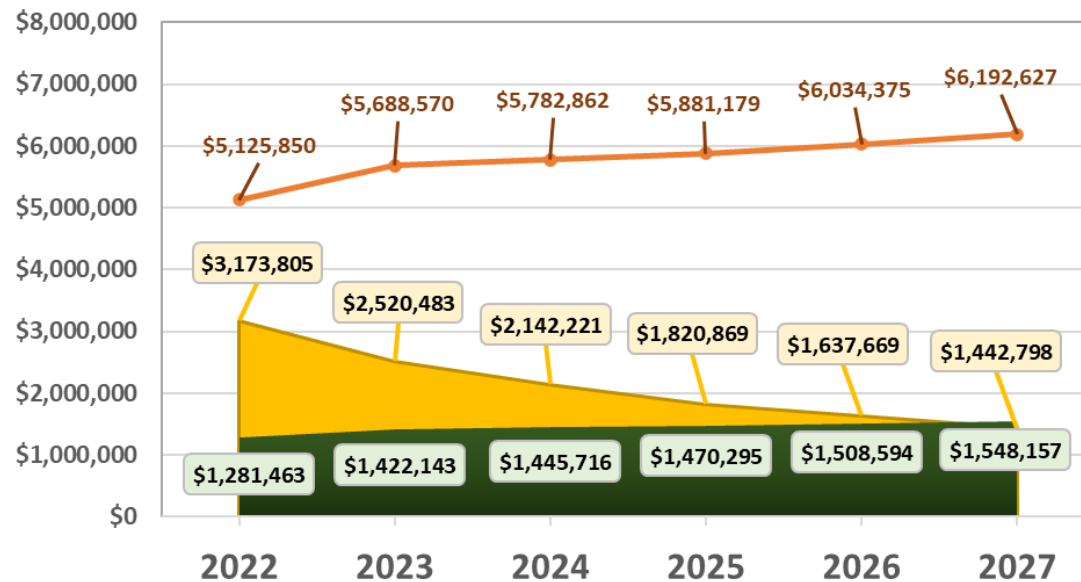
FY2023 Proposed General Fund Net Change in Fund Balance

	Actual FY21	Projected FY22	Proposed FY23
Beginning Fund Balance	\$ 3,558,070	\$ 3,736,229	\$ 3,173,805
Total Revenues	\$ 5,448,319	\$ 5,221,716	\$ 5,414,248
Total Expenses	\$ 5,270,160	\$ 5,784,140	\$ 6,067,570
Net Change in Fund Balance	\$ 178,159	\$ (562,424)	\$ (653,322)
Ending Fund Balance	\$ 3,736,229	\$ 3,173,805	\$ 2,520,483

- ❑ The Proposed FY2023 budget would utilize just over **\$650,000** in General Fund cash balance.

Proposed FY2023 General Fund 5 Year Projected Cashflow Summary

General Fund - Required Reserve (25% of Operating Budget)



- ❑ The Board of Aldermen approved a reduction (on August 2nd, 2022) in the required General Fund reserve from **40%** of the operating budget to **25%** of the operating budget. This new reserve requirement is shown in **green** in the chart.
- ❑ With the proposed additions to the FY2023 budget, the City is projected to continue to utilize fund balance each year as time goes on.



Combined Water and Wastewater Fund

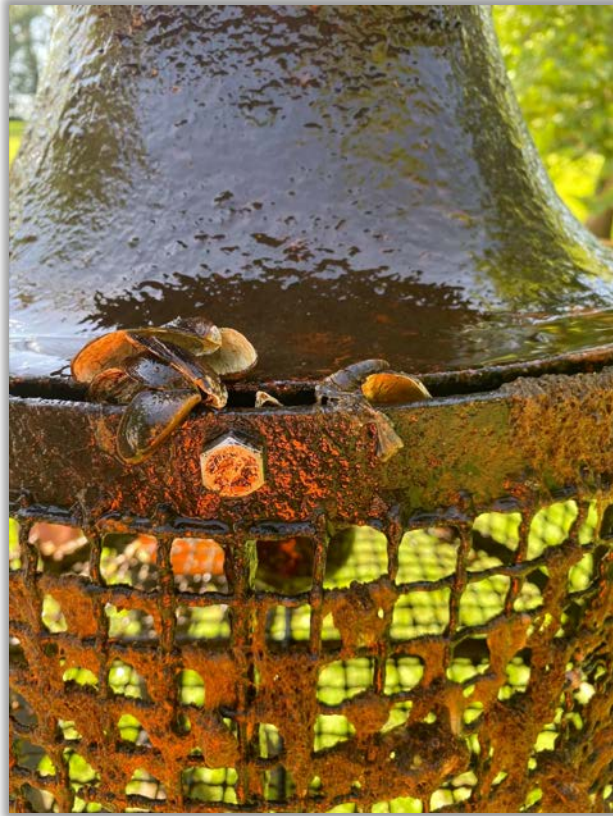


Replacing Aging Utility Infrastructure



*Sediment Buildup & Corrosion of Aging Waterlines
(5 Year CIP includes replacing similar condition waterline on Quincy Boulevard and 4th Street Terrace)*

System Improvements - Grant Funding



Zebra Mussels on Raw Water Pump Intake



Wipes and Debris Clogging at WWTP

ARPA grant reimbursements and disbursements provide supplemental funding to maintain and operate the utility system

Proposed FY2023 (5 Year CIP) CWWS Fund (Non-Impact Fee Projects)

Capital Improvement Project	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
144th Street Lift Station (Construction)	\$1,700,000	-	-	-	-
West Bypass - 144th Street Lift Station (Construction)	\$2,200,000	-	-	-	-
8" Inch Waterline - Tower to Major Mall (Construction)	\$125,000	-	-	-	-
Wastewater Plant - Bar Screen (Engineering)	\$250,000	-	-	-	-
Quincy Waterline - Hawthorne/Quincy to Pine (Engineering)	\$150,000	-	-	-	-
Quincy Waterline - Hawthorne/Quincy to Pine (Construction)	\$500,000	-	-	-	-
4th Street and 4th Terrace Waterline Replacement (Construction)	\$500,000	-	-	-	-
Winner and Woods - Waterline Replacement (Engineering)	\$150,000	-	-	-	-
Winner and Woods - Waterline Replacement (Construction)	\$500,000	-	-	-	-
Water Plant Improvements (Engineering and Construction)	\$1,000,000	-	-	-	-
Grand Total (Net Cost)	\$7,075,000	See Next Page			

Summary of CWWS Fund (Non-Impact Fee Projects) 5 Year CIP (**\$27.9 million**):

- ❑ COP (Certificate of Participation) financing utilized for construction of 144th Street Lift Station and the West Bypass of the 144th Street Lift Station (**highlighted in yellow**).
- ❑ City has applied for Missouri DNR ARPA grant funding for the engineering and construction of Water Plant Improvements (**highlighted in orange**).
- ❑ All other projects in FY2023 are paid for using cash on hand.

Proposed FY2024 – FY2027 (5 Year CIP) CWWS Fund (Non-Impact Fee Projects)

Capital Improvement Project	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Wastewater Plant - Bar Screen (Construction)	-	\$900,000	-	-	-
Interconnect Mains at 144th/169 Highway (Construction)	-	\$55,000	-	-	-
Maple Lane - 12" Waterline (Engineering)	-	\$125,000	-	-	-
Highway 92 & Commercial Waterline (Engineering)	-	\$125,000	-	-	-
Owens Branch Gravity Line Phase #1, Line #1 (Construction)	-	\$2,200,000	-	-	-
Wastewater Treatment Plant Expansion - 40% (Engineering)	-	\$400,000	-	-	-
Maple Lane - 12" Waterline (Construction)	-	-	\$500,000	-	-
Highway 92 & Commercial Waterline (Construction)	-	-	\$300,000	-	-
Owens Branch Gravity Line Phase #1, Line #2 (Engineering)	-	-	\$600,000	-	-
Additional Water and Wastewater Project Funding	-	-	\$2,000,000	-	-
Owens Branch Gravity Line Phase #1, Line #2 (Construction)	-	-	-	\$2,500,000	-
Water Plant Expansion (Engineering)	-	-	-	\$2,100,000	-
Additional Water and Wastewater Project Funding	-	-	-	\$2,000,000	-
Wastewater Treatment Plant Expansion - Phase #1 (Construction)	-	-	-	-	\$5,000,000
Additional Water and Wastewater Project Funding	-	-	-	-	\$2,000,000
Grand Total (Net Cost)	\$7,000,000	\$3,805,000	\$3,400,000	\$6,600,000	\$7,000,000

Summary of CWWS Fund (Non-Impact Fee Projects) 5 Year CIP (\$27.8 million):

- ❑ The City has applied for Missouri DNR ARPA grant funding for the Wastewater Bar Screen and the first phase of the Owens Branch Gravity Line (**highlighted in orange**).
- ❑ From Utility Rate Study, staff have adjusted funding for Wastewater Plant Expansion engineering by using a combination of CWWS operating revenues (**40%**) and wastewater impact cash (**60%**).
- ❑ COP (Certificate of Participation) financing utilized for construction of Owens Branch Gravity Line Phase #1, Line #2 along with the initial portion of the wastewater treatment plant expansion (**highlighted in yellow**).

Proposed FY2023 – FY2027 (5 Year CIP)

CWWS Fund – Water Impact Projects

Capital Improvement Project	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
River Crossing - 12" Waterline (Engineering)	\$200,000	-	-	-	-
River Crossing - 12" Waterline (Construction)	-	\$550,000	-	-	-
Grand Total (Net Cost)	\$200,000	\$550,000	-	-	-

Summary of CWWS Fund – Water Impact Projects 5 Year CIP (**\$750,000**):

- ❑ The City has applied for Missouri DNR ARPA grant funding for the construction of the 12" waterline crossing the Little Platte River (**highlighted in orange**).

Proposed FY2023 – FY2027 (5 Year CIP) CWWS Fund – Wastewater Impact Projects

Capital Improvement Project	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Owens Branch Gravity Line, Line #1, Phase #1 (Engineering)	\$700,000	-	-	-	-
Wastewater Plant Expansion - 60% (Engineering)	-	\$650,000	-	-	-
Grand Total (Net Cost)	\$700,000	\$650,000	-	-	-

Summary of CWWS Fund – Wastewater Impact Projects
5 Year CIP (**\$1.35 million**):

- ❑ Upon completion of the Utility Rate Study by Raftelis, staff have made fund adjustments to the engineering expense for the Wastewater Plant Expansion by planning to use a combination of CWWS operating revenues (**40%**) and wastewater impact cash (**60%**).

Pending Projects - CIP CWWS Fund

Pending Capital Improvement Projects	Cost Estimate
Northwest Subdivision Waterline Loop System (Engineering and Construction)	\$200,000
Eagle Parkway Waterline (Engineering and Construction)	\$300,000
Main Street Waterline (From River Crossing to Liberty (Engineering and Construction)	\$250,000
Helvey Park - 12" Waterline (Engineering and Construction)	\$700,000
169 Waterline (Commercial to SW Tower) (Engineering and Construction)	\$700,000
Owens Branch Gravity Line, Phase #1, Line #3 (Engineering)	\$700,000
Owens Branch Gravity Line, Phase #1, Line #3 (Construction)	\$2,500,000
Wastewater Plant Expansion - Phase #2 (Construction)	\$5,000,000
Water Plant Expansion (Construction)	\$12,000,000
144th Street to Forest Oaks Gravity Line (Construction)	\$3,000,000
Grand Total (Net Cost)	\$25,350,000

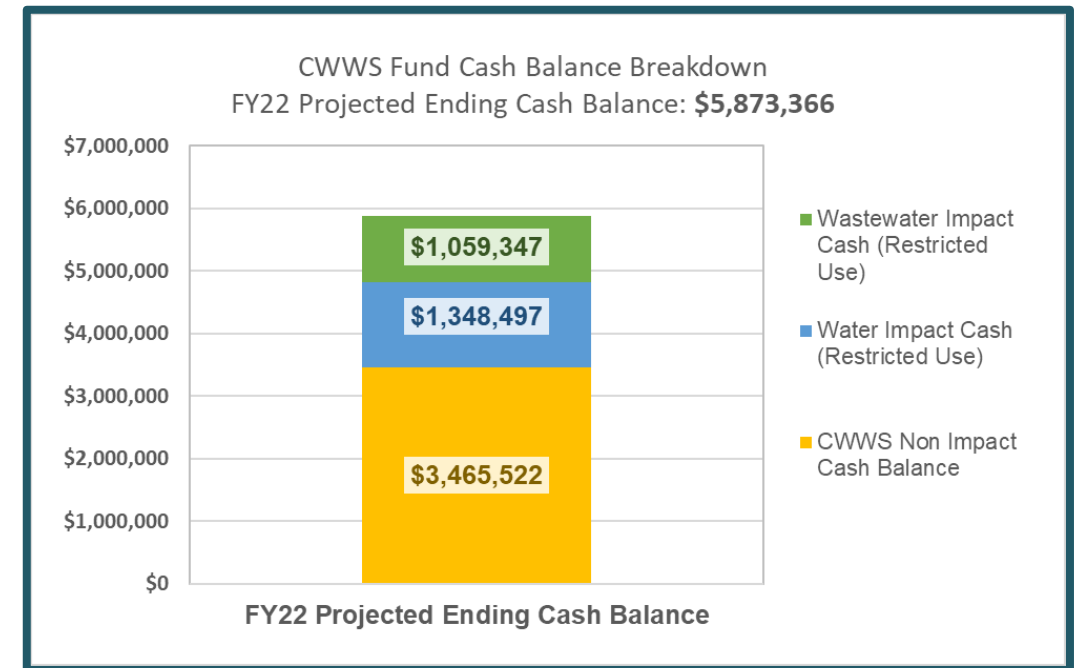
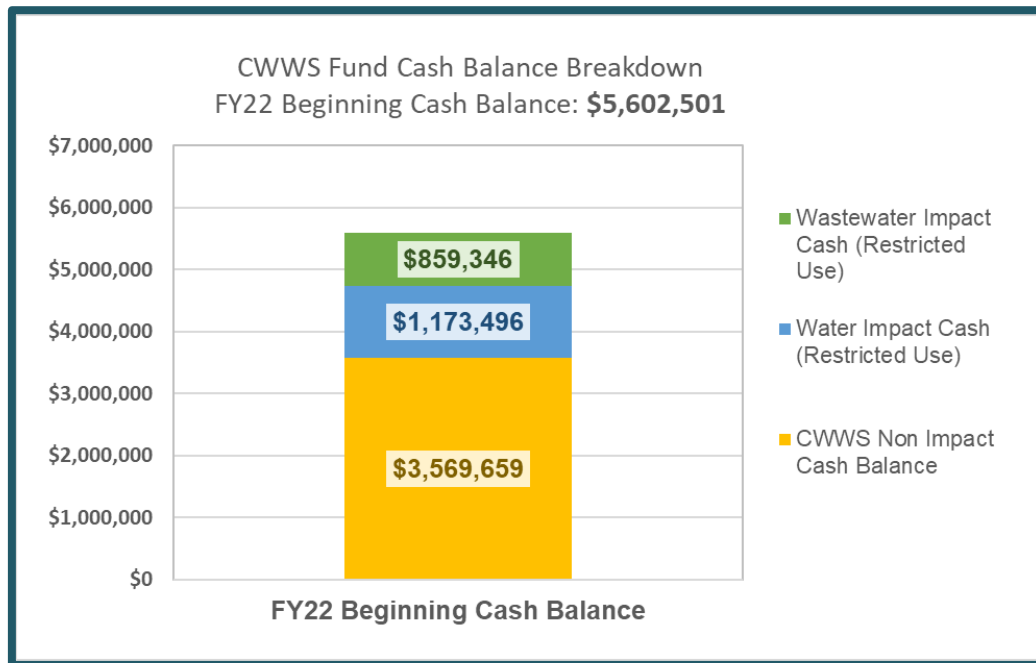
Summary of CWWS Fund Pending Projects CIP (\$25.3 million)

- ❑ Past the newly added Northwest Subdivision Waterline Loop System project (**shown in green**), pending projects are not prioritized.
- ❑ The Water and Wastewater Plant expansion projects will be aligned according to capacity needs and engineering completion timelines.

FY2023 Proposed CWWS Fund Operating Budget Recommendations

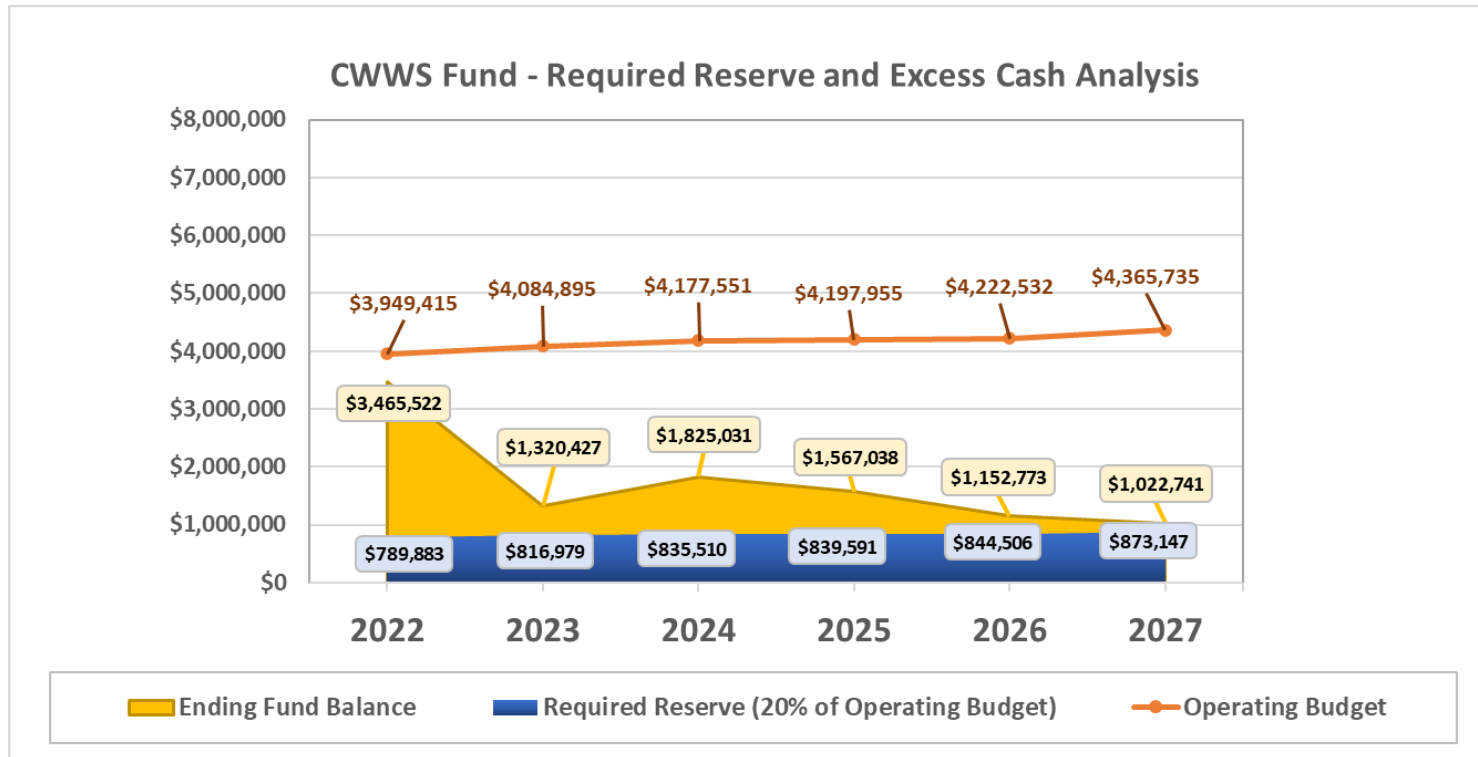
Budgeted Amount	Highlighted Expenditure
\$30,000	Merit Pool (Proposed Implementation of May 2023)
\$20,000	2% CPI (Consumer Price Index) Increase to Salaries (Proposed Implementation of November 1, 2022)
\$20,000	2% Employer LAGERs Contribution Transition
\$73,700	Water Treatment Plant Shift Supervisor (Evenings) – Full Time Position (Salary + Benefits)
\$150,000	FY2023 Slipline Sewer Program Funding (Increased from \$100,000 in FY2022)
\$200,000	Lagoon Cleaning (\$100,000 for 2 Lagoons)
\$35,000	Annual VERF Support (with \$35,000 coming from the General Fund and \$35,000 from the CWWS Fund, for a total of \$70,000 in support)
\$15,000	Skid Steer Loader – Initial Lease Payment

FY2022 CWWS Fund Beginning & Ending Cash Balance



Proposed FY2023 CWWS (Non-Impact Cash) Fund

5 Year Projected Cashflow



- ❑ CWWS cashflow is projected to remain about the **20%** required reserve throughout the next 5 years (assuming rate increases).
- ❑ Utility Rate Study completed in 2022 prescribes *annual rate increases* in water and wastewater to pay cash for and finance capital improvement projects and utility system upgrades.



Transportation Sales Tax Fund CIP



Proposed FY2023 – FY2027 5 Year CIP Transportation Sales Tax Fund

Capital Improvement Project	FY 2023	FY 2024	FY2025	FY 2026	FY 2027
Annual Asphalt Overlay Program (Projects TBD)	\$200,000	\$300,000	\$300,000	\$300,000	\$300,000
Annual Sidewalk Replacement	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
4th Street Road Reconstruction (Following Utility Improvements)	\$150,000	-	-	-	-
Commercial Street Sidewalks (Engineering)	\$150,000	-	-	-	-
Quincy Boulevard (Mill and Overlay)	\$100,000	-	-	-	-
Commercial Street Sidewalks (Construction)	-	\$750,000	-	-	-
Commerical Street Sidewalks (MARC Reimbursement Grant)	-	(500,000)	-	-	-
Grand Total (Net Cost)	\$625,000	\$575,000	\$325,000	\$325,000	\$325,000

Summary of Transportation Sales Tax Fund 5 Year CIP (**\$2.2 million**):

- ❑ City has secured grant funding (**shown in green**) in the amount of \$500,000 for the construction of Commercial Street Sidewalks.
- ❑ The Streets Division will recommend roads for selection into the annual asphalt mill and overlay program based upon the updated PCI (Pavement Condition Index) each year.
- ❑ Additional General Fund monies are proposed to expand available funding for the asphalt mill and overlay program in FY2023, FY2024, and FY2025.

Pending Projects - CIP

Transportation Sales Tax Fund

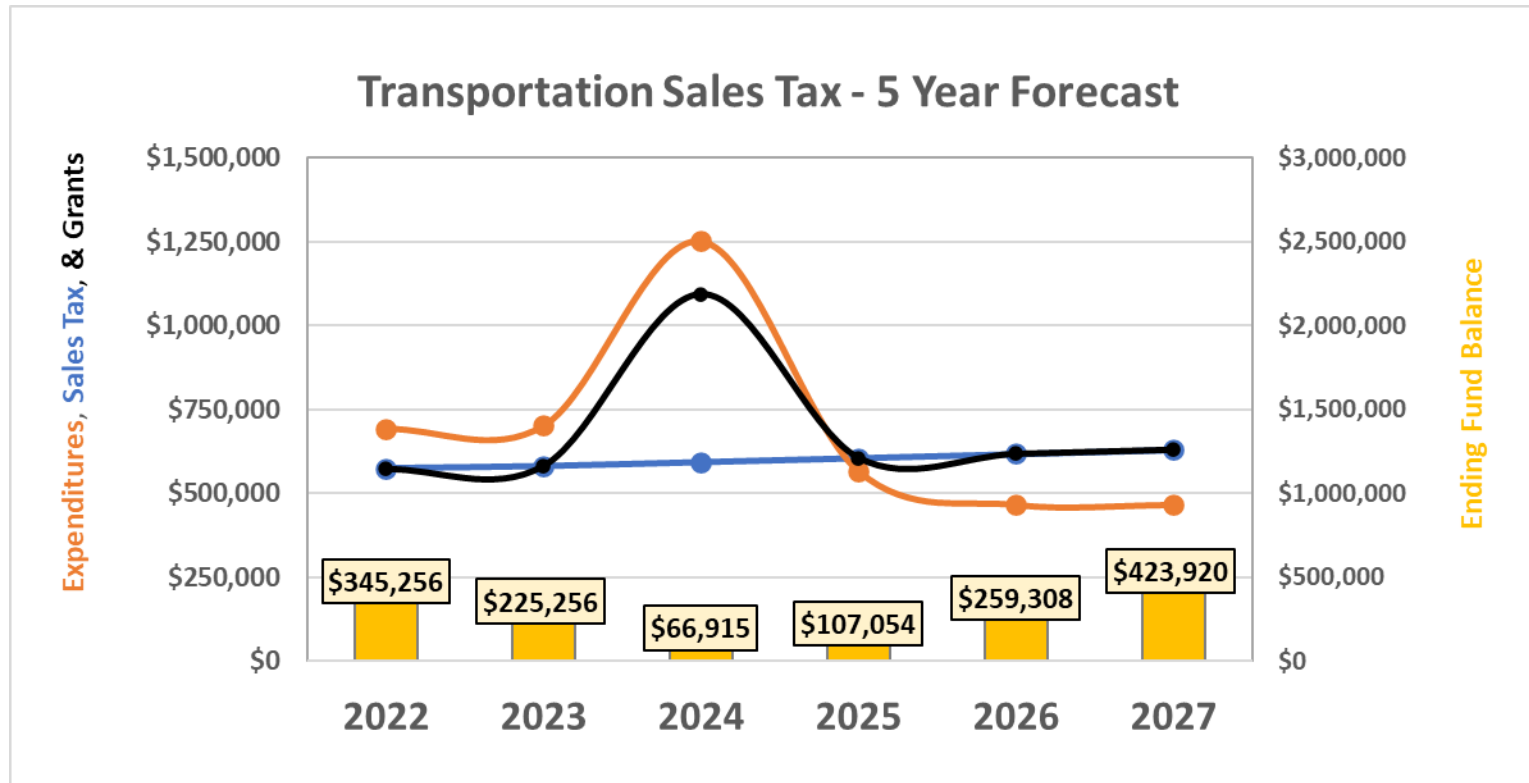
Pending Capital Improvement Projects	Cost Estimate
Raised Ped Crosswalk & Flashing Beacon - Maple Elem School	\$70,000
2nd Street Asphalt Overlay (169 to Bridge)	\$25,000
Diamond Crest - Asphalt Overlay	\$175,000
Harborview Asphalt (Newport, Harborview, Fletcher, Mesa)	\$230,000
180th Street Asphalt Overlay (169 Hwy to Old Jefferson)	\$750,000
Harborview Asphalt Overlay (Remaining Roads)	\$725,000
Highland Avenue Asphalt Overlay (Halfway Up Hill)	\$30,000
North Main Street - Asphalt Overlay	\$200,000
134th Street Asphalt Overlay (Road Agreement with County)	\$155,000
176th Street Asphalt Overlay (Road Agreement with County)	\$80,000
South Bridge Street - Asphalt Overlay	\$145,000
Seal Coating/Micro-Surfacing Downtown City Parking Lots	TBD
Grand Total (Net Cost)	\$2,585,000

Summary of the Transportation Sales Tax Fund Pending Projects CIP (**\$2.6 million**)

- ❑ The pending project list now includes the construction of a “Raised Pedestrian Crossing and Flashing Beacon” at the Maple Elementary School (**highlighted in green**).
- ❑ Cost estimates have not been updated to reflect current market trends (2018 figures shown).

Proposed FY2023 Transportation Sales Tax Fund

5 Year Projected Cashflow



5 Year Cashflow Chart:

- MARC Reimbursement (Commercial Street Sidewalks) provides additional revenue in FY2024 (**black dotted line**).



Capital Improvement Sales Tax Fund CIP



Proposed FY2023 – FY2027 5 Year CIP Capital Improvement Sales Tax Fund

Capital Improvement Project & Debt Service	FY 2023	FY 2024	FY2025	FY 2026	FY 2027
Annual Transfer to Pay GO Debt	\$354,845	\$357,830	\$364,875	\$371,920	\$378,420
Downtown Streetscape North (Bridge Street) (Construction)	\$800,000	-		-	-
Downtown Streetscape North (Bridge Street) (MARC Reimbursement Grant)	(488,000)	-		-	-
Quincy Blvd & Owens Street (Street Reconstruction)	\$150,000	-		-	-
Sidewalk - 2nd Creek Bridge to Hwy 169 (Engineering)	-	\$150,000		-	-
Sidewalk - 2nd Creek Bridge to Hwy 169 (Construction)	-	-	\$500,000	-	-
Sidewalk - 2nd Creek Bridge to Hwy 169 (MARC Reimbursement Grant)	-	-	(300,000)	-	-
1st & Bridge Street - Round-A-Bout (Engineering)	-	-	\$250,000	-	-
1st & Bridge Street - Round-A-Bout (Construction)	-	-		\$900,000	-
1st & Bridge Street - Round-A-Bout (MARC Reimbursement Grant)	-	-		(600,000)	-
Grand Total (Net Cost)	\$816,845	\$507,830	\$814,875	\$671,920	\$378,420

Summary of the Capital Improvement Sales Tax Fund 5 Year CIP (\$3.2 million):

- ❑ City has secured grant funding (shown in green) in the amount of \$488,000 for the construction of Downtown Streetscape North (Bridge Street).
- ❑ Applications for MARC grant reimbursement (shown in red) for the construction of sidewalk from 2nd Creek Bridge to Highway 169 and 1st & Bridge Street Round-A-Bout.

Pending Projects - CIP

Capital Improvement Sales Tax Fund

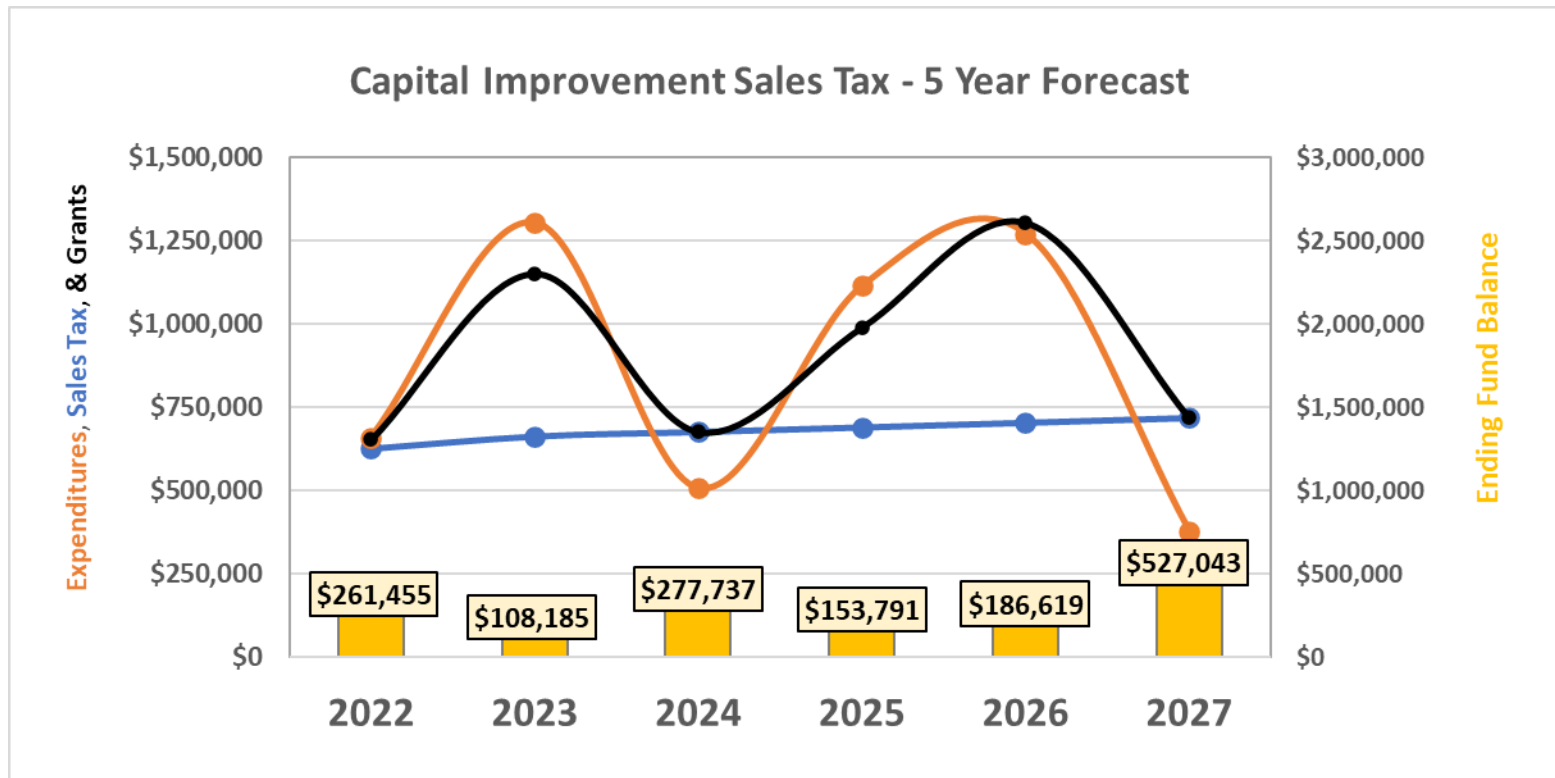
Pending Capital Improvement Projects	Cost Estimate
Downtown Gateway Sign (Engineering)	\$70,000
Downtown Gateway Sign (Construction)	\$200,000
180th & Eagle Parkway Round-A-Bout (Engineering)	\$250,000
180th & Eagle Parkway Round-A-Bout (Construction)	\$1,000,000
180th & Eagle Parkway Round-A-Bout (MARC Reimbursement Grant)	(700,000)
Pope Lane Connection to Hwy 169 & Round-A-Bout (172 nd) (Engineering)	\$500,000
Pope Lane Connection to Hwy 169 & Round-A-Bout (172 nd) (Construction)	\$2,500,000
Pope Lane Connection/Round-A-Bout (MARC Reimbursement Grant)	(2,000,000)
180th & Old Jefferson Round-A-Bout (Engineering)	\$250,000
180th & Old Jefferson Round-A-Bout (Construction)	\$1,000,000
180th & Old Jefferson Round-A-Bout (MARC Reimbursement Grant)	(700,000)
Grand Total (Net Cost)	\$2,370,000

Summary of the Capital Improvement Sales Tax Fund Pending Projects CIP (\$2.4 million)

- ❑ The following list is not prioritized and is a listing of all CIST Fund projects outside of the 5 Year CIP.
- ❑ Staff has submitted MARC reimbursement grant applications for **one project** (the construction of the Pope Lane Connection to 169 Highway & Round-A-Bout with 172nd). Currently, these reimbursement funds are not secured (and **shown in red**)

Proposed FY2023 Capital Improvement Sales Tax Fund

5 Year Projected Cashflow



5 Year Cashflow Chart:

- ❑ MARC Reimbursement (Downtown Streetscape North, Bridge Street) provides additional revenue in FY2023 (**black dotted line**).
- ❑ Potential reimbursements in FY2025 and FY2026 for CIP projects (**black dotted line**).



Park and Stormwater Sales Tax Fund CIP



Proposed FY2023 – FY2027 5 Year CIP

Park and Stormwater Sales Tax Fund

Capital Improvement Project	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Quincy Boulevard and Owens Street Curbs and Stormwater (Construction)	\$250,000	-	-	-	-
Emerald Ridge Neighborhood Park & Signage	\$150,000	-	-	-	-
Diamond Crest Multi-Use Trail (Construction)*	\$281,000	-	-	-	-
Diamond Crest Multi-use Trail (Grant Reimbursement)	(181,000)	-	-	-	-
Stormwater Master Plan	\$150,000	-	-	-	-
City Wide Park Signage	\$30,000	-	-	-	-
Annual Stormwater Program (Projects TBD)	-	\$100,000	\$100,000	\$100,000	\$100,000
Heritage Park - 2 Shelters	-	\$150,000	-	-	-
Smith's Fork (Sport Courts, Skate Park, Basketball Court) (Construction)	-	-	\$300,000	\$300,000	-
Smith's Fork (Sport Courts, Skate Park, Basketball Court) (Grant Reimbursement)	-	-	(300,000)	-	-
Smith's Fork Park Complex (Design)	-	-	-	-	\$640,000
Grand Total (Net Cost)	\$680,000	\$250,000	\$100,000	\$400,000	\$740,000

Summary of the Parks and Stormwater Sales Tax Fund 5 Year CIP (**\$2.17 million**):

- ❑ \$100,000 is allocated annually for a Stormwater Project Program (Projects TBD).
- ❑ Staff is tentatively planning for a Diamond Crest Neighborhood Multi-Use Trail in FY2023 (**shown in red**). Completing the project is contingent on receiving grant reimbursement monies of approximately \$181,000.
- ❑ Creation of a Stormwater Master Plan was originally slated for FY2022 and is reallocated to be funded in *FY2023* (awaiting GIS completion).
- ❑ Financial strategy of saving cash to fund construction of Smith's Fork Park Complex in FY2028 and FY2029

Pending Projects - CIP

Park and Stormwater Sales Tax Fund

Pending Capital Improvement Projects	Cost Estimate
Smith's Fork Park (4 Plex Baseball, Site Development)	\$3,250,000
Hawthorne Court Park (Public Art and Landscaping)	\$110,000
Heritage Park (Major Improvements/Site Development)	\$4,560,000
Helvey Park Loop Trail	\$220,000
Wildflower Neighborhood Park	\$330,000
Smith's Fork Park (Destination Development)	\$5,240,000
Maple Lane - Curbs and Stormwater (Engineering)	\$15,000
Maple Lane - Curbs and Stormwater (Construction)	\$175,000
North Bridge Street - Curbs and Stormwater (Engineering)	\$40,000
North Bridge Street - Curbs and Stormwater (Construction)	\$200,000
Dundee Road - Curbs and Stormwater (Engineering)	\$18,200
Dundee Road - Curbs and Stormwater (Construction)	\$91,000
South Bridge Street - Curbs and Stormwater (Engineering)	\$24,000
South Bridge Street - Curbs and Stormwater (Construction)	\$120,000
South Mill Street - Curbs and Stormwater (Engineering)	\$5,000
South Mill Street - Curbs and Stormwater (Construction)	\$25,000
Grand Total (Net Cost)	\$14,423,200

Summary of the Parks and Stormwater Sales Tax Fund Pending Projects CIP (\$14.4 million)

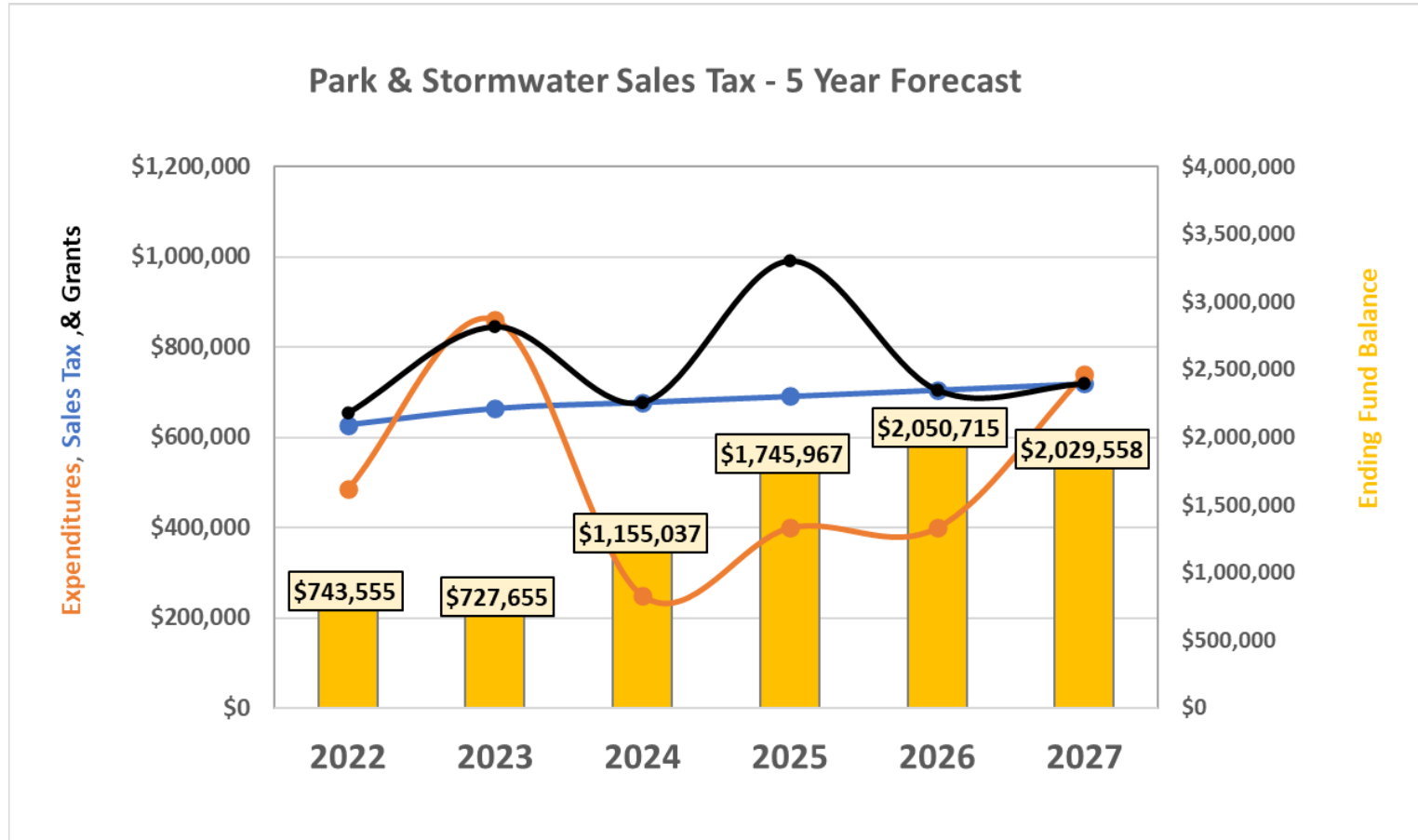
- ☐ Smiths' Fork Park (4 Plex with Baseball and Site Development) - \$3,250,000
- ☐ Heritage Park (Major Improvements, Site Development) - \$4,560,000
- ☐ Smiths' Fork Park (Destination Development) - \$5,240,000

Pending Stormwater Projects

- ☐ Pending the Stormwater Master Plan (planned completion in FY2023), listed stormwater projects are subject to change.

Proposed FY2023 Park & Stormwater Sales Tax Fund

5 Year Projected Cashflow

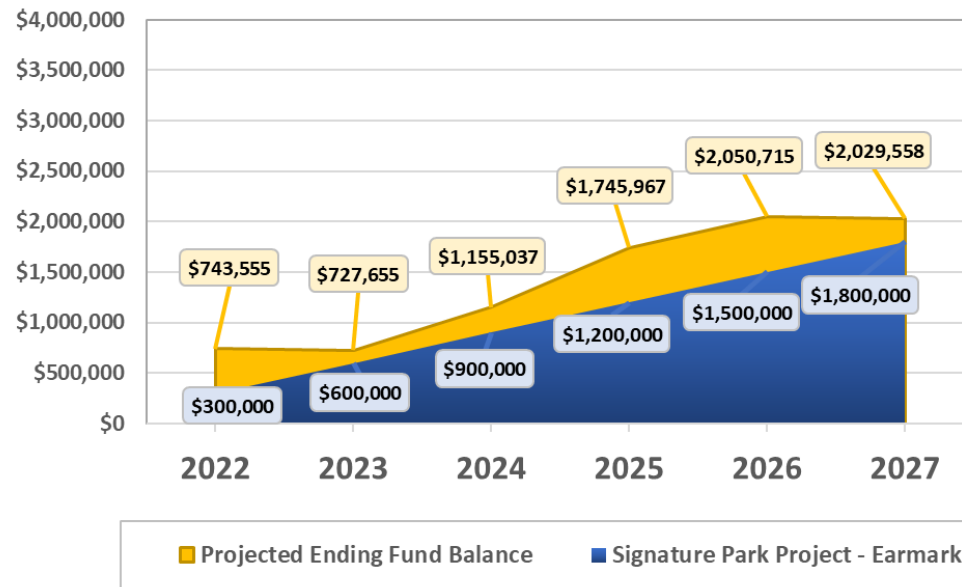


5 Year Cashflow Chart:

- Reimbursement opportunity (Diamond Crest Multi-Use Trail) provides additional revenue in FY2023 (**black dotted line**).
- Reimbursement opportunity (for Smith's Fork Park – Sport Courts, Skate Park, Basketball Court) provides additional revenue in FY2025 (**black dotted line**).

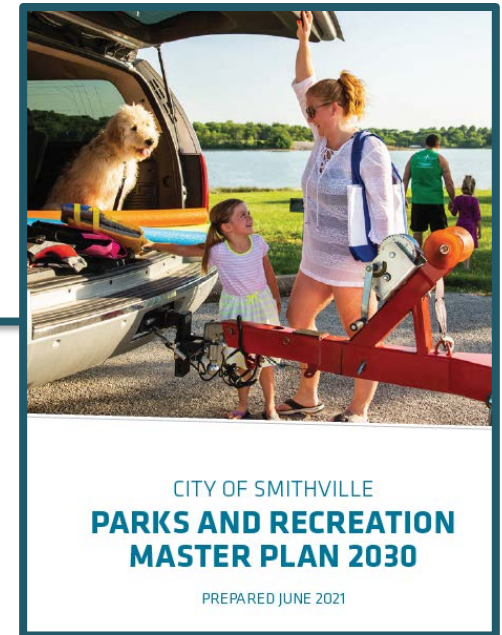
Proposed FY2023 Park & Stormwater Sales Tax Fund Target Savings Strategy

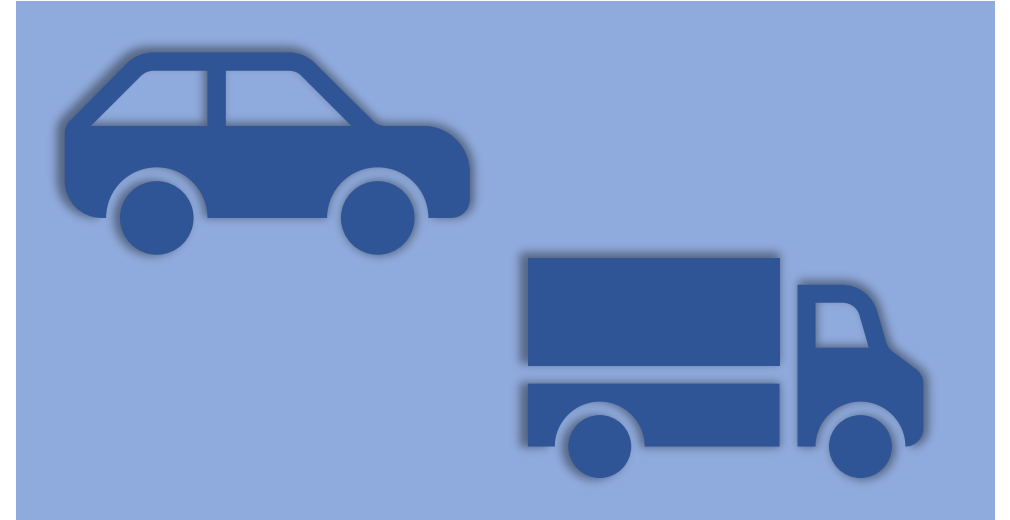
Signature Park Project - Fund Balance & Amount Saved



Target Savings Strategy

- ❑ City is employing a financial strategy to save **\$2 million** dollars to pay for the first signature park project from the Parks & Recreation Master Plan.
 - ❑ Smith's Fork Park Design FY2027
 - ❑ Smith's Fork Park Construction (**70% Cost**) FY2028
 - ❑ Smith's Fork Park Construction (**30% Cost**) FY2029





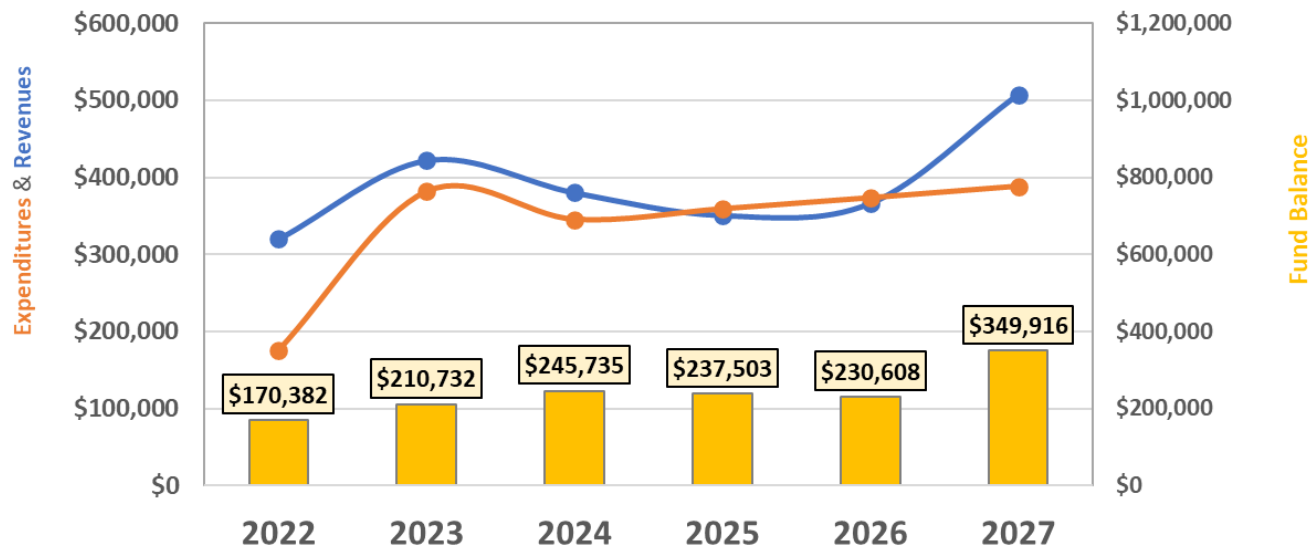
Proposed FY2023 Vehicle and Equipment Replacement Fund



Proposed FY2023 Budget

Vehicle and Equipment Replacement Fund

Vehicle & Equipment Replacement Fund - 5 Year Forecast



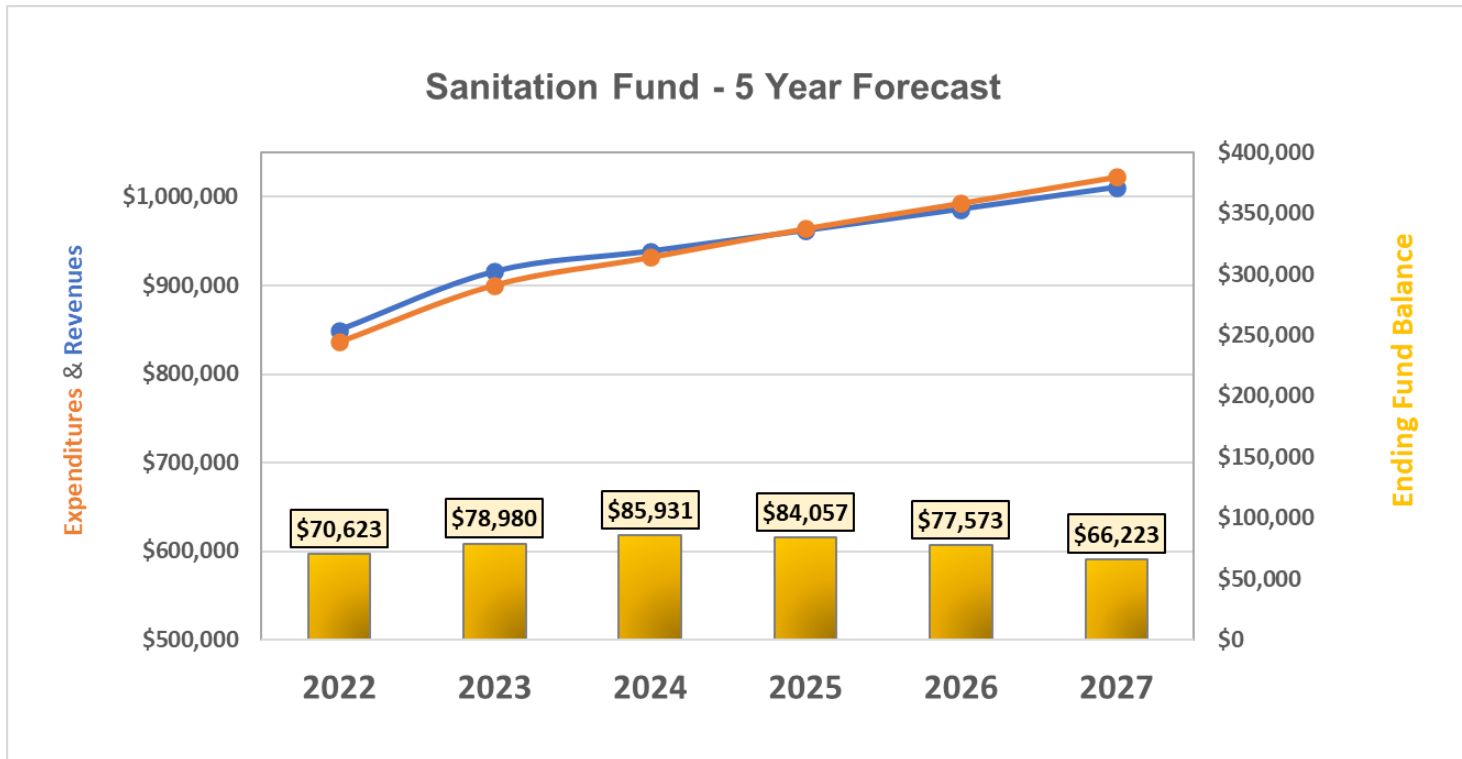
Summary of the Vehicle and Equipment Replacement Fund

- ☐ As of July 2022, the City is leasing **22** vehicles with Enterprise Fleet Management.
- ☐ As of July 2022, the City has sold **14** vehicles (**13** in-house and **1** leased) with Enterprise (funds received) and the City is awaiting payment on multiple vehicles which have been auctioned.
- ☐ The City has “flipped” **3** vehicles which were leased through EFM which have produced equity/gains for the City. The City is awaiting an equity payment on **2** of these vehicles.
- ☐ 4 Police Interceptors are currently on order from EFM which will begin the process of replacing aging patrol vehicles.

Proposed FY2023 Budget Sanitation Fund

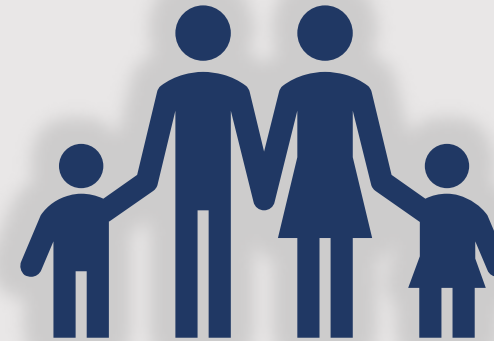


Proposed FY2023 Budget Sanitation Fund



Summary of the Sanitation Fund

- ❑ As of July 2022, the City of Smithville contracts with GFL to service just over **3,300** regular trash accounts and service just over **400** senior rate trash accounts (available for account holders ages 65 and older).
- ❑ GFL will be increasing the City contracted trash rates by 5%.
- ❑ Monthly Trash Charge to increase by 5% from **\$18.37** per month to **\$19.29** per month.
- ❑ Senior Trash Charge (15% Discount) to increase by 5% from **\$15.62** per month to **\$16.40** per month.



Concluding Budget Summaries



Proposed FY2023 – FY2027 5 Year CIP

All Funds Total

Capital Improvement Projects - All Funds	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
General Fund	\$300,000	\$150,000	\$150,000	-	-
Combined Water/Wastewater Fund - Non Impact Projects	\$7,075,000	\$3,805,000	\$3,400,000	\$6,600,000	\$7,000,000
Combined Water/Wastewater Fund - Water Impact Projects	\$200,000	\$550,000	-	-	-
Combined Water/Wastewater Fund - Wastewater Impact Projects	\$700,000	\$650,000	-	-	-
Transportation Sales Tax Fund	\$625,000	\$575,000	\$325,000	\$325,000	\$325,000
Debt Service Fund	\$343,040	\$351,333	\$353,850	\$360,569	\$361,625
Capital Improvement Sales Tax Fund	\$816,845	\$507,830	\$814,875	\$671,920	\$378,420
Parks and Stormwater Sales Tax Fund	\$680,000	\$250,000	\$100,000	\$400,000	\$740,000
Capital Projects Fund	-	-	-	-	-
ARPA Fund	-	-	-	-	-
Grand Total (Net Cost)	\$10,739,885	\$6,839,163	\$5,143,725	\$8,357,489	\$8,805,045

❑ 5 Year CIP Total of **\$39,885,306** (Net Cost) across all budgeted funds

Proposed FY2023 All Funds Summary

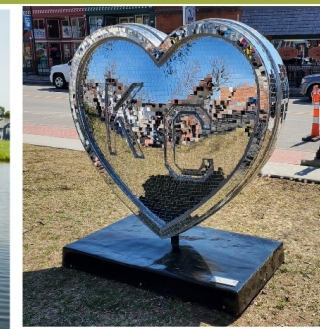
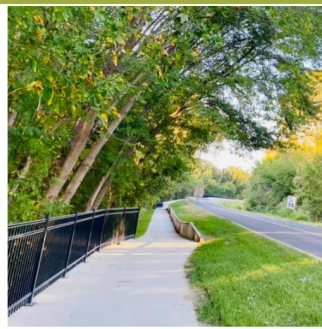
	2023 Projected Beginning Balance	2023 Proposed Revenues	2023 Proposed Expenditures	2023 Projected Ending Balance
General Fund	3,173,805	5,414,248	6,067,570	2,520,483
Capital Improvement Sales Tax Fund	261,454	1,152,100	1,305,370	108,184
Capital Projects Fund	181,855	40,000	-	221,855
Combined Water/Wastewater Fund	5,067,869	9,320,817	12,040,625	2,348,061
Debt Service Fund	255,934	354,845	343,040	267,739
Park and Stormwater Sales Tax Fund	762,118	845,100	861,000	746,218
Sanitation Fund	63,719	915,860	900,600	78,979
Special Allocation Fund	183,291	705,000	703,000	185,291
Commons CID Fund	126,096	377,250	483,773	19,573
Transportation Sales Tax Fund	348,072	582,250	702,250	228,072
Vehicle And Equipment Replacement Fund	170,382	422,100	381,750	210,732
American Rescue Plan Act Fund	-	-	-	-
Donation Fund	16,500	10,500	20,000	7,000
Appointed Counsel Fund	2,045	-	2,045	-
Judicial Education Fund	3,447	-	3,447	-
Technology Upgrade Fund	2,474	-	2,474	-
DWI Recovery Fund	13,972	4,000	12,000	5,972
Police Training Fund	14,500	3,000	12,000	5,500
Grand Total	\$ 10,647,533	\$ 20,147,070	\$ 23,840,944	\$ 6,953,659

- ❑ The FY2023 Budget features **18** Budgeted Funds totaling just over **\$20.1 million** in revenues and just over **\$23.8 million** in expenditures.

FY2023 Budget Process Schedule

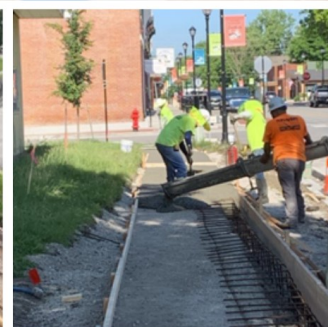
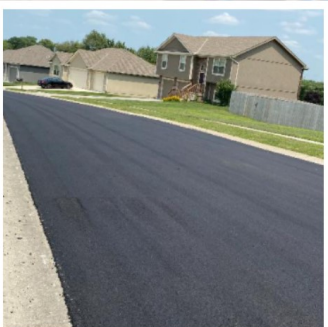
- 5 Year Capital Improvement Program Review and Discussion (**May 17th**)
- Board of Aldermen Retreat/Financial Summit (**May 25th**)
- Schedule of Fees Review and Discussion (**June 21st**)
- FY2023 Operating Budget and 5 Year CIP Review: 1st Discussion (**August 16th**)
- FY2023 Operating Budget and 5 Year CIP Review: 2nd Discussion If Needed (**September 6th**)
- First Reading of the FY2023 Budget (**October 4th**)
- Adopt the FY2023 Budget on 2nd Reading (**October 18th**)





Proposed FY2023 Budget & Five Year Capital Improvement Plan

City of Smithville, Missouri





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Smithville
Missouri**

For the Fiscal Year Beginning

November 01, 2021

Christopher P. Morill

Executive Director

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Proposed FY2023 Budget Message

August 16, 2022

Honorable Mayor and Board of Aldermen:

I am pleased to present the City of Smithville Proposed Annual Operating and Capital Budget for Fiscal Year 2023. This budget reflects the collaboration and dedicated work of staff, Mayor Boley and the Board of Aldermen in achieving the goals and needs of our community.

I believe the Proposed FY2023 Budget reflects an appropriate allocation of resources allowing for the continuation of all City services while implementing priorities identified by the citizens of Smithville and the Board of Aldermen.

In May, the Board and staff met in a retreat/financial summit to review workplans and priorities identified through recent processes to outline community goals. During this day-long session, ongoing organizational needs were presented, along with their relationship to community goals outlined in the strategic planning and visioning, comprehensive planning and other planning processes completed over the last several years. The proposed budget as presented reflects staff's understanding of Board of Aldermen goals outlined at the retreat. In addition to supporting current service levels, the proposed budget provides funding for the following:

- Ensuring employee recruitment and retention
- Continued focus on investment in infrastructure
- Focus on future facility needs

As outlined below, the proposed budget includes funding for three new employees in FY2023, enhances employee compensation and retirement and provides additional funding for a sidewalk program and street maintenance.

Not included in the proposed budget are funds to address facility needs, most notably a new police station, maintenance facilities and a community center. In the coming months, staff will provide refined costs and plans for police and maintenance needs along with funding options. Any changes to the budget necessitated by decisions in these areas will be addressed through amendments to the FY2023 Budget or in FY2024 and future budgets.

The budget reallocates previously approved, but unspent funds for projects or programs approved in the FY2022 Budget. This provides staff the opportunity to complete projects initiated in FY2022, but not yet completed without having to seek amendment to the FY2023 budget.

Proposed FY2023 Budget Message

Incorporation of unspent FY2022 resources results in a structurally unbalanced budget as FY2022 expenditures exceed FY2022 revenues in many cases. However, ending fund balance is relatively unaffected as the expenditures are simply moved from FY2022 to FY2023.

Expenditures Overview

The Proposed FY2023 Budget totals \$23,840,944 in expenditures across 18 budgeted funds and includes \$10,739,885 in capital improvement project expense to improve water, wastewater, stormwater, and street infrastructure along with the provision of more park amenities throughout the City. The 5 Year CIP totals \$39,885,306 across all funds. The General Fund accounts for the majority of personnel, programs and services in the City and totals \$6,067,570 in expenditures, a 4.9% increase from projected FY2022 expenditures.

The proposed budget includes a 2% CPI (Consumer Price Index) adjustment to the compensation plan; a merit pool totaling \$100,000 for salary increases based on individual performance reviews completed in May 2023; a 2% Employer LAGERS contribution transition; a 15% increase in medical insurance; and a 5% increase in utility expenses.

Three new positions are included in the budget:

- Water Treatment Plant Shift Supervisor
- Recreation Coordinator
- Street Maintenance Worker I.

Changes to the compensation plan approved mid-year in FY2022 are also reflected in the budget.

The Proposed FY2023 Budget also includes the following budget recommendations:

- \$70,000 in transfers of funds (\$35,000 from the General Fund and \$35,000 from the Combined Water/Wastewater Systems Fund) to the Vehicle Equipment Replacement Fund to build up reserves and continue a vehicle replacement leasing program through Enterprise.
- \$60,000 for INCODE Version 10 Migration (Upgrading from Incode Version 9) for financial management, human resources, utilities, and development services.
- \$47,850 for the replacement of two Parks Department zero turn mowers and one Parks Department "Batwing" style mower.
- \$25,000 for the continuation of the Neighborhood Beautification Grant Program.

Proposed FY2023 Budget Message

- \$20,000 for Wayfinding and Signage Design Guideline (Supported with 50% ARPA Tourism Match through Clay County).
- \$20,000 for the Smithville Main Street District
- \$19,000 for the replacement of two City Hall Servers.
- \$6,500 for Senior Center improvements.
- \$17,200 for Police Station computers and Mobile Data Terminals.

Revenues Overview

The Proposed FY2023 General Fund revenue budget includes a projected 2.0% increase in sales tax revenue, a 3.0% increase in use tax revenue, and 3.5% increase in property tax revenue.

In June 2022, Raftelis Financial Consultants completed a Utility Rate Study for the City. The study concluded that utility rate increases are necessary in order to continue funding water and sewer line replacement projects, ongoing system maintenance projects, and system capacity upgrades, in addition to providing for daily staffing and operational needs. The Proposed FY2023 Budget includes an 8.5% increase in the water volume and fixed charge and a 15% increase in the wastewater volume and fixed charge.

The revenue budgets for the Transportation Sales Tax Fund, Capital Improvement Sales Tax Fund, and Park and Stormwater Sales Tax fund also include a projected 2.0% increase in sales tax revenue. Each of these funds receive a 0.5% sales tax as their only source of revenue.

This proposed budget reflects the combined efforts of all department directors. I wish to extend special thanks to Finance Director Stephen Larson and Finance Analyst Mayra Ore for their effort in providing budgetary information in a transparent and informative format. I look forward to working with staff, citizens of Smithville and the Board of Aldermen to accomplish the goals funded through this proposed budget.



Cynthia M. Wagner
City Administrator

Community History

The City of Smithville is located in Clay and Platte Counties in Missouri, just to the north of Kansas City, Missouri. Smithville is a 16.25 square-mile community that is home to over 11,000 residents who enjoy living in a peaceful, yet growing community. Operating separately from the City, the Smithville R-II School District operates three elementary schools, one middle school, and one high school. Smithville has a branch of the Mid-Continent Public Library.



Smithville was named for Humphrey and Nancy Smith, who came west with their six sons and daughter from New York state in 1822 to find land and build a home. They settled alongside the Little Platte River. In 1824, the Smith's established Smith's Mill, the first water-powered flour mill in Clay County. By the 1830s, a town site was laid out and Smith's Mill became Smithville.

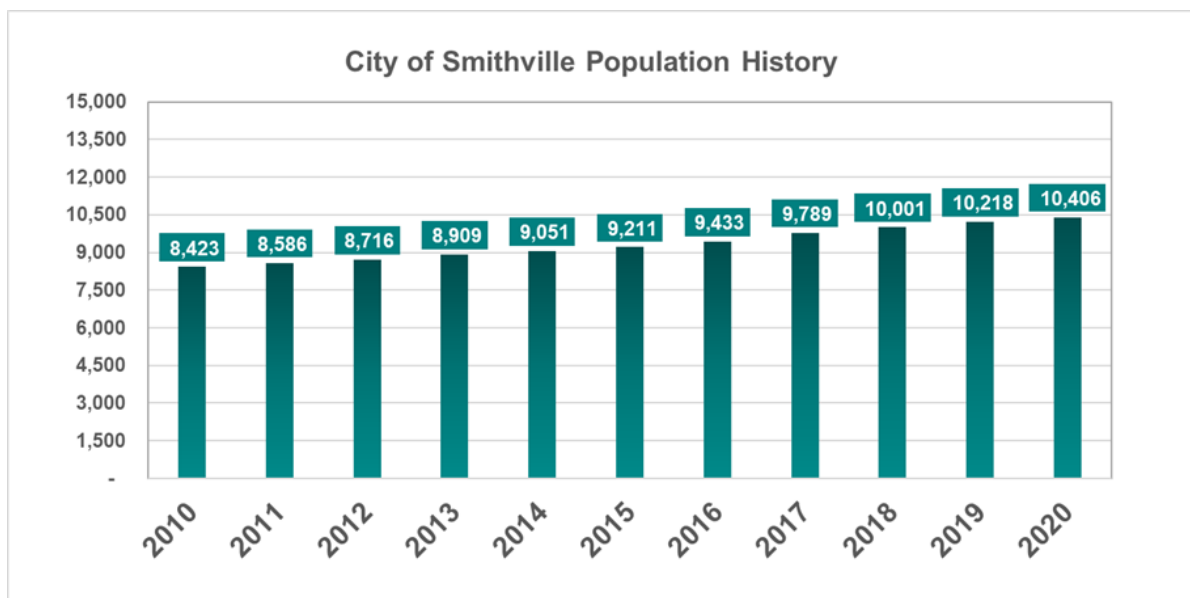
On July 6, 1868, the town of Smithville was incorporated. The City currently operates as a council/administrator form of government. The governing body of the City is the Board of Alderman, which is comprised of six members elected by ward (two alderman per ward), and a Mayor elected at large. The Mayor and each Alderman are elected for two-year terms.

Community History (Continued)

In October 1979, the U.S. Army Corps of Engineers began impounding Smithville Lake, creating what is today a roughly 7,200-acre lake with more than 175 miles of shoreline. Smithville Lake, provides flood damage reduction, recreational opportunities, and water supply and storage capabilities for the City.



Smithville's population has gone through a significant increase over the last twenty years. The population more than doubled from 1990 to 2000, and since 2000, the population has increased by an annual growth rate of about 3.95%. The population growth has been driven by a high performing school district, popular recreational amenities, and proximity to Kansas City, while maintaining a rural feel.



Almost 40% of the Smithville population is comprised of students. Young families are moving to the City to enroll their children into the schools, and this school-age-family subgroup drives the family-friendly nature of the community and the common desire for a safe and secure community. It is expected that Smithville's population will continue to grow, and may even grow faster, given its proximity to the Kansas City International Airport and the construction of the new airport terminal.

Community History (Continued)

City of Smithville Demographic Profile

Demographic Indicators (Data from 2030 Comprehensive Plan)				
Households	Average Household Size	Median Age	Median Household Income	Median Home Value
3,773	2.69	40.2	\$87,826	\$222,510

Demographic indicators, sourced from the 2030 Comprehensive Plan, are shown above.

The City's largest employers are the Smithville School District, Saint Luke's Hospital, and Cosentino's Price Chopper. The City's economy is strong, with the top taxpayers being the Price Chopper, Evergy, Heritage Tractor, Coleman Equipment, and Major Lumber. The Kansas City Metropolitan area is considered broad and diverse, and the City's recent growth will likely lead to future commercial development.

In 2014, the Downtown Smithville Historic District was included in the National Register of Historic Places. In 2019, the City was accepted into the Missouri Main Street Connection program with thanks to additional funding from the Smithville Chamber of Commerce and the Smithville Heritage Business District Association, provides on-site visits from Missouri Main Street Staff, work plan development, regional training, reference materials, and networking to revitalize downtown Smithville.



Citizen Engagement

2021 DirectionFinder Survey

In 2021, the City of Smithville contracted with ETC Institute, a national leader in market research, which focuses on helping governmental organizations gather survey data to enhance organization performance with an emphasis on customer satisfaction surveys.

The purpose of the survey was to:

- ◇ Objectively assess citizen satisfaction with City services
- ◇ Gather input from residents to help set community priorities
- ◇ Compare the City's current performance to the performance metrics and levels of other communities
- ◇ Assess trends within the community over time

More than 400 DirectionFinder surveys were completed. Responses indicated that Smithville residents generally have a positive perception of the City. Satisfaction with the overall quality of major City services in Smithville rated 14% above the U.S. average.

Compared to 2019 results, residents gave the City much higher satisfaction ratings for City services. The top three major city services that received the highest ratings of satisfaction were: the quality of police services (83.2%), quality of solid waste services (82.1%), and the quality of customer service you receive from City employees (72.8%).

A full priorities report was issued in February 2022 summarizing findings of the survey. Future DirectionFinder surveys will be discussed during each budget process to periodically reassess the citizen opinion of City services and departmental performance

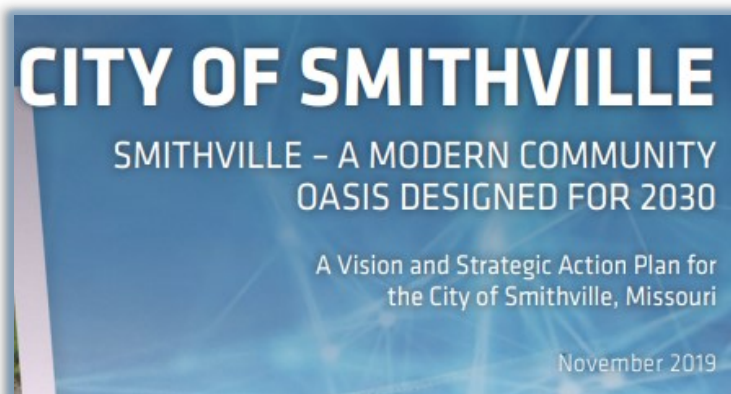


Strategic Planning

2019 Citizen Based Strategic Plan

The City of Smithville embarked upon a visioning and strategic planning process in 2019 by contracting with Future IQ, a research and consulting company which specializes in foresight and scenario-based strategic planning, to guide a process to develop a Community Vision and Strategic Action Plan for Smithville.

The Community Vision represents the views of all aspects of the community, reflects core community values, addresses emerging trends and issues, imagines a preferred future, and promotes local action. The Strategic Action Plan directs efforts and resources toward a defined vision for the future, employing a roadmap that is realistic, achievable, and sustainable.



The visioning and strategic planning process aimed to provide responses to the following questions:

- ◇ **What should the City of Smithville become?**
- ◇ **What makes the City of Smithville unique and special and how can the City use these characteristics to prepare for the future?**
- ◇ **How will community stakeholder preferences fit into this vision?**

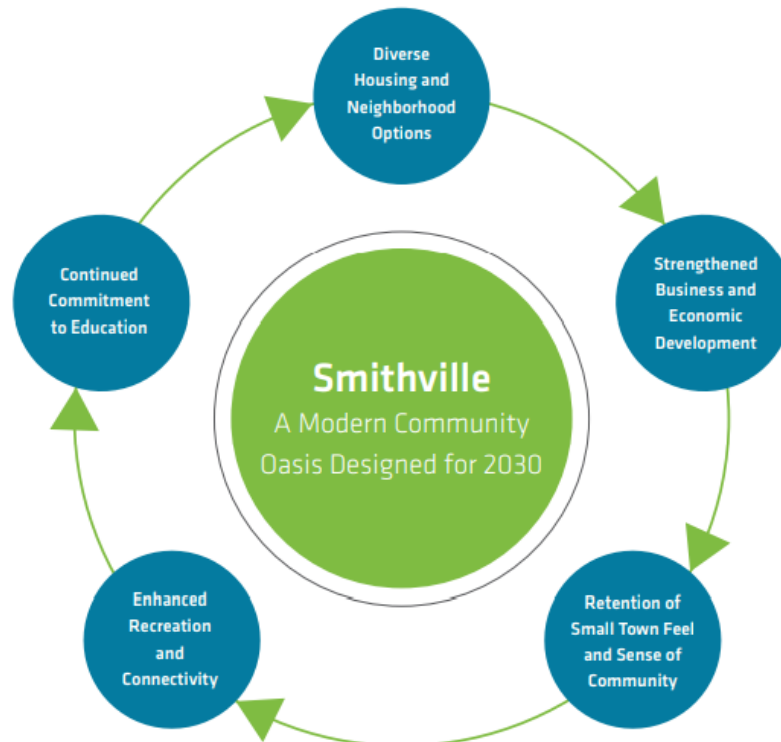
The process included a community survey, a Think Tank workshop, six community engagement sessions, and specific engagement sessions with Smithville High School students to explore the citizen perception of future trends and implications.

Strategic Planning (Continued)

This process identified the following vision for the future of Smithville to create along with five strategic pillars to support that vision.

Smithville - A Modern Community Oasis Designed for 2030

- ◇ Continued Commitment to Education
- ◇ Enhanced Recreation and Connectivity
- ◇ Diverse Housing and Neighborhood Options
- ◇ Strengthen Business and Economic Development
- ◇ Retention of Small-Town Feel and Sense of Community



In late September 2019, a Think Tank Reconvene was held, which brought together approximately 50 dedicated community members and stakeholders who have been actively involved in the community visioning project. The Think Tank Reconvene reviewed and validated the initiative's vision and engagement process and began work on the strategic pillars that will serve as the building blocks of the Community Vision and Strategic Action Plan. A full [Vision and Strategic Action Plan](#) was issued in November 2019 identifying a preferred future for the City and strategic actions structured into a proposed roadmap.

Strategic Planning (Continued)

2020 Comprehensive Plan

The City of Smithville completed an update of the Comprehensive Plan in 2020 by contracting with Future IQ. The Comprehensive Plan is a foundational document that will guide land-use and planning decisions over the next 10 years while also steering the evolution, look, and feel of the community. The plan is a thoughtful, achievable, and sustainable roadmap for community aspirations. The process had a strong emphasis on community input and engagement. A [Community Portal](#) was created to be the “go-to” place for the Comprehensive Planning process, with results of work to date and the draft maps and plans.



The process involved significant engagement with the community by means of public sessions and task forces with inclusion of the youth voice. To provide continuity to the recent planning process, the Comprehensive Plan update planning elements are the same five strategic pillars that emerged from the 2019 Citizen-based Strategic Plan.

In January 2020, approximately 40 people attended the Comprehensive Planning Launch, which included a recap of the strategic pillars, an introduction to the planning approach and process, and a breakout into interactive working groups to identify the key topic areas involved in each strategic pillar.

In July and August 2020, volunteers who had a particular interest in those key topic areas participated in two rounds of virtual task force meetings to work on integrating the topic areas of the strategic pillars into the comprehensive planning process. The City's Comprehensive Plan was adopted by the Board of Alderman on November 17, 2020.

In July 2021, the Board of Aldermen adopted the Parks & Recreation Master Plan. The Parks & Recreation Master Plan outlines recommendations with future planning for the design and construction of neighborhood parks, recreational amenities, and use of natural space in Smithville.

In 2021, the Board of Aldermen adopted the Transportation Master Plan to identify approaches to addressing the direction of Smithville's transportation future. The plan will provide an overall approach to safety and connectivity for people of all ages who walk, drive, bike, and use other transportation modes.

Mission, Vision, and Values

City Vision Statement

The City of Smithville Board of Aldermen has a strong history of strategic planning. The Board has proactively identified a vision for the community, established key performance areas, and set priority goals. The Board uses this process to allocate resources, track progress, and evaluate how emerging issues will affect the success of the City and organization.

In 2019, Smithville citizens participated in a community visioning process, augmenting and complementing the work of the governing body. In 2021, the Governing Body once again gathered to not only identify its priorities but also to ensure those priorities were aligned with the feedback generated by the community visioning process.

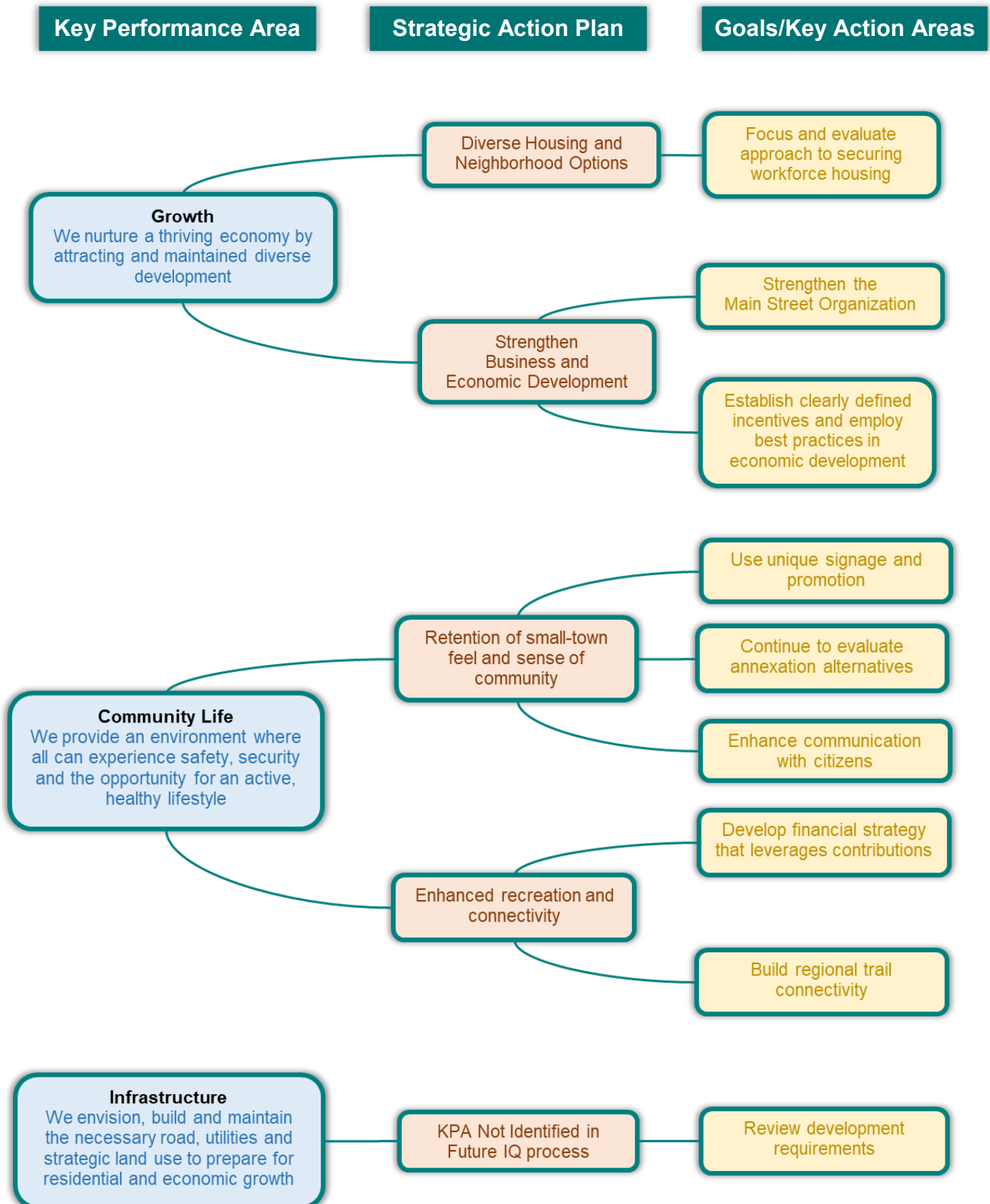
**Smithville builds its future
by embracing growth, encouraging commerce
and cultivating its natural surroundings**

Key Performance Areas

Three years ago, the Governing Body identified five key performance areas - those areas in which the community must have success to move forward. As seen in the table below, growth, community life, and infrastructure are the three key performance areas with governance and finance as the two remaining key areas as values on which the board achieves its work:

	Growth	We nurture a thriving economy by attracting and maintaining diverse development
	Community Life	We provide an environment where all can experience safety, security, and opportunity for an active, healthy lifestyle.
	Infrastructure	We envision, build, and maintain the necessary road, utilities, and strategic land use to prepare for residential and economic growth.
	Governance	We act as a cohesive team, providing the human and physical resources to advance the goals and betterment of the community
	Finance	We maintain public trust through fiscally sound investment of public revenues and resources.

Priority Goals



Governing Body

Form of Government

The City of Smithville operates as a council/administrator form of government. The Governing Body of the City is the Board of Aldermen, which is comprised of six members elected by ward (two Aldermen per ward), and a Mayor elected at large. The Mayor and each Alderman are elected to two-year terms.

Municipal elections are held annually in April. To be eligible to qualify for the office of Mayor or Alderman, a candidate must be at least 21 years of age, a citizen of the United States, a resident and inhabitant of the City of Smithville for at least one year prior to the election date, a registered voter, and not owe any outstanding debts to the City of Smithville. Residents who desire to be a candidate must file with the City Clerk annually in December.

A Ward map is depicted on the following page. Ward boundaries were recently redrawn as is the case every ten years with census data review.

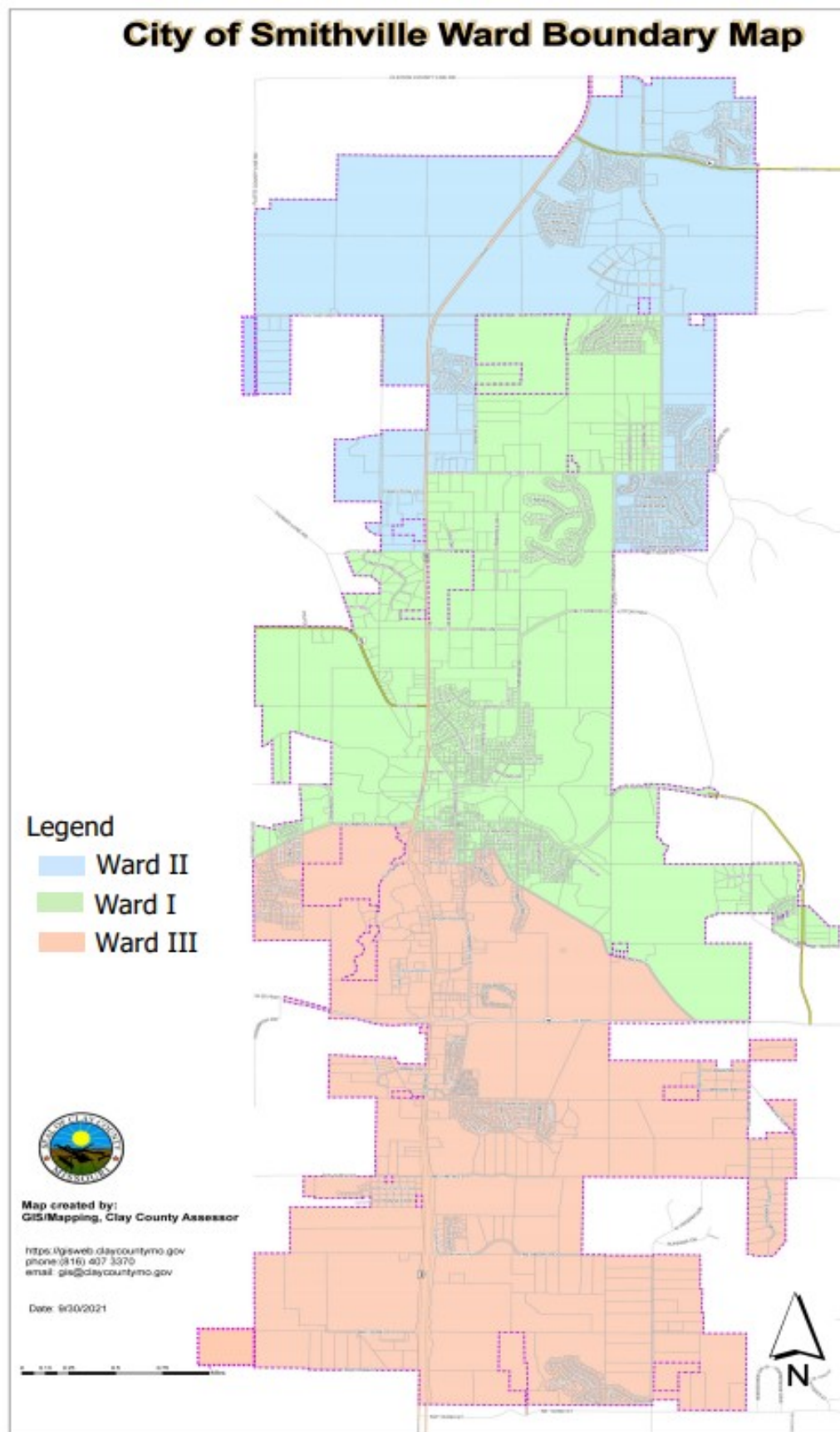
City of Smithville Mayor and Board of Alderman

Representation	Elected Official	Term Length
Mayor	Damien Boley	Term Expires April 2024
Alderman - Ward 1	Dan Ulledahl	Term Expires April 2024
Alderman - Ward 2	Ronald Russell	Term Expires April 2024
Alderman - Ward 3	Marvin Atkins	Term Expires April 2024
Alderman - Ward 1	Dan Hartman	Term Expires April 2023
Alderman - Ward 2	John Chevalier, Jr.	Term Expires April 2023
Alderman - Ward 3	Kelly Kobylski	Term Expires April 2023

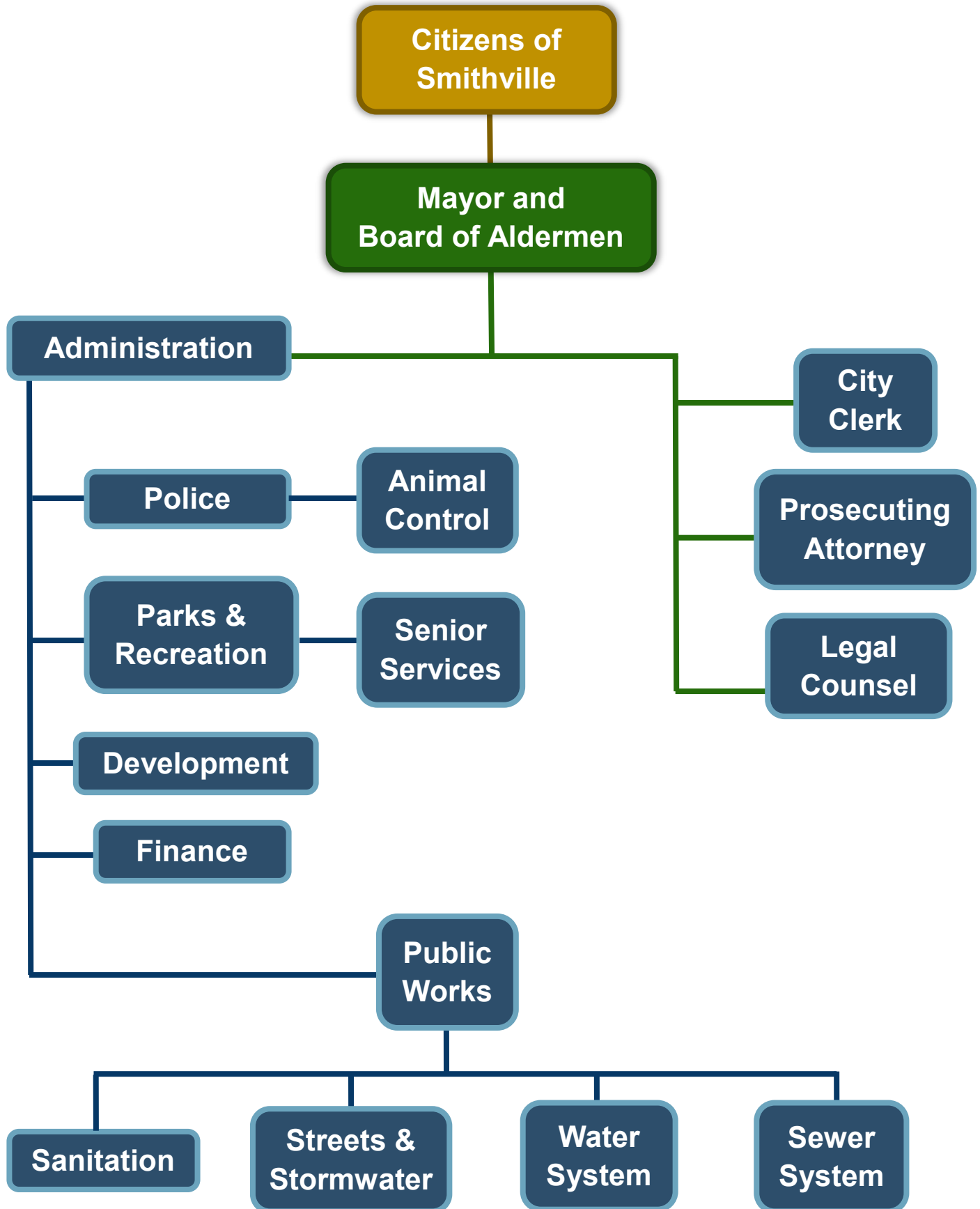


Board Chamber (Recently Renovated in 2020)

City Ward Boundary Map



City Organizational Chart



Management/Leadership Team

City Administrator

Cynthia Wagner

Assistant City Administrator

Anna Mitchell

City Clerk

Linda Drummond

Chief of Police

Jason Lockridge

Parks and Recreation Director

Matthew Denton

Development Director

Jack Hendrix

Finance Director

Stephen Larson

Public Works Director

Chuck Soules

FINANCIAL POLICIES AND BASIS OF ACCOUNTING AND BUDGETING

Chapter 140 - Finance and Taxation

The City of Smithville Code of Ordinances establishes the City's fiscal year, identifies the City Administrator as the Budget Officer, and provides an outline of the process for compilation of, revision of, adoption of, and amendments to the budget. Chapter 140 also guides the setting of the property tax levy and imposition of sales and use taxes.

Chapter 150 - Purchasing Policy

The City of Smithville Code of Ordinances establishes the City's purchasing policy, identifies the Purchasing Agent, and provides an outline for the purchase of goods and services. Numerical limits are identified for formal bid purchases (if the purchase is **\$7,500** or greater, formal written contract and Board of Alderman approval required), semi-formal bid purchase (equal to or greater than **\$3,500**, but less than **\$7,500**), and purchases made with the discretion of department heads (less than **\$3,500**).

The Policy Manual outlines several City policies, including the donation and purchasing card policy, and identifies the desired level of various Fund reserves.

Basis of Accounting & Budgeting

The financial statements and City budget are both prepared on a modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America established by the Governmental Accounting Standards Board (GASB). GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The City's policy is to include the following components in the financial statements: all funds, departments, agencies, boards, commissions, and other units for which the City is considered to be financially accountable.

The accounts of the City are organized on the basis of funds. Each fund is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position, fund balances, and revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

The next set of pages in the Budget Book include information regarding debt management and General Obligation debt limitations.

Debt Management

Debt Policies

In the financial statements, long-term debt and other long-term obligations are reported as liabilities. Bond premiums and discounts are amortized over the life of the bonds using the straight-line method. Bonds payable are amortized over the life of the bonds using the straight-line method and are reported net of the applicable bond premiums or discounts. Bond issuance costs are expensed when incurred. In the financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources, while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Bond Rating

A bond rating provides a general credit risk evaluation. The City's bond rating is the single most important factor that affects the interest rate on the debt issuance.

There are three major agencies which assign credit ratings for municipal bonds: Moody's Investors Service, S&P (Standard and Poor's) Global, and Fitch Ratings. In assigning a rating for general obligation bonds, rating agencies assess the following factors:

- ◇ **Economy**
- ◇ **Debt Structure**
- ◇ **Financial Condition**
- ◇ **Demographic Factors**
- ◇ **Management Practices of Governing Body and Administration**

The following table shows comparable investment grade ratings for the three major rating agencies:

Debt Management (Continued)

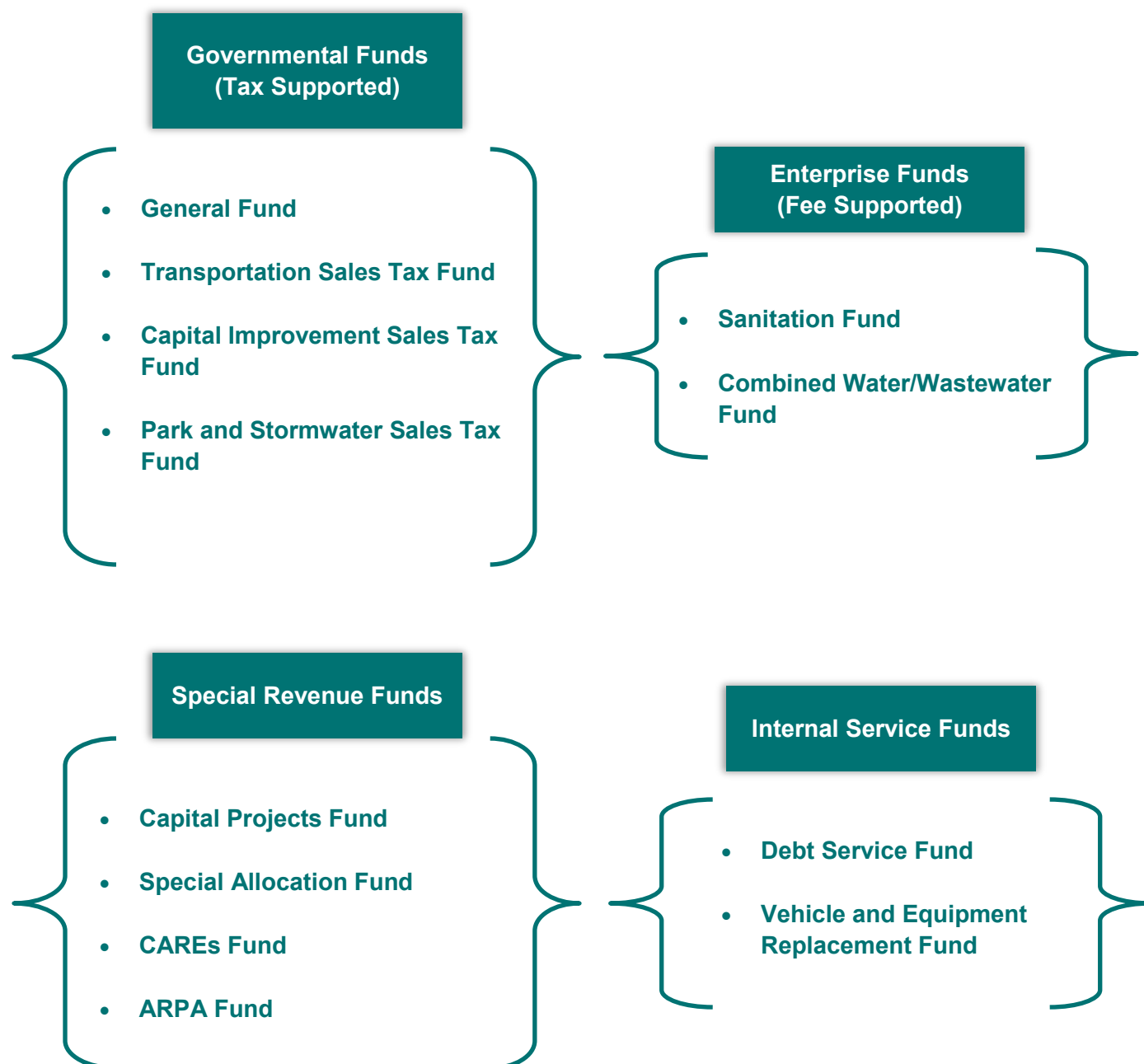
Bond Rating	Moody's Investors Service	S&P Global and Fitch Ratings
Extremely Strong	Aaa	AAA
Very Strong	Aa1, Aa2, Aa3	AA+, AA, AA-
Strong	A1, A2, A3	A+, A, A-
Adequate	Baa1, Baa2, Baa3	BBB+, BBB, BBB-

The City received a “AA-” long-term rating in February 2019 from S&P Global for its most recent debt issuance, the 2019 General Obligation (GO) bonds. “AA-” is considered a “very strong” rating as indicated by the table above. This 2019 rating also affirmed the City’s “AA-” long-term rating on the 2018 GO Bonds and its “A+” long-term rating on the 2018 Certificates of Participation (COPs), which is considered a “strong” rating.

COPs are typically rated one level lower than the City’s general creditworthiness because COPs are secured through the City’s operating budget, meaning the City has pledged to seek annual appropriations from the Combined Water & Wastewater Systems (CWWS) Fund and has considered the affordability of the lease payments in its long-term plans. However, since the CWWS Fund is support by water and wastewater revenue, some risk is associated with that annual appropriation, leading to the lower credit rating. GO bonds are secured by the full faith and credit and taxing power of the municipality, meaning they are generally payable through a debt service property tax levy without limitation as to the taxing rate on all taxable tangible property, real and personal.

Categories of Funds

The City operates using a 12 different budgeted funds. The only “dormant” (unused) fund is the CAREs fund which featured special revenues for COVID-19 relief. Tax supported funds receive revenue through sales, property taxes, motor fuel taxes, and intergovernmental revenues. Enterprise funds are supported through fee revenues which include monthly utility charges for the CWWS fund and monthly solid waste charges for the sanitation fund. Special revenue funds, such as the ARPA fund and Capital Projects Fund, are supported through federal and state grant monies, while the Special Allocation Fund receives economic activity taxes, PILOTS (payments in lieu of taxes), and CID Sales Tax.



Total Budget Summary

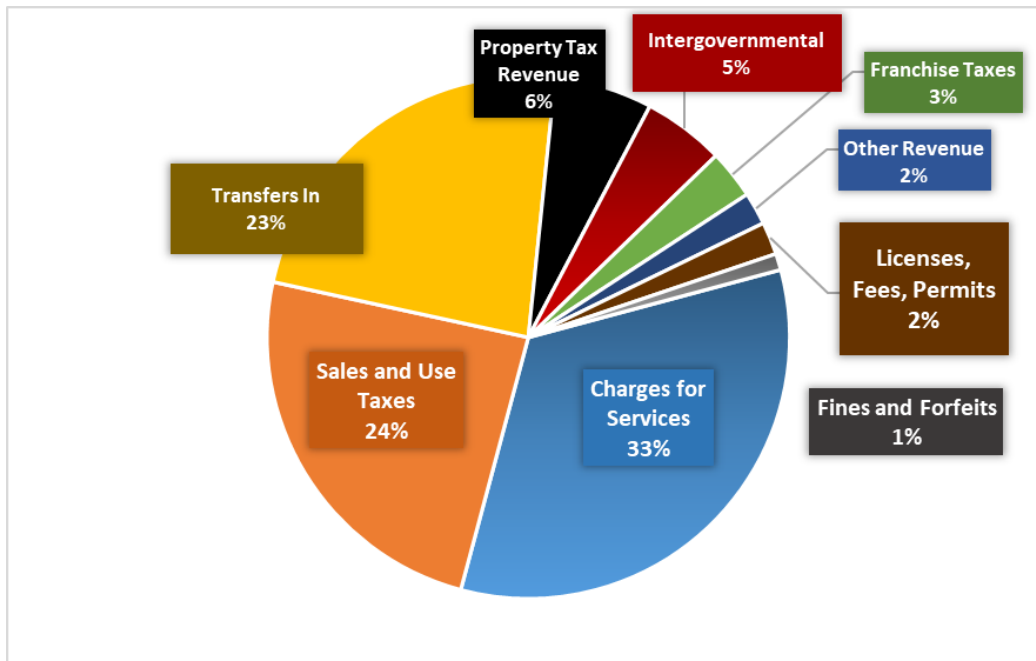
Below is the presentation of the Proposed FY2023 Budget summary indicating projected beginning fund balances for FY2023 and projected ending fund balances for FY2023. The proposed revenues and proposed expenditures are reflective of the total budget for all funds for FY2023.

	2023 Projected Beginning Balance	2023 Proposed Revenues	2023 Proposed Expenditures	2023 Projected Ending Balance
General Fund	3,173,805	5,414,248	6,067,570	2,520,483
Capital Improvement Sales Tax Fund	261,454	1,152,100	1,305,370	108,184
Capital Projects Fund	181,855	40,000	-	221,855
Combined Water/Wastewater Fund	5,067,869	9,320,817	12,040,625	2,348,061
Debt Service Fund	255,934	354,845	343,040	267,739
Park and Stormwater Sales Tax Fund	762,118	845,100	861,000	746,218
Sanitation Fund	63,719	915,860	900,600	78,979
Special Allocation Fund	183,291	705,000	703,000	185,291
Commons CID Fund	126,096	377,250	483,773	19,573
Transportation Sales Tax Fund	348,072	582,250	702,250	228,072
Vehicle And Equipment Replacement Fund	170,382	422,100	381,750	210,732
American Rescue Plan Act Fund	-	-	-	-
Donation Fund	16,500	10,500	20,000	7,000
Appointed Counsel Fund	2,045	-	2,045	-
Judicial Education Fund	3,447	-	3,447	-
Technology Upgrade Fund	2,474	-	2,474	-
DWI Recovery Fund	13,972	4,000	12,000	5,972
Police Training Fund	14,500	3,000	12,000	5,500
Grand Total	\$ 10,647,533	\$ 20,147,070	\$ 23,840,944	\$ 6,953,659

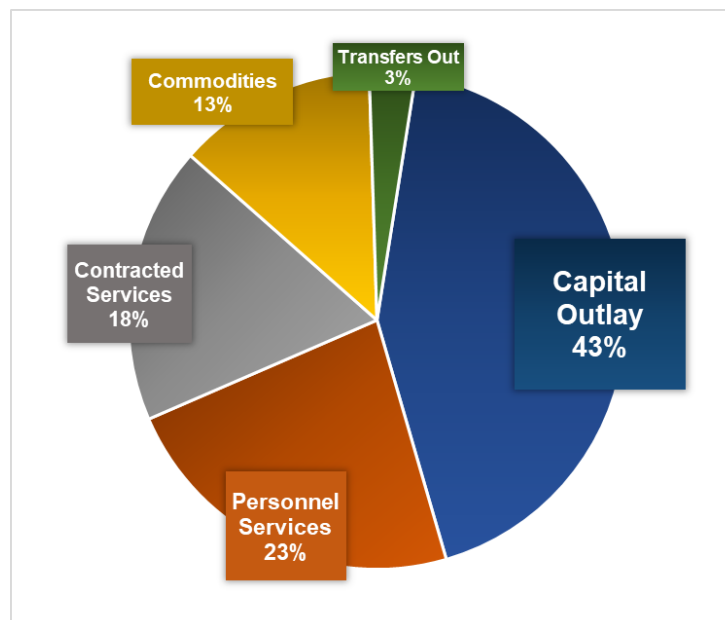
Total Budgets - By Category

Below are the Proposed FY2023 total revenue and expenditure budgets by category percentage. Charges for services and sales/use taxes make up the largest portion of revenues (accounting for nearly **70% of all revenues**) while capital outlay (primarily capital improvement projects) and personnel services make up the largest portion of expenditures (accounting for **55% of all expenditures**)

Proposed FY2023 Total Revenue Budget - By Category Percentage



Proposed FY2023 Total Expenditure Budget - By Category Percentage



General Fund

The General Fund functions as the primary operating fund for the City of Smithville. The General Fund provides the resources necessary to fund a majority of City functions, such as police protection and emergency response, parks maintenance and recreational programs, senior services, code enforcement, permitting, licensing and street and sidewalk maintenance. The General Fund is the recipient of revenue from the 1% city sales tax, the city use tax, property taxes levied on personal and real property, and franchise taxes. Supplementary sources like ticketing fines and forfeitures, building permit fees, business license fees, and recreation fees provide additional support to the fund.

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Beginning Fund Balance	\$ 3,218,861	\$ 3,728,491	\$ 3,558,070	\$ 3,736,229	\$ 3,173,805
General Fund Revenues By Type					
Property Taxes	855,455	895,583	934,865	1,001,450	1,036,350
Sales and Use Taxes	1,462,760	1,772,267	1,933,488	1,991,000	2,038,137
Franchise Taxes	730,518	710,418	698,064	682,640	674,640
Licenses, Fees, and Permits	350,455	390,263	477,942	463,980	442,279
Intergovernmental Revenues	802,981	298,712	329,972	365,533	402,872
Charges for Services	229,922	214,339	344,104	258,367	347,900
Fines and Forfeits	158,463	144,336	138,949	111,500	112,615
Interest Earnings	199,475	116,770	49,909	46,800	49,000
Other Revenue	51,833	46,400	90,263	49,106	29,595
Transfers In	721,965	174,520	450,763	251,340	280,860
Total Revenues	\$ 5,563,827	\$ 4,763,608	\$ 5,448,319	\$ 5,221,716	\$ 5,414,248
General Fund Expenses By Type					
Personnel Services	3,107,852	3,318,297	3,391,290	3,586,673	4,210,370
Contractual Services	444,746	388,535	466,180	764,565	389,630
Commodities	708,690	678,094	807,340	1,063,572	973,520
Capital Outlay	524,645	549,103	565,350	214,330	459,050
Transfers Out	268,263	-	40,000	155,000	35,000
Total Expenses	\$ 5,054,197	\$ 4,934,029	\$ 5,270,160	\$ 5,784,140	\$ 6,067,570
Net Change in Fund Balance	\$ 509,630	\$ (170,421)	\$ 178,159	\$ (562,424)	\$ (653,322)
Ending Fund Balance	\$ 3,728,491	\$ 3,558,070	\$ 3,736,229	\$ 3,173,805	\$ 2,520,483

Combined Water & Wastewater Fund

The Combined Water & Wastewater Fund accounts for revenues and expenditures related to water and wastewater operations in the City. Nearly 90% of CWWS fund revenues are provided from charges for services, such as the sale of water and wastewater to utility customers. These resources fund expenses related to daily utility operations (repair and maintenance of water lines, sewer lines, lift stations, and pump stations), capital improvement projects, debt payments (principal and interest), and other one-time expenses.

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Beginning Fund Balance	\$ 10,531,068	\$ 5,497,931	\$ 4,528,147	\$ 5,602,501	\$ 5,067,869
CWWS Fund Revenues					
Charges for Services	3,587,837	4,107,090	4,617,321	4,909,857	5,050,817
Impact Fees	223,988	304,540	292,296	375,000	330,000
Other Revenue	40,597	38,644	61,194	32,560	35,000
Interest	65,858	15,954	4,451	5,000	5,000
Transfers In / Debt Proceeds	-	-	-	-	3,900,000
Increase in Customer Deposits	12,012	12,876	19,330	-	-
Total Revenues	\$ 3,930,292	\$ 4,479,104	\$ 4,994,592	\$ 5,322,416	\$ 9,320,817
CWWS Fund Expenses					
Personnel Services	924,737	1,042,339	1,014,536	1,029,702	1,263,780
Contractual Services	205,802	381,300	926,871	1,218,756	1,114,727
Commodities	731,566	798,128	619,264	1,641,114	2,018,058
Capital Outlay / Debt Payments	6,998,968	3,052,601	1,150,386	1,722,136	7,366,500
Transfers Out	102,356	174,520	209,180	245,340	277,560
Total Expenses	\$ 8,963,429	\$ 5,448,888	\$ 3,920,238	\$ 5,857,048	\$ 12,040,625
Net Change in Fund Balance	\$ (5,033,137)	\$ (969,784)	\$ 1,074,354	\$ (534,632)	\$ (2,719,808)
Ending Fund Balance	\$ 5,497,931	\$ 4,528,147	\$ 5,602,501	\$ 5,067,869	\$ 2,348,061

Transportation Sales Tax Fund

The Transportation Sales Tax Fund accounts for a 1/2 cent (0.5%) sales tax which has no expiration date. Per Section 140.120 of the City of Smithville Code of Ordinances, the Transportation Sales Tax became effective July 1, 1989. Transportation Sales Tax Fund expenditures are limited by state statute to the construction, reconstruction, repair, and maintenance of streets, roads, sidewalks, trails, community-owned parking lots, and bridges within the City.

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Beginning Fund Balance	\$ 417,228	\$ 355,937	\$ 762,606	\$ 462,260	\$ 348,072
Transportation Sales Tax Fund Revenues					
Sales Tax (0.5%)	496,432	582,359	587,177	572,150	582,250
Transfers In / Proceeds from	-	-	-	-	-
Total Revenues	\$ 496,432	\$ 582,359	\$ 587,177	\$ 572,150	\$ 582,250
Transportation Sales Tax Fund Expenses					
Personnel Services	-	-	-	-	-
Contractual Services	36,858	37,566	38,969	35,731	185,010
Commodities	520,864	127,624	833,359	159,646	160,280
Capital Outlay	-	10,500	15,194	490,960	356,960
Transfers Out	-	-	-	-	-
Total Expenses	\$ 557,723	\$ 175,691	\$ 887,523	\$ 686,338	\$ 702,250
Net Change in Fund Balance	\$ (61,291)	\$ 406,668	\$ (300,346)	\$ (114,188)	\$ (120,000)
Ending Fund Balance	\$ 355,937	\$ 762,606	\$ 462,260	\$ 348,072	\$ 228,072

Sanitation Fund

The Sanitation Fund accounts for payments from the City to the City's trash and recycling provider as well as the management of the annual Household Hazardous Waste program. The City currently contracts with GFL (Green For Life) for trash, recycling, and bulky item pick-up services. The fund receives revenue from a monthly trash charge paid for by Smithville trash customers. The fund works as a simple "pass through" fund as all revenues received in the form of customer charges offset the City's payments to GFL, the trash and recycling provider.

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Beginning Fund Balance	\$ 43,845	\$ 37,499	\$ 55,436	\$ 62,992	\$ 63,719
Sanitation Fund Revenues					
Charges for Services	780,004	831,293	872,880	816,670	915,860
Total Revenues	\$ 780,004	\$ 831,293	\$ 872,880	\$ 816,670	\$ 915,860
Sanitation Fund Expenses					
Contracted Services	786,350	813,356	865,324	815,943	900,600
Total Expenses	\$ 786,350	\$ 813,356	\$ 865,324	\$ 815,943	\$ 900,600
Net Change in Fund Balance	\$ (6,346)	\$ 17,937	\$ 7,556	\$ 727	\$ 15,260
Ending Fund Balance	\$ 37,499	\$ 55,436	\$ 62,992	\$ 63,719	\$ 78,979

Special Allocation Fund

The Special Allocation Fund is the recipient of TIF property tax revenue over and above the property tax base and the recipient of TIF EATs (Economic Activity Taxes) for the Smithville Marketplace TIF. Revenues collected and receipted for the Special Allocation Fund are subject to administrative costs and developer reimbursement requests for eligible expenses per the TIF agreement. Requests submitted by the developer for reimbursement are presented to the Board of Alderman for approval.

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Beginning Fund Balance	-	-	8,260	386,786	\$ 183,291
Special Allocation Fund Revenues					
Property Taxes	-	-	19,537	189,505	195,000
Sales and Use Taxes	-	8,260	361,284	450,000	510,000
Total Revenues	\$ 8,260	\$ 8,260	\$ 380,821	\$ 639,505	\$ 705,000
Special Allocation Fund Expenses					
Personnel Services	-	-	-	-	-
Contractual Services	-	-	-	840,000	700,000
Commodities	-	-	-	-	-
Transfers Out	-	-	2,295	3,000	3,000
Total Expenses	\$ -	\$ -	\$ 2,295	\$ 843,000	\$ 703,000
Net Change in Fund Balance	\$ 8,260	\$ 8,260	\$ 378,526	\$ (203,495)	\$ 2,000
Ending Fund Balance	\$ 8,260	\$ 8,260	\$ 386,786	\$ 183,291	\$ 185,291

Commons CID Fund

The Commons CID (Community Improvement District) Fund is the recipient of the 1% CID Sales/Use tax revenue generated from the Smithville Marketplace CID. Revenues collected and receipted for the Commons CID Fund are subject to administrative costs and developer reimbursement requests for eligible expenses per the CID Agreement. Requests submitted by the developer for reimbursement are presented to the Board of Alderman for approval.

	Actual FY19		Actual FY20		Actual FY21		Projected FY22		Proposed FY23	
Beginning Fund Balance	\$	-	\$	-	\$	-	\$	297,096	\$	126,096
Commons CID Fund										
Sales and Use Taxes		-		-		297,096		335,000		377,250
Total Revenues	\$	-	\$	-	\$	297,096	\$	335,000	\$	377,250
Commons CID Fund										
Contracted Services		-		-		-		500,000		480,000
Transfers Out		-		-		-		6,000		3,773
Total Expenses	\$	-	\$	-	\$	-	\$	506,000	\$	483,773
Net Change in Fund Balance	\$	-	\$	-	\$	297,096	\$	(171,000)	\$	(106,523)
Ending Fund Balance	\$	-	\$	-	\$	297,096	\$	126,096	\$	19,573

Capital Improvement Sales Tax Fund

The Capital Improvement Sales Tax Fund is a 1/2 cent (0.5%) sales tax which became effective October 1, 2018 and sunsets on December 31, 2038. The sales tax is imposed for the purpose of funding, financing, operating and maintaining capital improvements. Capital Improvement Sales Tax funds are obligated for transfer to the Debt Service Fund to provide support for debt service principal and interest payments.

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Beginning Fund Balance	-	\$ 323,829	\$ 347,270	\$ 254,029	\$ 261,454
Capital Improvement Sales Tax Fund Revenues					
Sales Tax (0.5%)	451,246	579,721	659,009	653,250	664,100
Intergovernmental Revenues	-	-	-	-	488,000
Total Revenues	\$ 451,246	\$ 579,721	\$ 659,009	\$ 653,250	\$ 1,152,100
Capital Improvement Sales Tax Fund Expenses					
Personnel Services	-	-	-	-	-
Contractual Services	-	-	-	182,000	-
Commodities	-	-	-	-	-
Capital Outlay	-	-	410,060	-	950,000
Transfers Out	127,417	556,280	342,190	463,824	355,370
Total Expenses	\$ 127,417	\$ 556,280	\$ 752,250	\$ 645,824	\$ 1,305,370
Net Change in Fund Balance	\$ 323,829	\$ 23,441	\$ (93,241)	\$ 7,426	\$ (153,270)
Ending Fund Balance	\$ 323,829	\$ 347,270	\$ 254,029	\$ 261,454	\$ 108,184

Debt Service Fund

The Debt Service Fund accounts for the accumulation of resources for, and the payment of, long-term debt principal and interest. Payments (expenditures) from the Debt Service Fund follow set repayment schedules for debt issued by the City. The Debt Service Fund carries an informal reserve which is intended to be sufficient enough to cover the first debt service payments of a fiscal year without the need for additional cash transfers. The Debt Service Fund receives revenues (in the form of an annual transfer) from the Capital Improvement Sales Tax Fund to pay for long term debt payments.

	Actual FY19		Actual FY20		Actual FY21		Projected FY22		Proposed FY23	
Beginning Fund Balance	\$	-	\$	-	\$	231,262	\$	243,597	\$	255,934
Debt Service Fund Revenues										
Transfers In		127,417		556,280		342,190		351,550		354,845
Total Revenues	\$	127,417	\$	556,280	\$	342,190	\$	351,550	\$	354,845
Debt Service Fund Expenses										
Capital Outlay / Debt Payments		127,417		325,018		329,855		339,213		343,040
Total Expenses	\$	127,417	\$	325,018	\$	329,855	\$	339,213	\$	343,040
Net Change in Fund Balance	\$	-	\$	231,262	\$	12,335	\$	12,337	\$	11,805
Ending Fund Balance	\$	-	\$	231,262	\$	243,597	\$	255,934	\$	267,739

Capital Projects Fund

The Capital Projects Fund is utilized to account for large, and often, multi-year construction projects for the City. Revenue sources for the fund include proceeds received from debt issued, grant or match reimbursements, and transfers in from other funds. In past years, the fund has housed revenues and expenses related to the completion of the Downtown Streetscape and the Main Street Trail capital improvement projects.

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Beginning Fund Balance	\$ 2,008,898	\$ 1,960,537	\$ 1,261,031	\$ 20,976	\$ 181,855
Capital Project Fund					
Other Revenue	-	-	6,250	75,604	40,000
Charges for Services				100,000	-
Intergovernmental	-	-	290,439	-	-
Transfers In / Debt Proceeds	4,182,447	-	-	112,275	-
Interest	-	-	-	-	-
Total Revenues	\$ 4,182,447	\$ -	\$ 296,689	\$ 287,879	\$ 40,000
Capital Project Fund					
Personnel Services	-	-	-	-	-
Contractual Services	297,430	102,834	68,567	-	-
Commodities	-	-	-	-	-
Capital Outlay / Debt Payments	3,313,769	596,672	1,468,177	127,000	-
Transfers Out	619,609	-	-	-	-
Total Expenses	\$ 4,230,808	\$ 699,506	\$ 1,536,744	\$ 127,000	\$ -
Net Change in Fund Balance	\$ (48,361)	\$ (699,506)	\$ (1,240,055)	\$ 160,879	\$ 40,000
Ending Fund Balance	\$ 1,960,537	\$ 1,261,031	\$ 20,976	\$ 181,855	\$ 221,855

Park & Stormwater Sales Tax Fund

The Park and Stormwater Sales Tax Fund accounts for a voter approved 1/2 cent (0.5%) sales tax which became effective October 1, 2020 through September 30, 2040. The Park and Stormwater Sales Tax fund was created as a part of the FY21 budget process. The sales tax may be used for the purpose of operating, maintaining, funding, and/or financing parks and recreation needs and stormwater control.

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Beginning Fund Balance	- \$	- \$	- \$	437,318 \$	762,118 \$
Park & Stormwater Sales Tax Fund Revenues					
Sales Tax (0.5%)	-	-	614,190	664,250	664,100
Intergovernmental Revenues	-	-	-	-	181,000
Other Revenue	-	-	-	11,000	-
Total Revenues	\$ -	\$ -	\$ 614,190	\$ 675,250	\$ 845,100
Park & Stormwater Sales Tax Fund Expenses					
Personnel Services	-	-	-	-	-
Contractual Services	-	-	27,335	75,450	150,000
Commodities	-	-	8,334	-	-
Capital Outlay	-	-	141,203	275,000	711,000
Transfers Out	-	-	-	-	-
Total Expenses	\$ -	\$ -	\$ 176,872	\$ 350,450	\$ 861,000
Net Change in Fund Balance	-	-	\$ 437,318	\$ 324,800	\$ (15,900)
Ending Fund Balance	-	-	\$ 437,318	\$ 762,118	\$ 746,218

Vehicle and Equipment Replacement Fund

The Vehicle and Equipment Replacement Fund (VERF) accounts for expenses related to the management of the City's vehicle fleet. The VERF was created as a part of the FY21 budget process which included the approval of an agreement between the City and Enterprise Fleet Management to lease "white fleet", or non-police vehicles for City use. Ideally, building up and retaining a cash balance of \$500,000 in the VERF is desirable in order to re-purchase the entire fleet if the City would decide to forgo the lease agreement with Enterprise Fleet Management.

	Actual FY19		Actual FY20		Actual FY21		Projected FY22		Proposed FY23	
Beginning Fund Balance	\$	-	\$	-	\$	-	\$	25,676	\$	170,382
VERF Revenues										
Sale of Personal Property & Leased Vehicles		-		-		51,972		145,455		352,100
Transfers In		-		-		40,000		175,000		70,000
Total Revenues	\$	-	\$	-	\$	91,972	\$	320,455	\$	422,100
VERF Expenses										
Contractual Services		-		-		66,296		175,749		381,750
Total Expenses		-		-	\$	66,296	\$	175,749	\$	381,750
Net Change in Fund Balance		-		-	\$	25,676	\$	144,706	\$	40,350
Ending Fund Balance		-		-	\$	25,676	\$	170,382	\$	210,732

“CARES” FUND

The CARES (Coronavirus Aid, Relief, and Economic Security Act) Fund was established by the City to account for Federal stimulus money received in response to the COVID-19 pandemic. In 2020, the City received \$945,400 in CARES funding, which was distributed by Clay County, Missouri. The City obligated and expended all CARES revenues and the fund is projected to finish FY21 with no cash balance and no future anticipated revenues or expenses in FY22 or beyond.

	Actual FY19		Actual FY20		Actual FY21		Projected FY22		Proposed FY23	
Beginning Fund Balance	\$	-	\$	-	\$	588,259	\$	-	\$	-
CARES Fund Revenues										
Intergovernmental		-		945,400		-		-		-
Interest		-		751		-		-		-
Total Revenues	\$	-	\$	946,151	\$	-				
CARES Fund Expenses										
Personnel Services		-		8,784		472		-		-
Contractual Services		-		175,200		251,352		-		-
Commodities		-		25,879		56,497		-		-
Capital Outlay		-		148,029		40,650		-		-
Transfers Out		-		-		239,288		-		-
Total Expenses	\$	-	\$	357,892	\$	588,259	\$	-	\$	-
Net Change in Fund Balance	\$	-	\$	588,259	\$	(588,259)	\$	-	\$	-
Ending Fund Balance	\$	-	\$	588,259	\$	-	\$	-	\$	-

Donation Fund

The City's Donation Fund was established by the Board of Aldermen in July 2022 to account for financial donations provided to the City for both broad and specific municipal purposes. For example, the Donation Fund houses Legacy Fund donations, which was created for the purposes of fundraising for certain City and Park projects. The City is permitted to have a separate donation fund (separate from the General Fund) in which donations are housed.

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 16,500
Donation Fund Revenues					
Other Revenues	-	-		16,500	10,500
Total Revenues	\$ -	\$ -	\$ -	\$ 16,500	\$ 10,500
Donation Fund Expenses					
Capital Outlay	-	-	-	-	20,000
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Net Change in Fund Balance	\$ -	\$ -	\$ -	\$ 16,500	\$ (9,500)
Ending Fund Balance	\$ -	\$ -	\$ -	\$ 16,500	\$ 7,000

American Rescue Plan Act (“ARPA”) Fund

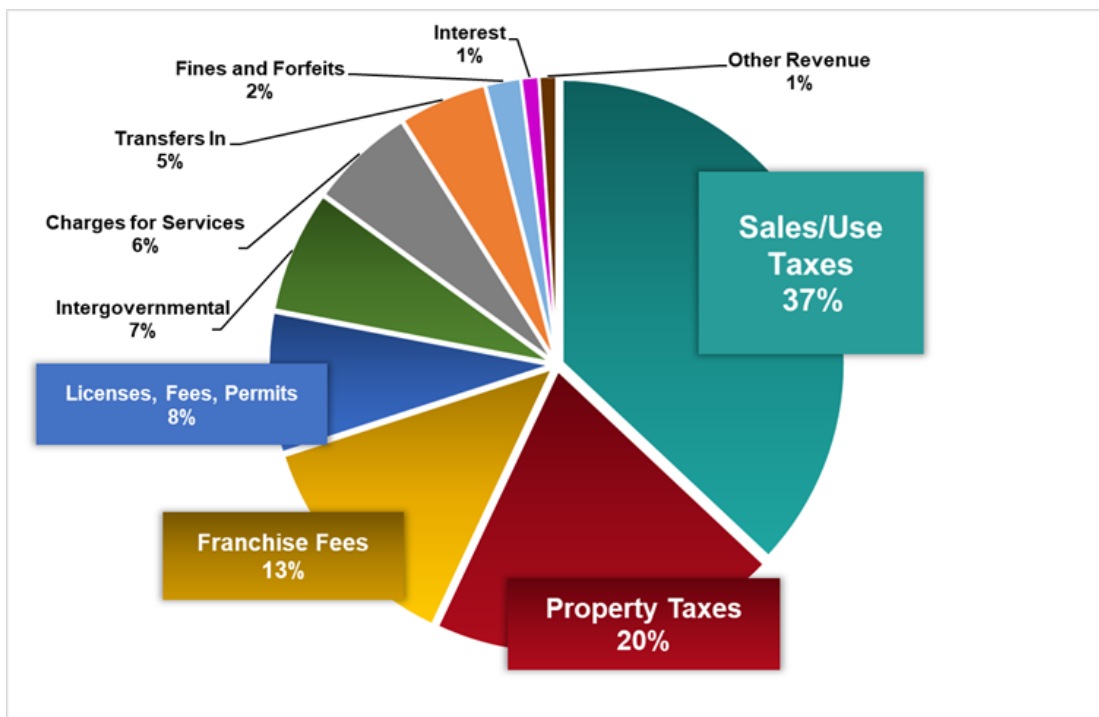
Congress passed the ARPA (American Rescue Plan Act) on March 11, 2021 to provide fiscal relief to local governments as a result of the COVID-19 pandemic. The ARPA appropriates \$19.53 billion to U.S. states for distribution to non-entitlement units of local government (NEUs) which constitutes those cities, towns, and villages with a population under 50,000. The City of Smithville ARPA revenue estimate is \$2,178,300 which spans FY2021 and FY2022. The City has planned to utilize the ARPA funding for the Raw Water Pump Station, Zebra Mussel, Valve Control capital improvement project (as seen in the five year CIP).

	Actual FY19		Actual FY20		Actual FY21		Projected FY22		Proposed FY23	
Beginning Fund Balance	\$	-	\$	-	\$	-	\$	1,089,550	\$	-
ARPA Fund Revenues										
Intergovernmental		-		-		1,089,138		1,099,657		-
Interest		-		-		412.00		500		-
Total Revenues	\$	-	\$	-	\$	1,089,550	\$	1,100,157	\$	-
ARPA Fund Expenses										
Capital Outlay		-		-		-		2,189,707		-
Total Expenses	\$	-	\$	-	\$	-	\$	2,189,707	\$	-
Net Change in Fund Balance	\$	-	\$	-	\$	1,089,550	\$	(1,089,550)	\$	-
Ending Fund Balance	\$	-	\$	-	\$	1,089,550	\$	-	\$	-

General Fund Revenue Overview

A pie chart illustrating the breakdown of General Fund revenues is shown below. Sales and Use taxes is the largest form of revenue for the City and make up **37%** of the total. Property taxes make up **20%**, and is the 2nd largest category of revenue. Franchise fees for electricity, natural gas, telecommunications, cable television, and utilities are collected and comprise the 3rd largest category of revenue at **13%**.

Proposed FY2023 General Fund Revenue Budget By Category Type



The table below outlines examples of key revenues found in the remaining categories:

Licenses, Fees, Permits	Building Permits, Business Licenses, Motor Vehicle Fees
Intergovernmental	Motor Fuel Tax, Grant Revenue, SRO Agreement Revenue
Charges for Services	Smith's Fork Campground Fees, Athletic Field Rental, Youth/Adult Recreation Fees
Fines and Forfeits	Traffic Violations, DUIs
Interest Earnings	Interest Earned from Cash on Hand at Bank, Certificate of Deposits
Other Revenue	Sponsorships, Animal Shelter Fees, Sale of Personal Property
Transfers In	Revenue Transferred In from Other Funds

Sales Tax Overview

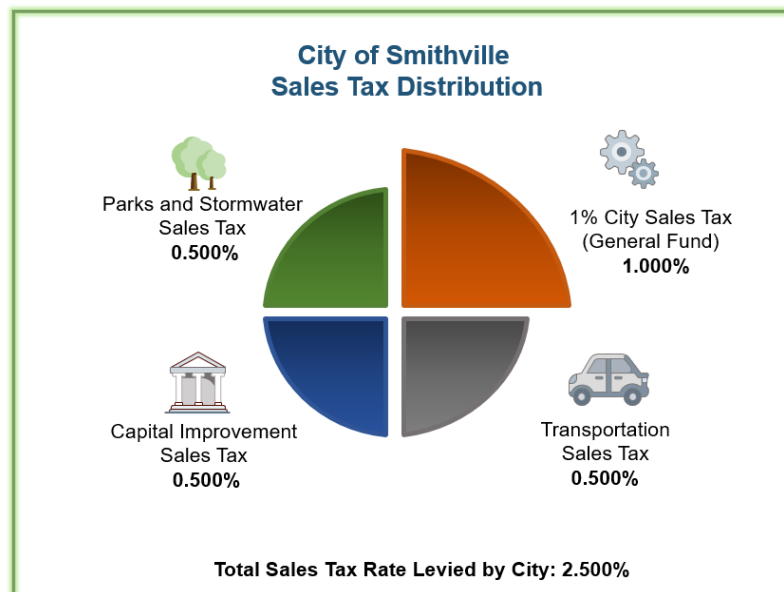
The City of Smithville total sales tax rate is **8.475%**. Nearly half of this total sales tax rate is effective for the State of Missouri. Clay County, the Smithville Area Fire Protection District, and the KC Zoo District also have rates enacted. The City of Smithville sales tax rate is 2.500%. For consumer activity occurring in the Smithville Marketplace CID (located at 15700 N US 169 Highway), the total rate is **9.475%**, which includes a 1% Community Improvement District (CID) sales tax.

City of Smithville - Sales Tax Rate Breakdown

Jurisdiction	Effective Rate
State of Missouri	4.225%
Clay County	1.125%
City of Smithville	2.500%
Smithville Area Fire Protection District	0.500%
Kansas City Zoological District	0.125%
Total Rate in City	8.475%

Smithville Marketplace (1% CID Sales Tax)	1.000%
Total Rate for Smithville Marketplace	9.475%

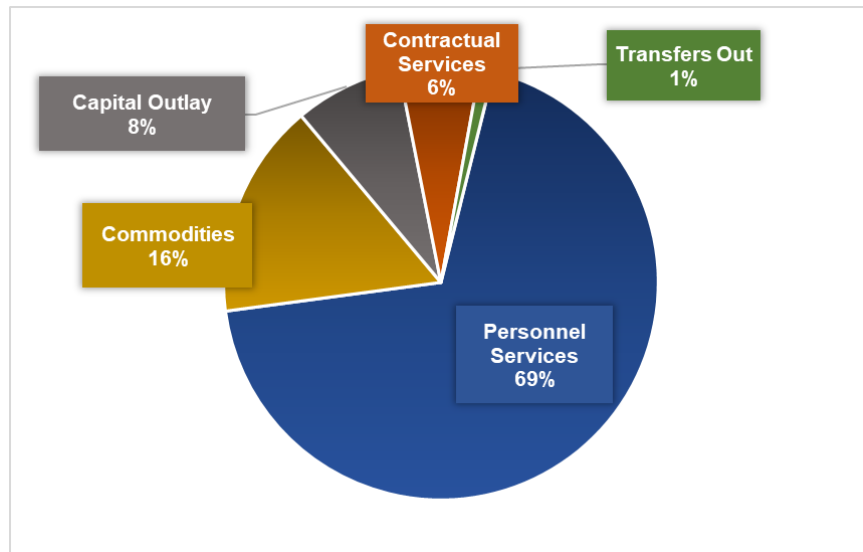
The City of Smithville total sales tax rate is comprised of 4 specific sales taxes. There is a 1% City Sales Tax for the General Fund and three Special Sales Taxes. Each of the Special sales taxes have specific spending restrictions and are routed to specific budgeted funds for accounting purposes. The fund summaries, seen later in the Budget Book, outline the restrictions on how these monies may be spent.



General Fund Expenditure Overview

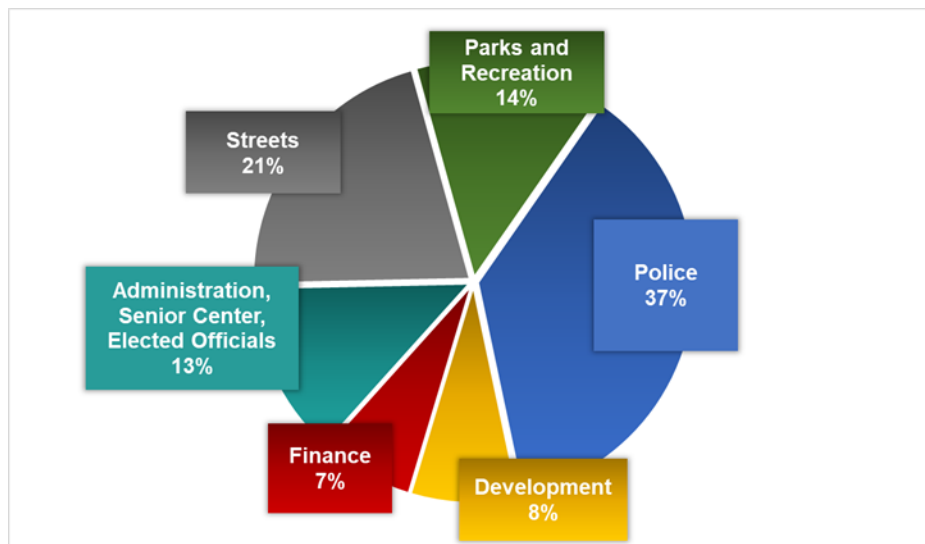
The City of Smithville is a public service organization which is reflected through the makeup of the General Fund Budget. **65%** of the budget is for personnel services comprised of full-time salaries, part-time salaries, seasonal salaries, fringe benefits, and retirement expenses. **17%** of the budget is comprised of commodities which includes fuel, electricity, natural gas, and repairs and maintenance. Contractual Services, Capital Outlay, and Transfers Out make up the rest.

Proposed FY2023 General Fund Expenditure Budget - By Spending Category



A pie chart illustrating the breakdown of General Fund expenditures by department is shown below. Public Safety (Police & Animal Control), Parks and Recreation and Streets comprise **72%** of the total General Fund budget. The remaining departments make up the rest of the General Fund budget. The total Proposed FY2023 General Fund expenditure budget is **\$6,067,570**.

Proposed FY2023 General Fund Expenditure Budget - By Department



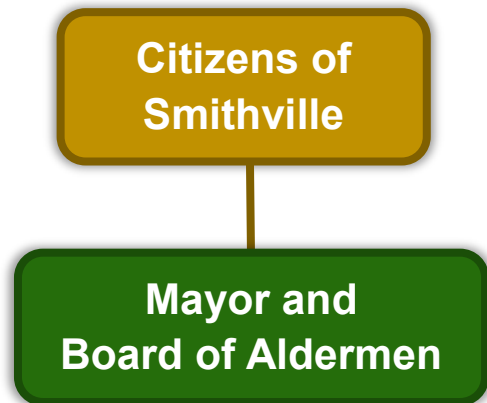
GENERAL FUND EXPENDITURE OVERVIEW (CONTINUED)

Below is a table showcasing General Fund highlights found in the Proposed FY2023 Budget.

FY2023 Expenditure Highlight	Department	FY2023 Expenditure Description and FY2023 Budget Amount
Main Street Program	Administration	Participation in the Main Street Program allows for positive economic impact and revitalization in Downtown Smithville through an annual written work plan (\$20,000) .
Neighborhood Beautification Grant	Administration	Grant funding to HOA's (Home Owner Association) to make improvements such as signage or park land structure to improve the look, beauty, and aesthetic of the City (\$25,000) .
Street Maintenance Worker I	Streets (Public Works)	The Street Maintenance Worker I will work and assist in ensuring City streets and neighborhood roads are maintained and repaired appropriately (\$66,900) .
Recreation Coordinator	Parks & Recreation	The Recreation Coordinator will support and coordinate the provision and growth of Youth and Adult Recreational Programs in the City (\$67,880) .
INCODE Version 10 Migration	Finance	The migration from INCODE 9 to INCODE 10 will bring efficiency and functionality for the City's ERP (Enterprise Resource Planning) in the following areas: Financial Management, HR, Utilities, Development (\$60,000)
Replacement of Two Zero Turn Mowers and One "Batwing" Style Mower	Parks & Recreation	Parks and Recreation has mowing equipment which is reaching the end of its useful life. The zero turn mowers are in optimal condition to sell for maximum value and the batwing mower needs to be replaced (\$47,850) .
VERF Annual Support	Streets	The General Fund will provide annual VERF support to ensure adequately reserves and buildup of fund balance in the VERF (\$35,000) in support from the General Fund and \$35,000 in support from the CWWS Fund).
Smithville Main Street District (Increased Funding)	Administration	The Smithville Main Street District has requested an additional \$10,000 for a total of \$20,000 in FY2023 for programmatic activities (\$20,000) .
Replacement of Two City Hall Servers	Administration	City Hall has two servers which are going to go out of warranty. Replacing these servers is critical to keeping core IT functions/systems in service for the City (\$19,000)
Senior Center Improvements	Parks & Recreation	The Senior Center will receive an updated and modern refresh with new interior paint and new banquet tables for events (\$6,500) .
Six Police Workstation Computers and 4 MDTs	Police	The Police Department will replace workstation computers in their station and MDTs (Mobile Data Terminals) in their patrol cars (\$17,200) .

ELECTED OFFICIALS

The City's elected officials (formally referred to as the "Board of Alderman") act as the Governing Body of the City. The Board of Alderman is empowered by state law to make laws and regulations with respect to municipal affairs. The Board of Alderman is composed of six members serving staggered, two-year terms. The Mayor is empowered by state law to carry out the laws and regulations set by the Board of Alderman and is also elected to a two-year term.



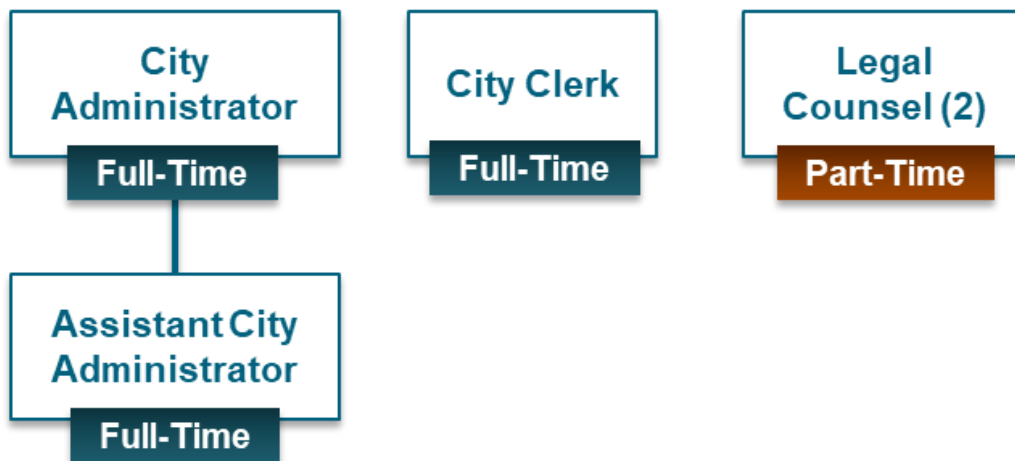
Department Financial and Budget Schedule

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Elected Officials					
Personnel Services	15,547	15,689	15,849	16,161	16,340
Contracted Services	77,952	1,865	3,862	20,710	5,160
Commodities	46,759	15,170	12,415	16,706	21,770
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Grand Total	\$ 140,258	\$ 32,724	\$ 32,125	\$ 53,577	\$ 43,270

ADMINISTRATION

The primary function of the Administration department is to implement policies adopted by the Board of Alderman. The department works to accomplish this goal by proposing recommendations regarding the budget, capital improvement projects, legislative policy, and service programs. The department is responsible for maintaining all official records, municipal code, Board agendas, meeting minutes, and maintain the City seal. In addition, the department performs economic development activities related to the overall economic environment of the community and coordinates all aspects of human resources in the organization.

Organizational Chart



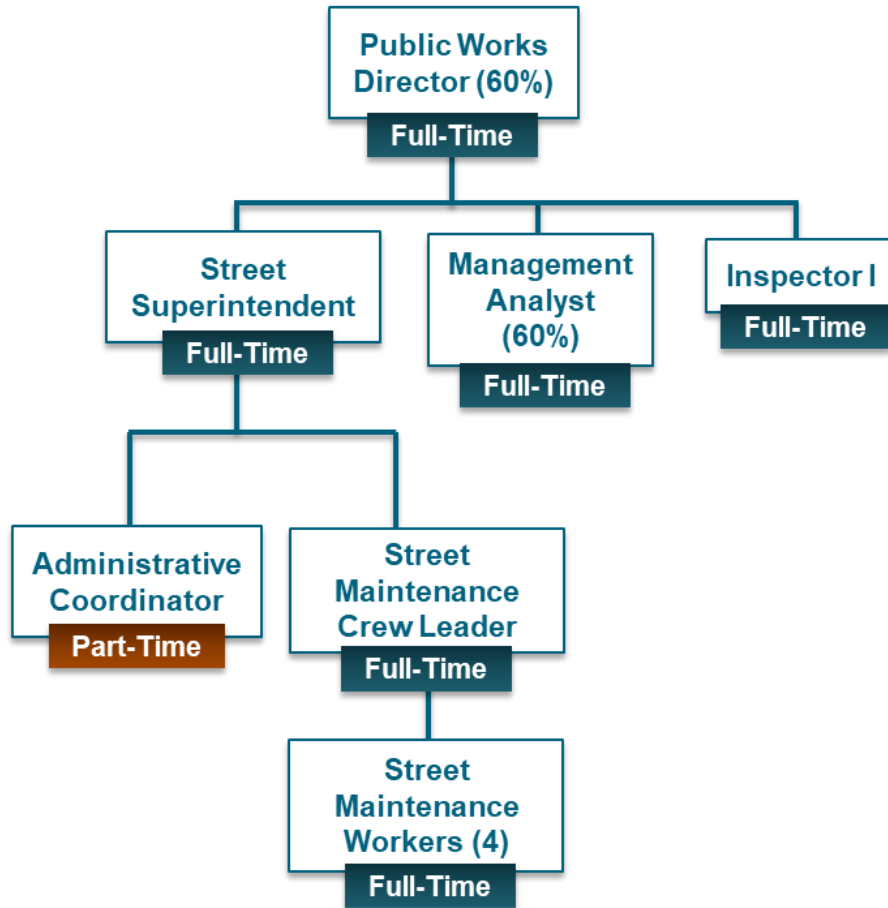
Department Financial and Budget Schedule

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Administration					
Personnel Services	404,557	452,281	417,477	387,384	439,410
Contracted Services	30,761	118,550	99,484	70,220	82,490
Commodities	69,435	59,381	77,695	67,505	83,160
Capital Outlay	268,423	103,030	369,297	108,048	80,400
Transfers Out	-	-	-	-	-
Grand Total	\$ 773,176	\$ 733,242	\$ 963,954	\$ 633,157	\$ 685,460

STREETS (PUBLIC WORKS)

The Streets Division of the Public Works Department provides maintenance of City streets, storm drains, curbs, gutters, and sidewalks. Street maintenance staff repair and maintain City-owned streetlights, street signage, rights-of-way, and perform pothole repair. During winter months, street maintenance staff treat streets and plow snow to provide the citizens of the City safety while traveling on City roads.

Organizational Chart



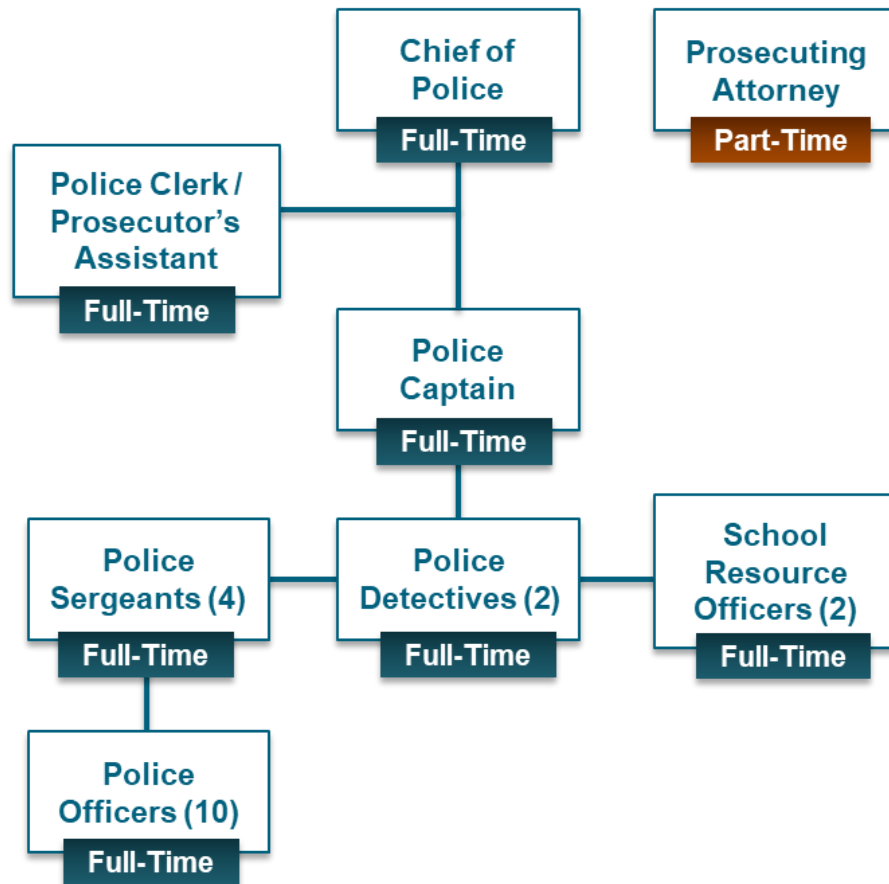
Department Financial and Budget Schedule

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Streets (Public Works)					
Personnel Services	398,439	473,069	592,344	605,381	742,410
Contracted Services	120,369	2,564	89,608	365,480	12,070
Commodities	118,532	128,760	126,658	256,475	157,460
Capital Outlay	-	421,239	8,815	5,000	300,000
Transfers Out	268,263	-	40,000	155,000	35,000
Grand Total	\$ 905,603	\$ 1,025,632	\$ 857,425	\$ 1,387,336	\$ 1,246,940

POLICE

The Police Department is responsible for uniform police patrol services, investigations, School Resource Officer programs, and animal control. The Police Department operates 24 hours per day, 7 days per week in two, twelve hour shifts. Emergency calls are routed to officers through the Platte County Sheriff's Office Dispatch. The City and Smithville R-II School District work together to provide two dedicated, full-time school resource officers during the school year.

Organizational Chart



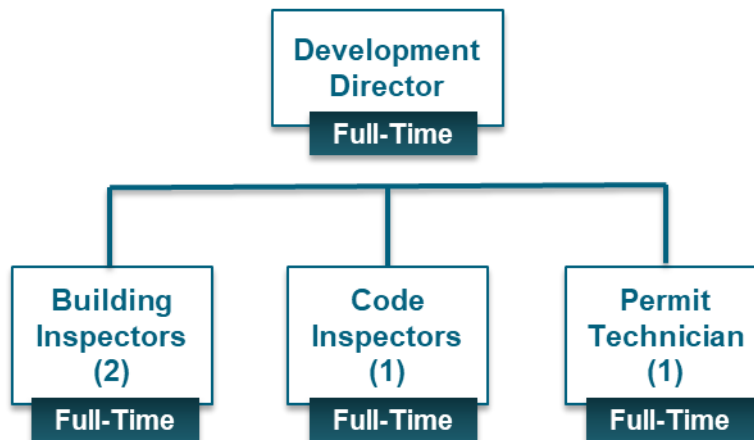
Department Financial and Budget Schedule

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Police					
Personnel Services	1,355,675	1,481,081	1,437,159	1,541,040	1,777,500
Contracted Services	81,681	88,251	107,632	146,042	116,320
Commodities	189,946	206,346	225,490	267,478	293,540
Capital Outlay	103,697	23,026	183,551	95,281	29,200
Transfers Out	-	-	-	-	-
Grand Total	\$ 1,730,999	\$ 1,798,704	\$ 1,953,831	\$ 2,049,841	\$ 2,216,560

DEVELOPMENT

The Development Department is responsible for reviewing and commenting on proposed developments, reviewing compliance with all zoning regulations and development ordinances, processing applications for plats, rezoning and completing site plan revisions, as well as issuing special use permits. The department is also responsible for maintaining compliance of the City codes and ordinances with enforcement through residential and commercial construction, and the maintenance of existing properties and structures.

Organizational Chart



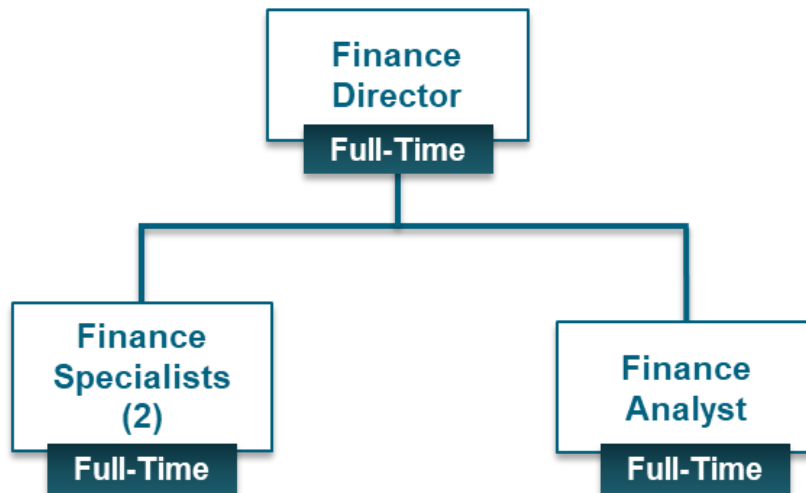
Department Financial and Budget Schedule

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Development					
Personnel Services	337,420	345,119	346,866	373,632	413,740
Contracted Services	31,717	49,215	41,627	30,610	36,190
Commodities	48,090	47,392	39,550	59,076	61,140
Capital Outlay	-	1,068	1,683	6,000	1,600
Transfers Out	-	-	-	-	-
Grand Total	\$ 417,227	\$ 442,794	\$ 429,726	\$ 469,319	\$ 512,670

FINANCE

The Finance Department is responsible for the development and review of department policies and procedures, budgeting, debt financing, cash management, investments, and banking relations. The Finance department processes accounts payable weekly, processes payroll bi-weekly, and is responsible for the billing and collection of animal licenses, business licenses, taxes, and utilities. The Finance Department produces all major financial documents of the City, including the annual budget, the budget book, and the comprehensive listing of schedule of fees.

Organizational Chart



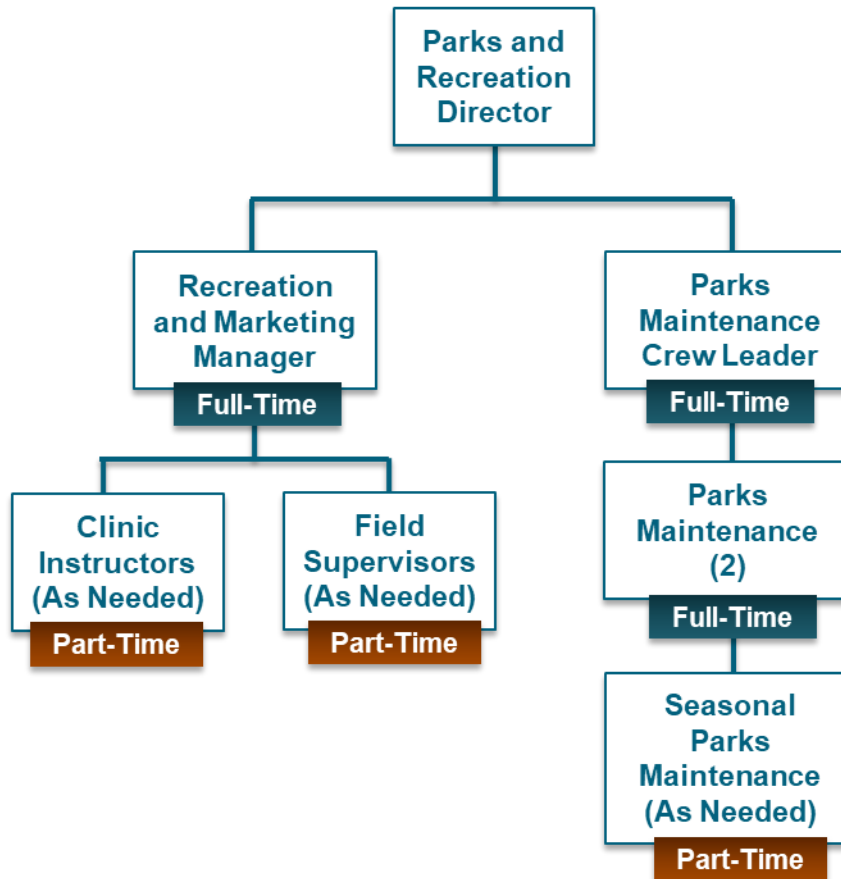
Department Financial and Budget Schedule

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Finance					
Personnel Services	218,536	223,656	219,070	296,391	341,970
Contracted Services	24,551	21,749	30,784	38,924	37,850
Commodities	49,910	57,499	68,158	77,979	83,880
Capital Outlay	2,525	-	2,000	-	-
Transfers Out	-	-	-	-	-
Grand Total	\$ 295,522	\$ 302,904	\$ 320,012	\$ 413,293	\$ 463,700

PARKS AND RECREATION

The Parks and Recreation Department provides quality, innovative, and progressive leisure opportunities while providing attractive, accessible, and well-maintained parks and public facilities for citizens and community visitors. The department is responsible for the maintenance and daily upkeep of all City parks and public facilities including City Hall and the Senior Center. In addition, the department also oversees a variety of youth and adult recreation programs as well as the operation of Smith's Fork Campground.

Organizational Chart



Department Financial and Budget Schedule

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Parks & Recreation					
Personnel Services	337,873	327,400	362,524	366,684	479,000
Contracted Services	64,277	69,440	71,796	79,079	76,650
Commodities	167,120	150,384	244,936	303,150	249,860
Capital Outlay	150,000	741	4	-	47,850
Transfers Out	-	-	-	-	-
Grand Total	\$ 719,270	\$ 547,965	\$ 679,260	\$ 748,913	\$ 853,360

ANIMAL CONTROL

The City operates Megan's Paws and Claws, which provides for the care and safeguarding of dogs which have been impounded. Care is provided by city staff until the rightful owner claims the dog or until the dog is adopted. The shelter is currently located at 1 Helvey Park Drive and Utility Division staff assist with the maintenance and care of the shelters and dogs.



Department Financial and Budget Schedule

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Animal Control					
Personnel Services	-	-	-	-	-
Contracted Services	4,249	6,421	3,120	6,000	6,000
Commodities	1,371	2,892	1,380	3,353	3,100
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Grand Total	\$ 5,620	\$ 9,313	\$ 4,500	\$ 9,353	\$ 9,100

SENIOR CENTER

The Senior Center is a facility owned by the City which is leased to a not-for-profit organization. The Senior Center is also made available to the public for rental for private events. Please see the City's Comprehensive Schedule of Fees Listing for more information regarding rental of the Senior Center. The Senior Center is located at 113 West Main Street.



Department Financial and Budget Schedule

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Senior Services (Center)					
Personnel Services	-	-	-	-	-
Contracted Services	9,152	6,026	8,062	7,500	16,900
Commodities	12,848	10,270	11,059	11,850	19,610
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Grand Total	\$ 22,000	\$ 16,296	\$ 19,121	\$ 19,350	\$ 36,510

MUNICIPAL COURT

The Municipal Court administered court proceedings as a division of Clay County Circuit Court. The court was transferred to the Clay County Circuit Court in January 2019 per an Ordinance adopted by the Board of Aldermen in late 2018. In FY2019, actual expenses incurred included 6 months of personnel costs for the Court Administrator. Midway through 2019, the position was reclassified to Police Clerk and salary and benefit costs were transferred to the Police Department through the remainder of the budget year. In addition, commodity expenses related to the operation of the City Municipal Court were transferred to Clay County for the remainder of the year.



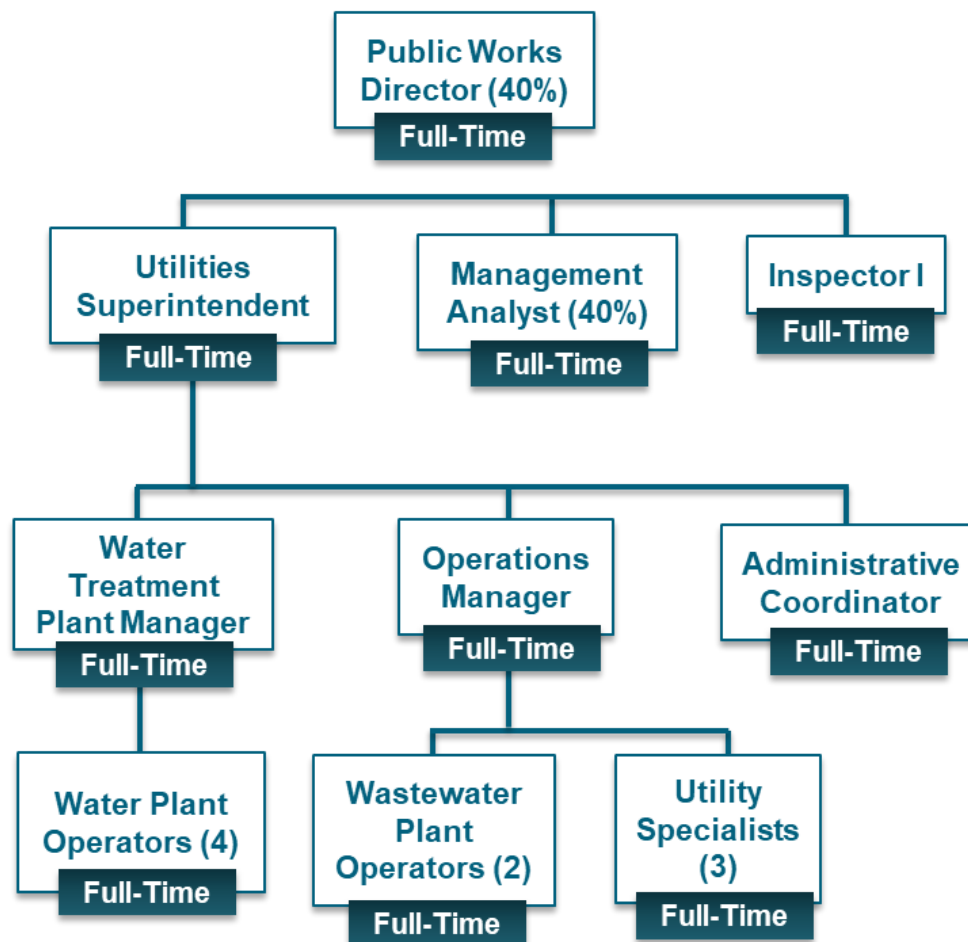
Department Financial and Budget Schedule

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Municipal Court					
Personnel Services	39,804	-	-	-	-
Contracted Services	35	-	-	-	-
Commodities	4,677	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Grand Total	\$ 44,516	\$ -	\$ -	\$ -	\$ -

UTILITIES (PUBLIC WORKS) (CWWS FUND)

The Utilities Division of the Public Works Department provides maintenance of City water lines, the water distribution system, City sewer lines, lift stations, and pump stations. The department oversees the operation of the City's water treatment plant and the City's wastewater treatment plant. Water is pumped in from Smithville Lake.

Organizational Chart



Department Financial and Budget Schedule

	Actual FY19	Actual FY20	Actual FY21	Projected FY22	Proposed FY23
Utilities					
Personnel Services	924,737	1,042,339	1,014,536	1,029,702	1,263,780
Contracted Services	205,802	381,300	926,871	1,218,756	1,114,727
Commodities	731,566	798,128	619,264	1,641,114	2,018,058
Capital Outlay	6,998,968	3,052,601	1,150,386	1,722,136	7,366,500
Transfers Out	102,356	174,520	209,180	245,340	277,560
Grand Total	\$ 8,963,429	\$ 5,448,888	\$ 3,920,238	\$ 5,857,048	\$ 12,040,625

Capital Improvement Plan Overview

The City of Smithville Capital Improvement Plan (CIP) is a multi-year plan for capital investments in the City's infrastructure, facilities, and equipment. The CIP aids in planning for future challenges, as well as addressing the City's current needs. A CIP is critical to achieving the strategic plan because it connects city development, implements the recommendations of master plans, and works as a major financial plan for large capital investments. While master plans are formulated to establish long range (5-15 years) development plans that reflect community priorities, the CIP is generally a more short-range plan with project recommendations outlined over a 5-year period from the master plans. In this way, the CIP serves as a planning document to completing long-term needs and goals originating from the master plans.

Many of the capital improvement projects found in the CIP are sourced from the following master plans:

- Comprehensive Plan
- Water Master Plan
- Wastewater Master Plan
- Transportation Master Plan
- Parks and Recreation Master Plan
- Stormwater Master Plan (*To Be Bid and Completed*)
- Police Facility Needs Assessment



Contracted construction workers finish mill and overlay on a neighborhood street in the Rock Creek Subdivision in 2021

Development of the Capital Improvement Plan

Several factors are taken into consideration when determining which Capital Improvement Projects to recommend for funding. Considerations include the City Master Plans, staff recommendations, Board of Aldermen input and prioritization, and projects which have received previous grant and outside funding and are ready for the next stage of development.

Other considerations include projects that would contribute to the economic development of the City; projects that would preserve important infrastructure components of the City; projects that improve high usage assets; and projects that have an important public safety component associated with them.

The process of identification of CIP Projects starts in May, after revenue projections are identified. Department directors meet with the Finance Director individually to identify their projects. Projects are arranged based on the priorities submitted and projected funds available for each year. Following the submission of CIP projects, directors meet to review the outcome and concur with the recommended projects. Initial recommendations on CIP projects are presented to the board in June with the drafted budget. CIP are reviewed during the workshops of August and September, if necessary. CIP projects are approved with the operating budget in October by the Board of Aldermen.

Once available funding (by each separate fund) is determined, requested projects that are not selected for funding in the 5 Year CIP are moved to the “pending project list”. This allows for those projects to be considered in the process again for the next budget year.

Detail on each capital project for FY2023 is included with the projects separated by fund. Each project page includes a project description, justification, total project budget, funding sources, and impact on operating costs. Where appropriate, maps and/or pictures have been included

Some projects in the CWWS fund require debt assistance. This debt is expected to be paid back with Enterprise Fund revenues.



The Diamond Crest Neighborhood Playground was completed in 2022

City of Smithville Proposed FY2023 - FY2027 5 Year Capital Improvement Plan



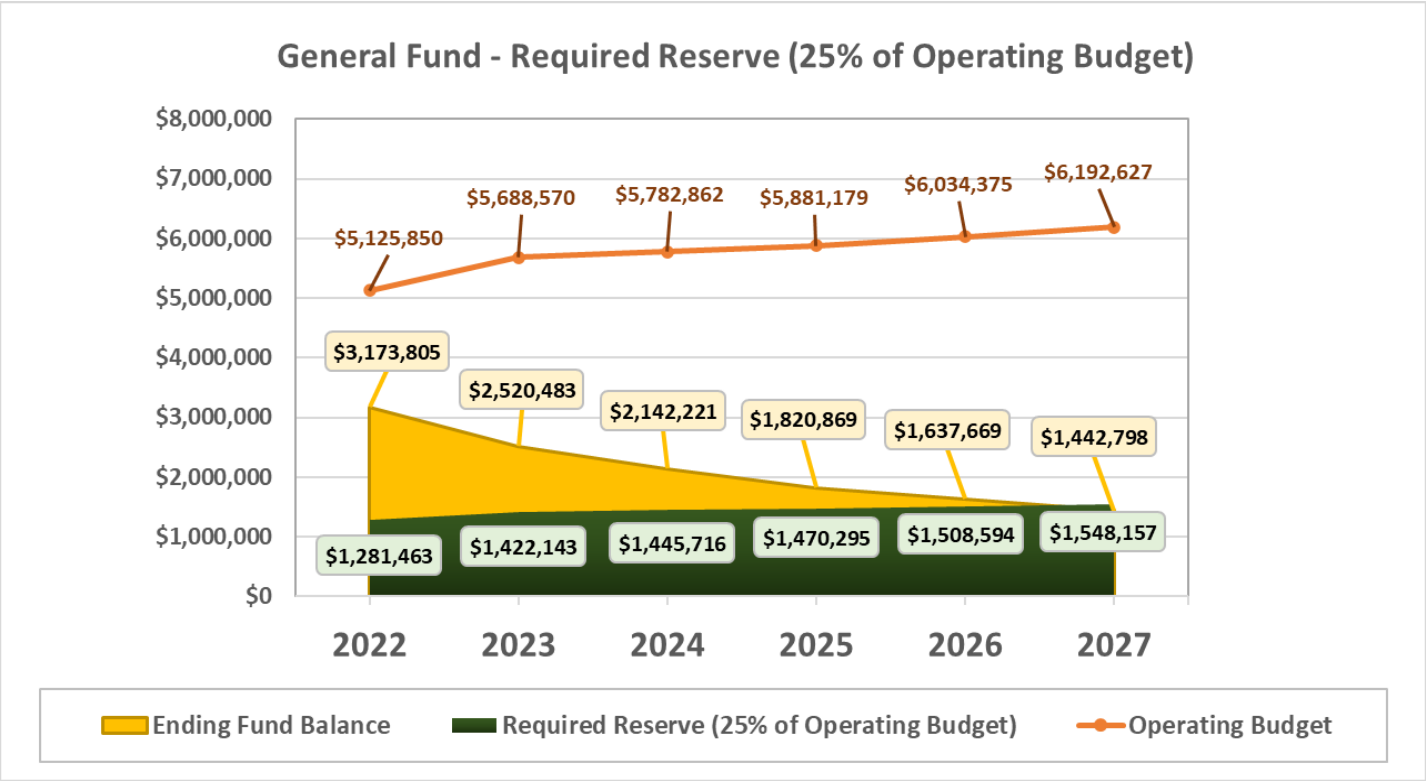
Plan Prepared by City of Smithville Finance and Administration Departments

5 Year Capital Improvement Plan - General Fund

Capital Improvement Projects	Dept Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Quincy Boulevard Sidewalks (Construction)	Public Works - Streets	\$200,000	-	-	-	-
Annual Asphalt Overlay Program (Construction)	Public Works - Streets	\$100,000	\$100,000	\$100,000	-	-
Sidewalk Replacement (Construction)	Public Works - Streets	-	\$50,000	\$50,000	-	-
Grand Total		\$300,000	\$150,000	\$150,000	-	-

Project Totals By City Department	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Administration	-	-	-	-	-
Parks & Recreation	-	-	-	-	-
Public Works - Streets	\$300,000	\$150,000	\$150,000	-	-
Police	-	-	-	-	-
Grand Total (Net Cost)	\$300,000	\$150,000	\$150,000	-	-

5 Year Cash Flow Analysis - General Fund



5 Year CIP Total

\$600,000

Pending Projects Outside 5 Year CIP - General Fund

Pending Projects	Department Name	Cost Estimate
Police Department Building (Engineering)	Police	\$1,000,000
Police Department Building (Construction)	Police	\$16,000,000
Streets & Parks & Recreation Facility Building (Engineering)	Parks & Rec/PW	\$500,000
Streets & Parks & Recreation Facility Building (Construction)	Parks & Rec/PW	\$8,000,000
Grand Total (Net Cost)		\$25,500,000

5 Year Capital Improvement Plan - Combined Water and Wastewater Fund

Capital Improvement Project Name	Dept Name	FY 2023	FY 2024	FY 2025	FY 2026	FY2027
144 th Street Lift Station (Construction)	Public Works - Utilities	\$1,700,000	-	-	-	-
West Bypass 144 th Lift Station (Construction)	Public Works - Utilities	\$2,200,000	-	-	-	-
8" Waterline - Tower to Major Mall (Construction)	Public Works - Utilities	\$125,000	-	-	-	-
Wastewater Plant - Bar Screen (Engineering)	Public Works - Utilities	\$250,000	-	-	-	-
Quincy Waterline - Hawthorne/Quincy to Pine (Engineering)	Public Works - Utilities	\$150,000	-	-	-	-
Quincy Waterline - Hawthorne/Quincy to Pine (Construction)	Public Works - Utilities	\$500,000	-	-	-	-
4 th Street and 4 th Terrace (Construction)	Public Works - Utilities	\$500,000	-	-	-	-
Winner and Woods - Waterline Replacement (Engineering)	Public Works - Utilities	\$150,000	-	-	-	-
Winner and Woods - Waterline Replacement (Construction)	Public Works - Utilities	\$500,000	-	-	-	-
Water Plant Improvements (Engineering and Construction)	Public Works - Utilities	\$1,000,000	-	-	-	-
Wastewater Plant - Bar Screen (Construction)	Public Works - Utilities	-	\$900,000	-	-	-
Interconnect Mains at 144 th /169 Highway (Construction)	Public Works - Utilities	-	\$55,000	-	-	-
Maple Lane (12" Waterline) (Engineering)	Public Works - Utilities	-	\$125,000	-	-	-
Highway 92 & Commercial Waterline (Engineering)	Public Works - Utilities	-	\$125,000	-	-	-
Owens Branch Gravity Line Phase #1, Line #1 (Construction)	Public Works - Utilities	-	\$2,200,000	-	-	-
Wastewater Treatment Plant Expansion (40%) (Engineering)	Public Works - Utilities	-	\$400,000	-	-	-
Maple Lane (12" Waterline) (Construction)	Public Works - Utilities	-	-	\$500,000	-	-
Highway 92 & Commercial Waterline (Construction)	Public Works - Utilities	-	-	\$300,000	-	-
Owens Branch Gravity Line Phase #1, Line #2 (Engineering)	Public Works - Utilities	-	-	\$600,000	-	-
Additional Water and Wastewater Project Funding	Public Works - Utilities	-	-	\$2,000,000	-	-
Owens Branch Gravity Line Phase #1, Line #2 (Construction)	Public Works - Utilities	-	-	-	\$2,500,000	-
Water Plant Expansion (Engineering)	Public Works - Utilities	-	-	-	\$2,100,000	-
Additional Water and Wastewater Project Funding	Public Works - Utilities	-	-	-	\$2,000,000	-
Wastewater Treatment Plant Expansion (Construction)	Public Works - Utilities	-	-	-	-	\$5,000,000
Additional Water and Wastewater Project Funding	Public Works - Utilities	-	-	-	-	\$2,000,000
Grand Total (Net Cost)		\$7,075,000	\$3,805,000	\$3,400,000	\$6,600,000	\$7,000,000

Capital Improvement Projects 2023-2027

Project Name: 144th Street Lift Station (Construction)	Department: Public Works - Utilities
Type of Project: New Construction	Contact: Bob Lemley
Total Project Cost: \$1,700,000	

Description:

The 144th Lift Station is a planned pump station that will be located along 144th Street just east of Highway 169. With an updated system of gravity sewers, this pump station will collect wastewater from the surrounding area and convey the flow to the wastewater treatment plant by way of the South Force Main. The addition of this pump station, and associated piping, will consolidate the flows from multiple existing pump stations into a single route, allowing Diversified Metal, McDonalds, Platte Valley, and Hills of Shannon pump stations to be decommissioned. This pump station will be sized to allow for additional capacity in the area and will provide service to possible future developments.

The construction will include a new lift station, pumps, and a SCADA system.



Justification:

The project is needed for capacity improvements in the southern portion of Smithville and will allow staff to decommission lift stations that are under capacity.

Impact on Operating Costs

This will be a new lift station which will require future maintenance and operational costs.

Planned Expenditures

Phase	FY 2023
Construction	\$1,700,000
Total	\$1,700,000

Funding Sources

Source	FY 2023
CWWS (COP Financing)	\$1,700,000
Total	\$1,700,000

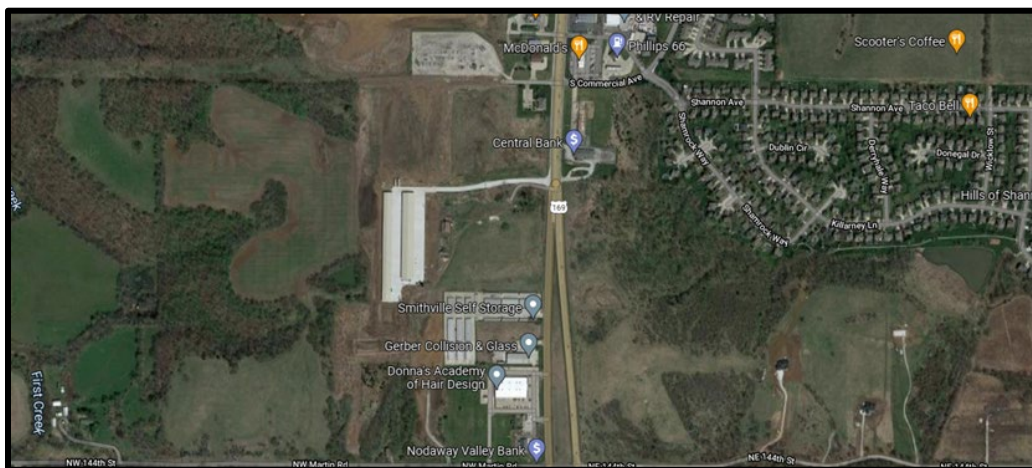
Updated: August 16, 2022

Capital Improvement Project 2023 - 2027

Project Name: West Bypass of 144th Lift Station	Department: Public Works - Utilities
Type of Project: Capacity	Contact: Bob Lemley
Total Project Cost: \$2,700,000	

Description:

This project will install a sewer pump station at the end of 144th Street followed by the construction of an 8" force main to carry raw sewage to the south interceptor on Cliff Drive. The current 8" force main will not handle the new flows that the new pump station will produce. This project will create new opportunities for development of land at the south end of Smithville.



Justification:

This project is outlined in the Wastewater Master Plan.

Impact on Operating Costs

This project will be a new sewer pump station. There will be future maintenance costs associated with this project.

Planned Expenditures

Phase	FY 2022	FY 2023	Total
Engineering	\$500,000	-	\$500,000
Construction	-	\$2,200,000	\$2,200,000
Total	\$500,000	\$2,200,000	\$2,700,000

Funding Sources

Source	FY 2022	FY 2023	Total
CWWS Funding	\$500,000	-	\$500,000
CWWS (COP Financing)	-	\$2,200,000	\$2,200,000
Total	\$500,000	\$2,200,000	\$2,700,000

Actual Expenditures (To Date)

Phase	FY 2022	FY 2023	Total
Engineering	\$346,050	-	\$346,050
Construction	-	-	-
Total	\$346,050	-	\$346,050

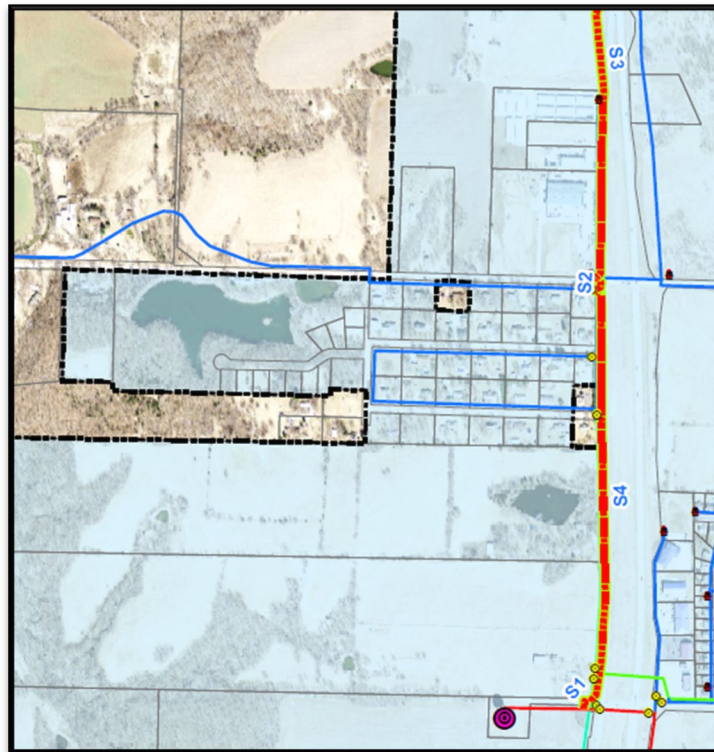
Updated: August 16, 2022

Capital Improvement Projects 2023-2027

Project Name: Tower to Major Mall (8" Water Line)	Department: Public Works - Utilities
Type of Project: Reliability	Contact: Bob Lemley
Total Project Cost: \$125,000	

Description:

This project will install a brand new 8" water main from the southwest water tower (Amory Rd) to Major Mall (on 144th Street).



Justification:

The project will provide an upgraded water main along Highway 169. This installation will improve service for customers in this area and will loop in the system servicing the Barton Heights subdivision. This project has been identified in the Water Master Plan.

Impact on Operating Costs

This will be a new water line, which will result in additional maintenance costs.

Planned Expenditures

Phase	FY 2023
Engineering	\$25,000
Construction	\$100,000
Total	\$125,000

Funding Sources

Source	FY 2023
CWWS Fund	\$125,000
Total	\$125,000

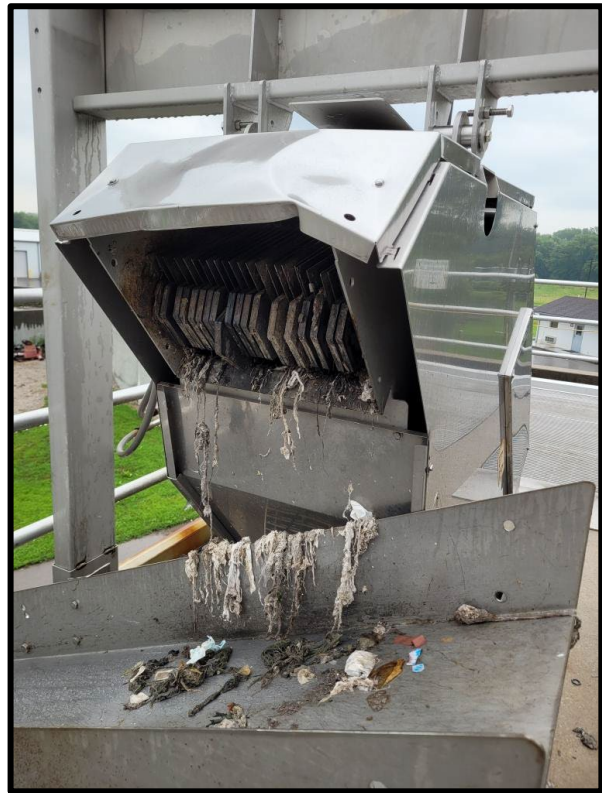
Updated: August 16, 2022

Capital Improvement Projects 2023-2027

Project Name: Wastewater Plant – Bar Screen	Department: Public Works - Utilities
Type of Project: Capacity	Contact: Bob Lemley
Total Project Cost: \$1,150,000	

Description:

The wastewater treatment plant bar screen removes items which are non-organic or non-decomposable during the treatment process (including wipes or string). The current bar screen is located after the main intake and lift station into the plant. Because of the location, all this incoming non-organic and non-decomposing material must be pumped which is clogging the pumps. Ideally, the bar screen would filter out those materials before the material would reach the pump station.



Justification:

The City had significant problems with the pumps getting clogged, requiring the pumps to be pulled and all the materials to be removed. After the addition of the South Interceptor, rags, wipes,

and other waste comes into the pumps intact. In the future, as the City expands wastewater system infrastructure, the bar screen needs to be placed in a different area to prevent. This new bar screen would have the most up-to-date technology and would be a critical investment in reducing wear and tear and ongoing pump maintenance and repair.

Impact on Operating Costs

The project should reduce the overall maintenance costs caused by non-organic and non-decomposing materials.

Estimated Expenditures

Phase	FY 2023	FY 2024	Total
Engineering	\$250,000	-	\$250,000
Construction	-	\$900,000	\$900,000
Total	\$250,000	\$900,000	\$1,150,000

Funding Sources

Source	FY 2023	FY 2024	Total
CWWS Fund	\$250,000	\$900,000	\$1,150,000

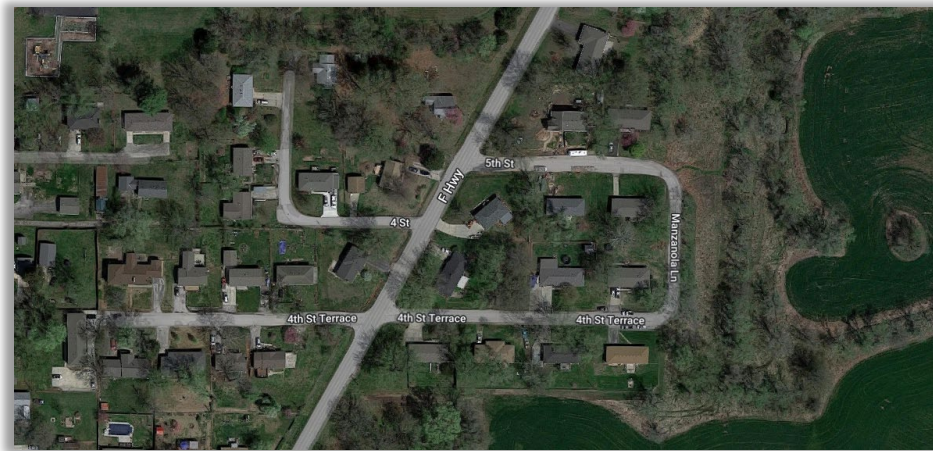
Updated: August 16, 2022

Capital Improvement Projects 2023- 2027

Project Name: 4 th Street and 4 th Terrace (Construction)	Department: Public Works - Utilities
Type of Project: Rehabilitation	Contact: Bob Lemley
Total Project Cost: \$560,000	

Description:

This project will replace an existing 2" water line with a new 8" water line. This project will include slip lining the sewer main and install a utility access hole for future maintenance of sewer main.



Justification:

This water line is an old 2" cast iron main and the line is partially plugged due to corrosion. The waterline is estimated to have only 1" to 1 ½" capacity. Right now, water pressure and water volume in this area is not acceptable to residents and the hydrant is effectively non-functioning. The sewer main is also failing and is consistently in need of cleaning and rodding due to cracks in the pipe every month. Tree roots and other debris continues to plug up the waterline.

Impact on Operating Costs

The new water line will reduce the maintenance costs in this area by replacing the aging line.

Planned Expenditures

Phase	FY 2022	FY 2023	Total
Engineering	\$60,000	-	\$60,000
Construction	-	\$500,000	\$500,000
Total	\$60,000	\$500,000	\$560,000

Funding Sources

Source	FY 2022	FY 2023	Total
CWWS Fund	\$60,000	\$500,000	\$560,000

Updated: August 16, 2022

Capital Improvement Projects 2023-2027

Project Name: Winner and Woods – Waterline Replacement	Department: Public Works - Utilities
Type of Project: Watermain Replacement	Contact: Bob Lemley
Total Project Cost: \$650,000	

Description:

This project will replace the aging water main in this area which will improve utility service for customers along Winner Avenue. The water main will be replaced with 8" PVC piping from the south end of Winner Avenue to Woods Street.



Justification:

Numerous main breaks occur due to the old age and condition of the water main which is the primary reason staff are proposing to replace the line.

Impact on Operating Costs

The water main improvements will reduce the maintenance costs resulting from water main breaks.

Planned Expenditures

Phase	FY 2023
Engineering	\$150,000
Construction	\$500,000
Total	\$650,000

Funding Sources

Source	FY 2023
CWWS Fund	\$650,000

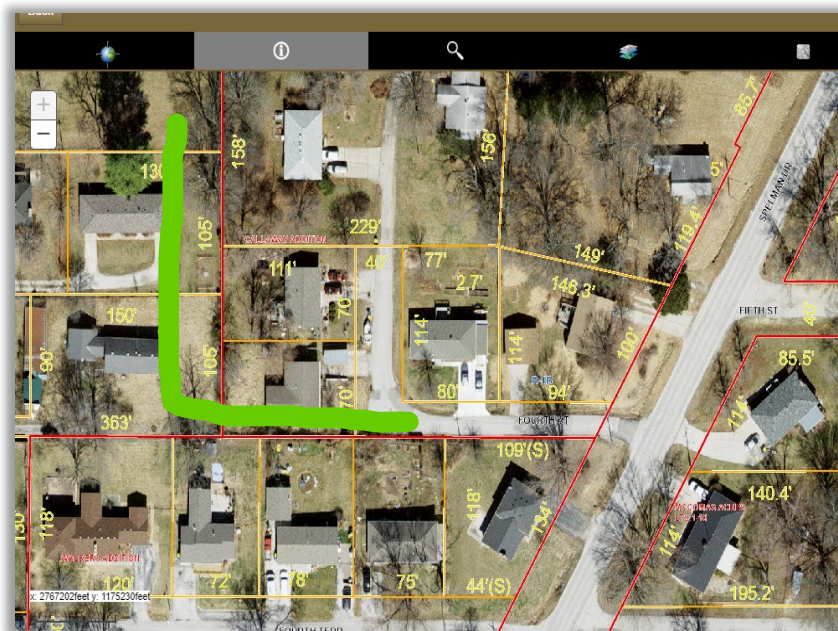
Updated: August 16, 2022

Capital Improvement Projects 2023- 2027

Project Name: 4 th Street Terrace Road Repairs (After Utility Improvements)	Department: Public Works
Type of Project: Rehabilitation / Replacement	Contact: Charles Soules
Total Project Cost: \$150,000	

Description:

After the waterline on 4th Street is replaced, the City will need to reconstruct the road due to the utility construction process. The road is 24' wide, 425' long, and the road will require 6" of asphalt overlay (which is approximately 367 tons in weight). See the aerial map photo below for details on the section (**shown in green**).



Justification:

Utility improvements will be occurring on 4th Street and new waterlines will be constructed underneath the street. After the utility improvements are completed, the road will need to be reconstructed so residents and visitors can drive on the road again.

Impact on Operating Costs:

This project will reduce future maintenance costs for road repairs. The new road will reduce the potential for cracks and potholes in the area.

Planned Expenditures

Phase	FY 2023
Annual Asphalt Program	\$150,000

Funding Sources

Source	FY 2023
Transportation Sales Tax	\$150,000

Updated: August 16, 2022

Capital Improvement Projects 2023-2027

Project Name: Water Plant Improvements	Department: Public Works - Utilities
Type of Project: Capacity	Contact: Bob Lemley
Total Project Cost: \$1,000,000	

Description:

The proposed water treatment plant improvements will keep the 2.5 million gallons per day (MGD) plant operating and improve plant efficiencies. Highlighted items for this improvement include, remove and land apply lagoon residuals, rehab/paint primary and secondary basins, replace filter valve pneumatic actuator, and replace volumetric feeder.

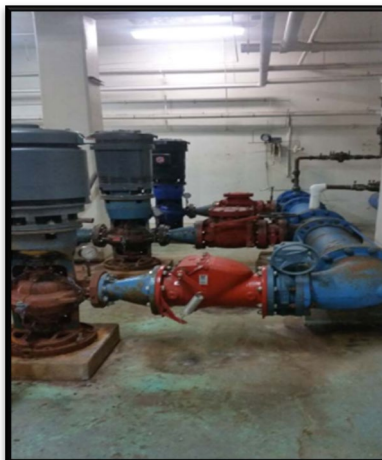
Primary Settling Basin



Second Rapid Mixing Basin



High Service Pumps



Justification:

This project is necessary to maintain the production capacity and meet State Drinking water standards. The project has been submitted for ARPA funding from Missouri Department of Natural Resources through Resolution 1080 approved by the Board of Aldermen.

Impact on Operating Costs

There will be ongoing operating costs for the Water Plant. These improvements are the start for the future Water Plant expansion.

Planned Expenditures

Phase	FY 2023
Engineering	TBD
Construction	TBD
Total	\$1,000,000

Funding Sources

Fund	FY 2023
CWWS Fund	\$1,000,000
Total	\$1,000,000

Updated: August 16, 2022

Capital Improvement Projects 2023-2027

Project Name: Wastewater Plant Expansion	Department: Public Works - Utilities
Type of Project: Capacity	Contact: Bob Lemley
Total Project Cost: \$12,000,000	

Description:

The North Force Main conveys all flows generated north of the City's wastewater treatment plant (WWTP), while the South Force Main performs the same function for the southern portion of the City. The flows from these force mains are directed to the wastewater treatment plant where the water is treated and discharged to the Little Platte River.

The existing wastewater treatment plant utilizes the activated sludge process using Sequencing Batch Reactor (SBR) technology. The plant was originally constructed in 1995 and replaced an existing lagoon system. An expansion was completed to increase the capacity of the WWTP to a 1.125 MGD average daily flow in 2007. The WWTP consists of an influent pump station, Headworks facility, three SBR basins, UV disinfection, effluent pumping, two sludge digester basins, and an excess flow holding tank to store peak flows during wet weather events.

HDR Engineering Inc. prepared the Wastewater Master Plan, and this plan was adopted by the Board of Aldermen in January 2021. The Plant Expansion has been broken up into two phases:

Phase 1: The Phase I expansion, indicated in the figure below, includes expanding the existing plant utilizing Sequencing Batch Reactor treatment technology. The land west of the existing site must be utilized for plant expansion. A fourth SBR basin is required as well as upgrades to the influent valve vault, effluent valve vault, and the addition of an additional sludge storage tank. As shown in the capacity evaluation above, the existing influent pump station, bar screen, UV disinfection, and effluent pump station have sufficient hydraulic capacity to meet the Phase I expansion.

Phase 2: Phase II expansion will require the addition of a fifth and sixth SBR basin. Again, upgrades are required at the influent valve vault and effluent valve vault. Additional bulbs will be added to the UV equipment to increase the design capacity. One more additional sludge storage tank will need to be added to the treatment plant to increase sludge storage capacity.



Justification:

The project is identified in the Wastewater Master Plan for system capacity needs. The FY2028 CIP will include CWWS funding for the remaining amount of the expansion project.

Impact on Operating Costs

The Wastewater Plant Expansion would have ongoing costs for operation and maintenance. The expansion will require more electricity and materials to run the plant.

Planned Expenditures

Phase	FY 2024	FY2027
Engineering	\$1,050,000	-
Construction	-	\$5,000,000
Total	\$1,050,000	\$5,000,000

Funding Sources

Source	FY 2023	FY2027
CWWS Fund (Wastewater Impact Fees)	\$1,050,000	-
CWWS Fund (COP Financing)	-	\$5,000,000
Total	\$1,050,000	\$5,000,000

Updated: August 16, 2022

Capital Improvement Projects 2023-2027

Project Name: Water Plant Expansion	Department: Public Works - Utilities
Type of Project: Capacity	Contact: Bob Lemley
Total Project Cost: \$14,100,000	

Description:

The City's existing water treatment plant (WTP) consists of rapid or "flush" mixing, primary and secondary contact, or sedimentation basins, followed by gravity filtration. After the water is filtered, it is disinfected and pumped to the chlorine contact basins. High service pumps then deliver the finished or treated drinking water to the distribution and storage system.

Surface water treatment plants must comply with the USEPA's Surface Water Treatment Rule requiring facilities to remove or inactivate microorganisms such as giardia, cryptosporidium, and other viruses. MDNR requires surface water plants to have longer detention times for treatment and disinfection. Typically, surface water plants have wider swings in turbidity and lower alkalinity than groundwater from wells. Well water typically has high hardness, high alkalinity, and more iron and manganese. The tradeoffs being that surface water plants generally require larger basins while ground water plants generally require more chemicals.

The existing surface WTP has a maximum design flow rate of 2.5 MGD (1,736 gallons per minute) as permitted by the Missouri Department of Natural Resources (MDNR). Over the last five years, the WTP treated an average of 0.945 MGD. While the design capacity of the plant is 2.5 MGD, staff is only able to treat approximately 2.09 MGD (1,450 gallons per minute) due to pumping limitations of the Raw Water Pump Station (see Section 3.1.3 Raw Water Pump Station).



Justification:

According to future water demands identified in the Water Master Plan, the maximum day water demands will begin to exceed the water treatment plants design capacity by 2024. The proposed improvements outlined in the master plan are identified as either Capacity Improvements (required meet future demand projections) or Maintenance Improvements (needed to improve safety or reliability or to satisfy MDNR requirements).

Impact on Operating Costs

The Water Plant Expansion would have ongoing costs for operation and maintenance. The expansion will require more electricity and materials to run the plant.

Planned Expenditures

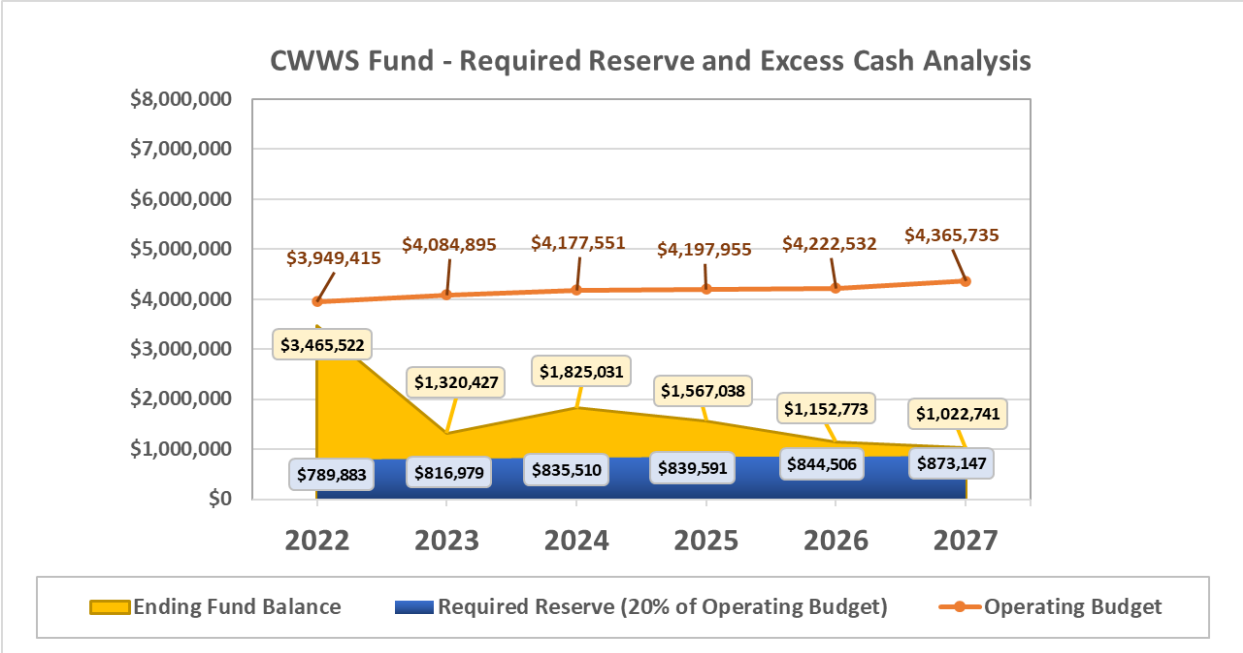
Phase	FY 2026	TBD
Engineering	\$2,100,000	-
Construction	-	\$12,000,000
Total	\$2,100,000	\$12,000,000

Funding Sources

Source	FY 2026	TBD
CWWS Fund (COP Financing)	\$2,100,000	\$12,000,000

Updated: August 16, 2022

5 Year Cash Flow Analysis - CWWS Fund (Non Impact Fees)



5 Year CIP Total

\$27,880,000



Pending Projects - Outside 5 Year CIP - CWSWS Fund

Pending Projects	Department	Cost Estimate
Northwest Subdivision Waterline Loop System (E & C)	Public Works - Utilities	\$200,000
Eagle Parkway Water Line (E & C)	Public Works - Utilities	\$300,000
Main Street Waterline (River Crossing to Liberty) (E & C)	Public Works - Utilities	\$250,000
Helvey Park (12" Waterline) (E & C)	Public Works - Utilities	\$700,000
169 Highway Waterline (Commercial to SW Tower) (E & C)	Public Works - Utilities	\$700,000
Owens Branch Gravity Line Phase #1, Line #3 (Engineering)	Public Works - Utilities	\$700,000
Owens Branch Gravity Line Phase #1, Line #3 (Construction)	Public Works - Utilities	\$2,500,000
Wastewater Plant Expansion - Phase #2 (Construction)	Public Works - Utilities	\$5,000,000
Water Plant Expansion (Construction)	Public Works - Utilities	\$12,000,000
144 th Street to Forest Oaks Gravity Line (Construction)	Public Works - Utilities	\$3,000,000
Grand Total (Net Cost)		\$25,350,000

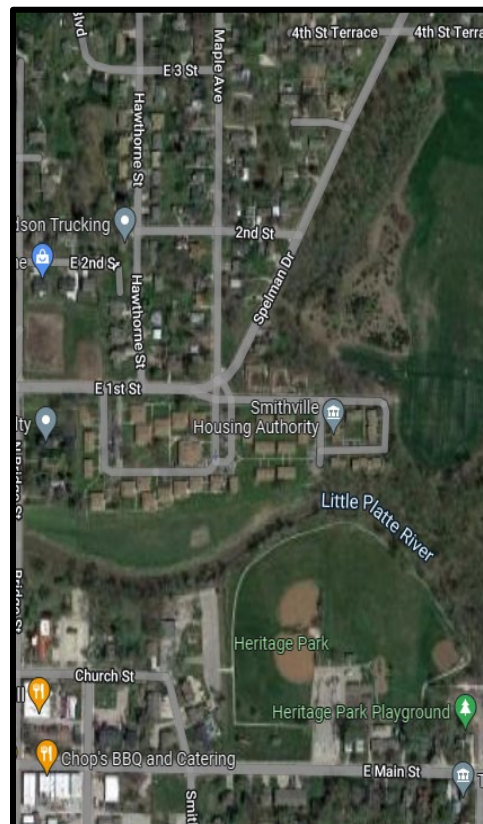
5 Year Capital Improvement Plan - Water Impact Projects						
Capital Improvement Project Name	Dept Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
River Crossing (12" Waterline) (Engineering)	Public Works - Utilities	\$200,000	-	-	-	-
River Crossing (12" Waterline) (Construction)	Public Works - Utilities	-	\$550,000	-	-	-
Grand Total (Net Cost)		\$200,000	\$550,000	-	-	-

Capital Improvement Projects 2023-2027

Project Name: River Crossing (12" Water Line)	Department: Public Works - Utilities
Type of Project: Capacity	Contact: Bob Lemley
Total Project Cost: \$750,000	

Description:

The project will install a new 12" water main under the Little Platte River for capacity and reliability. The line will go from Main Street to 3rd Street and will be approximately 2,560' in length.



Justification:

This project is needed to ensure adequate water supply north of the Little Platte River. Currently, there is only one 8" main across the river and this improvement will provide additional capacity and reliability. This project was identified as a priority need in the Water Master Plan. The project has been submitted for ARPA funding from Missouri Department of Natural Resources through Resolution 1080 approved by the Board of Aldermen.

Impact on Operating Costs

This will be a new water main, resulting in future maintenance costs.

Planned Expenditures

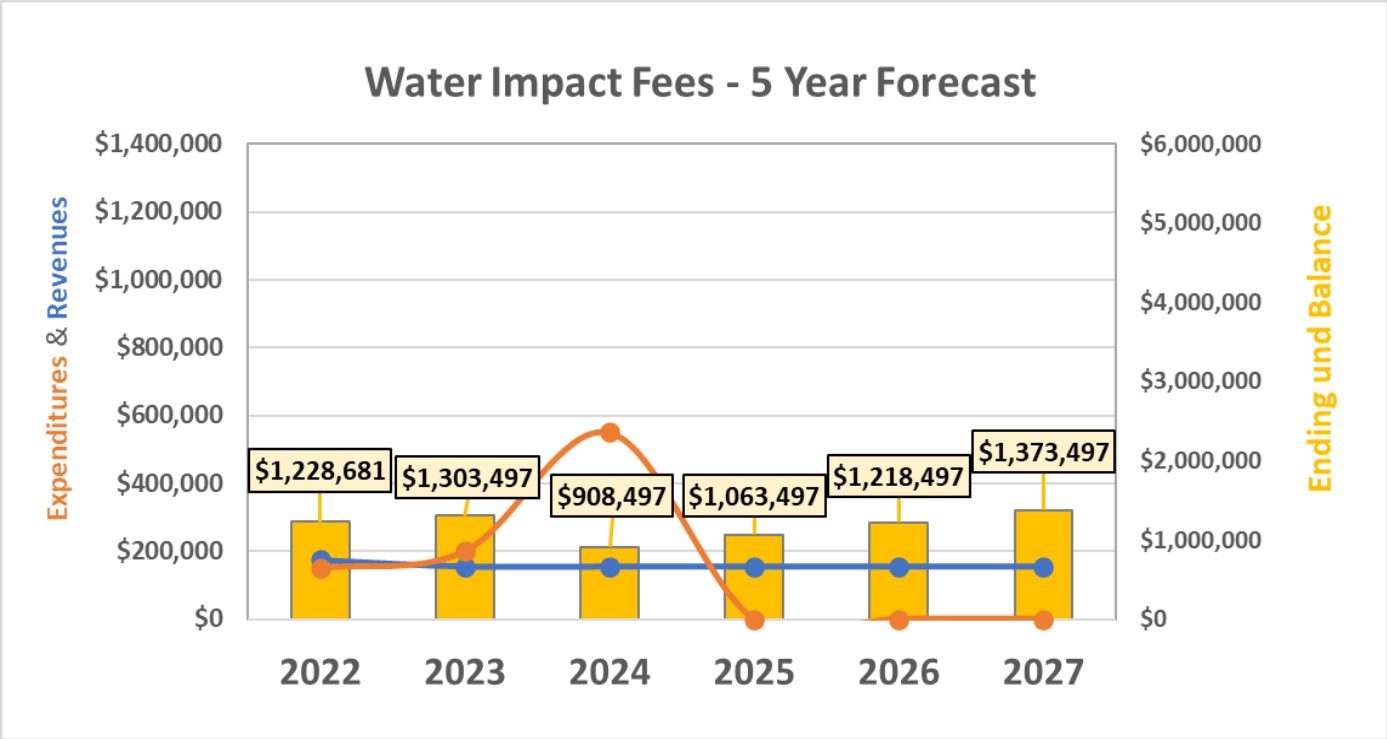
Phase	FY 2023	FY 2024	Total
Engineering	\$200,000	-	\$200,000
Construction	-	\$550,000	\$550,000
Total	\$200,000	\$550,000	\$750,000

Funding Sources

Source	FY 2023	FY 2024	Total
CWWS Fund (Water Impact Fees)	\$200,000	\$550,000	\$750,000

Updated: August 16, 2022

5 Year Cash Flow Analysis - Water Impact Projects/Fees



5 Year CIP Total

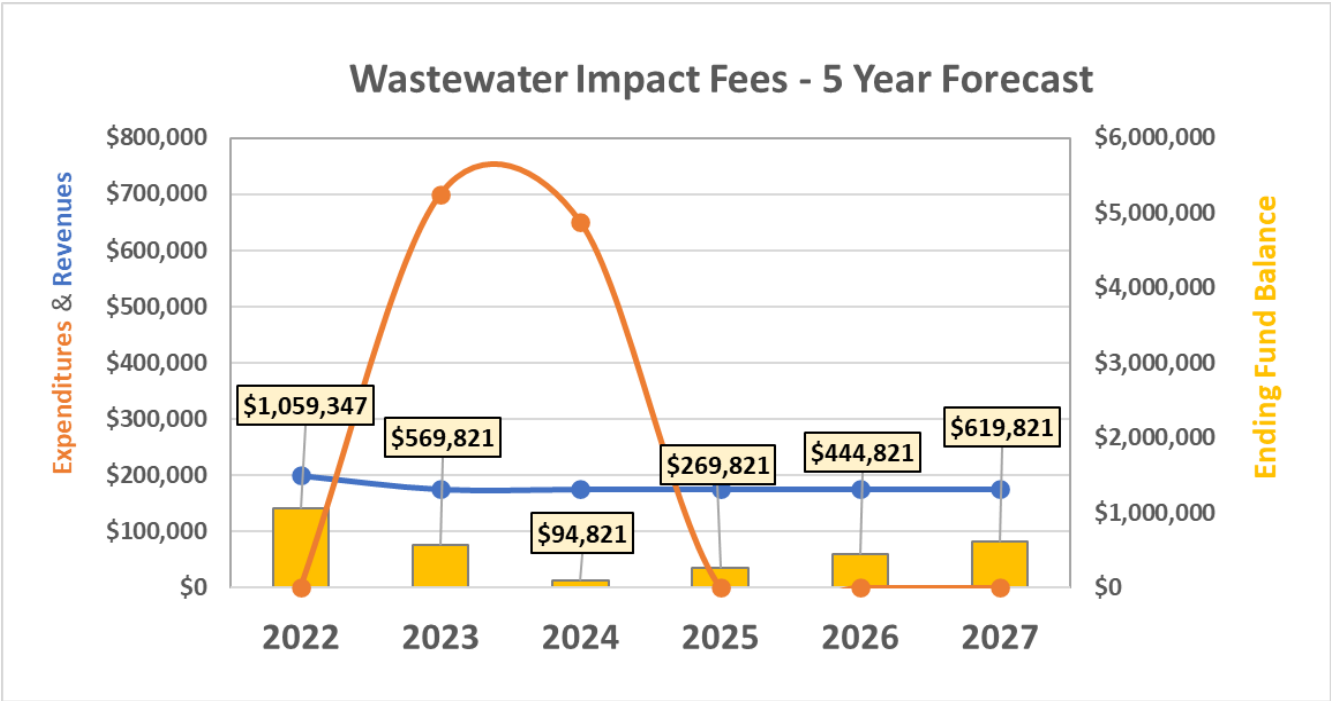
\$750,000

Pending Projects - Outside 5 Year CIP - Water Impact Projects

Pending Projects		Department	Cost Estimate	Year Planned
None		None	-	None

5 Year Capital Improvement Plan - Wastewater Impact Projects						
Capital Improvement Project Name	Dept Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Owens Branch Gravity Line Phase #1, Line #1 (Engineering)	Public Works - Utilities	\$700,000	-	-	-	-
Wastewater Treatment Plant Expansion (60%) (Engineering)	Public Works - Utilities	-	\$650,000	-	-	-
Grand Total		\$700,000	\$650,000	-	-	-

5 Year Cash Flow Analysis - Wastewater Impact Projects/Fees



5 Year CIP Total

\$1,350,000

Pending Projects - Outside 5 Year CIP - Wastewater Impact Projects

Pending Projects	Department	Cost Estimate
None	None	-

5 Year Capital Improvement Plan - Transportation Sales Tax Fund

Capital Improvement Project Name	Dept Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Annual Asphalt Overlay Program (Projects TBD)	Public Works - Streets	\$200,000	\$300,000	\$300,000	\$300,000	\$300,000
Annual Sidewalk Replacement	Public Works - Streets	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
4 th Street Terrace Road Repairs (After Utility Improvements)	Public Works - Streets	\$150,000	-	-	-	-
Commercial Street Sidewalks (Engineering)	Public Works - Streets	\$150,000	-	-	-	-
Quincy Boulevard - Mill and Overlay (Construction)	Public Works - Streets	\$100,000	-	-	-	-
Commercial Street Sidewalks (Construction)	Public Works - Streets	-	\$750,000	-	-	-
Commercial Street Sidewalks (MARC Reimbursement)	Public Works - Streets	-	(500,000)	-	-	-
Grand Total (Net Cost)		\$625,000	\$575,000	\$325,000	\$325,000	\$325,000

Capital Improvement Projects 2023- 2027

Project Name: Annual Asphalt Overlay Program	Department: Public Works
Type of Project: Rehabilitation / Replacement	Contact: Allan Jensen
Total Project Cost: \$1,700,000	

Description:

The Annual Asphalt Overlay Program allocates funding for road maintenance and repairs. Project selection and prioritization is supplemented by the Pavement Condition Index (PCI). Staff evaluates the city's street system and then assigns a PCI grade to streets according to the degree of deterioration, traffic volume, and other factors. The Public Works staff then puts together an annual program for asphalt overlay balancing the needs of the neighborhood streets, major streets, and the available annual program budget.

Justification:

Asphalt overlay is recommended when asphalt in streets show cracking or potholing, while still not being damaged enough to require full depth replacement. Asphalt overlay is necessary to keep the City's major streets and neighborhood roads in a safe and drivable condition for motorists and bicyclists.

Impact on Operating Costs:

This is an ongoing program, so there will be costs in the future for mill and overlay. The program will reduce maintenance costs for road repairs.

Planned Expenditures

Phase	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Annual Asphalt Program	\$300,000	\$400,000	\$400,000	\$300,000	\$300,000	1,700,000

Funding Sources

Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Transportation Sales Tax	\$200,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,400,000
General Fund	\$100,000	\$100,000	\$100,000	-	-	\$300,000
Grand Total	\$300,000	\$400,000	\$400,000	\$300,000	\$300,000	\$1,700,000

Capital Improvement Projects 2023- 2027

Project Name: Sidewalk Improvement Program	Department: Public Works
Type of Project: Rehabilitation / Replacement	Contact: Allan Jensen
Total Project Cost: \$225,000	

Description:

The Sidewalk Improvement Program is an annual CIP program and will be a 50/50 cost-sharing arrangement between the City and property owners. Staff inspects various residential areas in Smithville to determine the area with the greatest sidewalk replacement and repair need during the specific construction year. Property owners would be notified of the project if their property is affected and would be able to enroll in the program or would be required by the City to make the improvements by themselves. Neighborhoods could also enroll in the program with the cost-sharing arrangement to improve gaps in sidewalk access.

Justification:

This is an annual program to help resolve hazardous sidewalk conditions (which cause pedestrians to trip or fall on the sidewalk) and improve sidewalk access (gaps in sidewalk) throughout the City of Smithville.

Impact on Operating Costs:

This is an annual program, so there will be ongoing funding needs in the future.

Planned Expenditures

Phase	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Annual Asphalt Program	\$25,000	\$75,000	\$75,000	\$25,000	\$25,000	\$225,000

Funding Sources

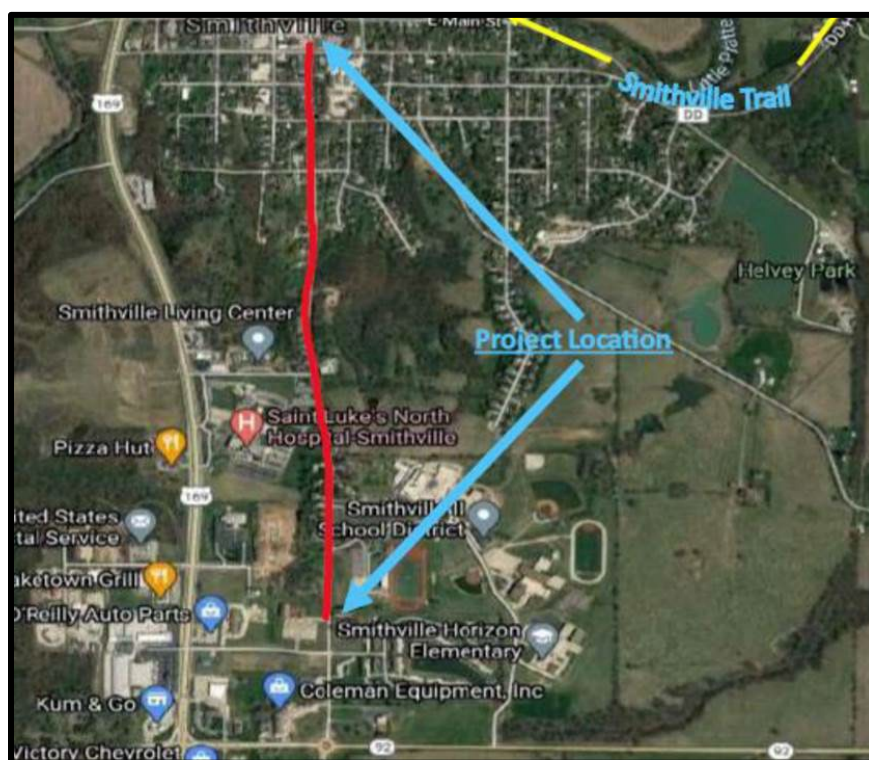
Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
General Fund	-	\$50,000	\$50,000	-	-	\$100,000
Transportation Sales Tax	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Total	\$25,000	\$75,000	\$75,000	\$25,000	\$25,000	\$225,000

Capital Improvement Projects 2023- 2027

Project Name: Commercial Street Sidewalks	Department: Public Works - Streets
Type of Project: New Construction	Contact: Chuck Soules
Total Project Cost: \$900,000	

Description:

This project is the construction of a 6' pedestrian sidewalk on Commercial Street, running from Smithville School District property north to Meadow Street in Downtown Smithville. The project will include a pedestrian sidewalk, ADA access, grading, curb and gutter, and pavement. The sidewalk will be approximately 4,500' in length (nearly 1 mile). Pictured below is an image showing the project location in the City.



Justification:

Currently, there is sidewalk on only one side of Commercial Street. This additional sidewalk will not only allow for more pedestrian access for residents and visitors but also create more pedestrian access to the Smithville School District and encourage more students to walk or bike to school. The City received TAP (Transportation Alternatives Program) funding through MoDOT to offset project expense.

Impact on Operating Costs:

The project will be a new sidewalk. There is the potential for future costs for maintenance on the sidewalks, curb and gutter.

Planned Expenditures

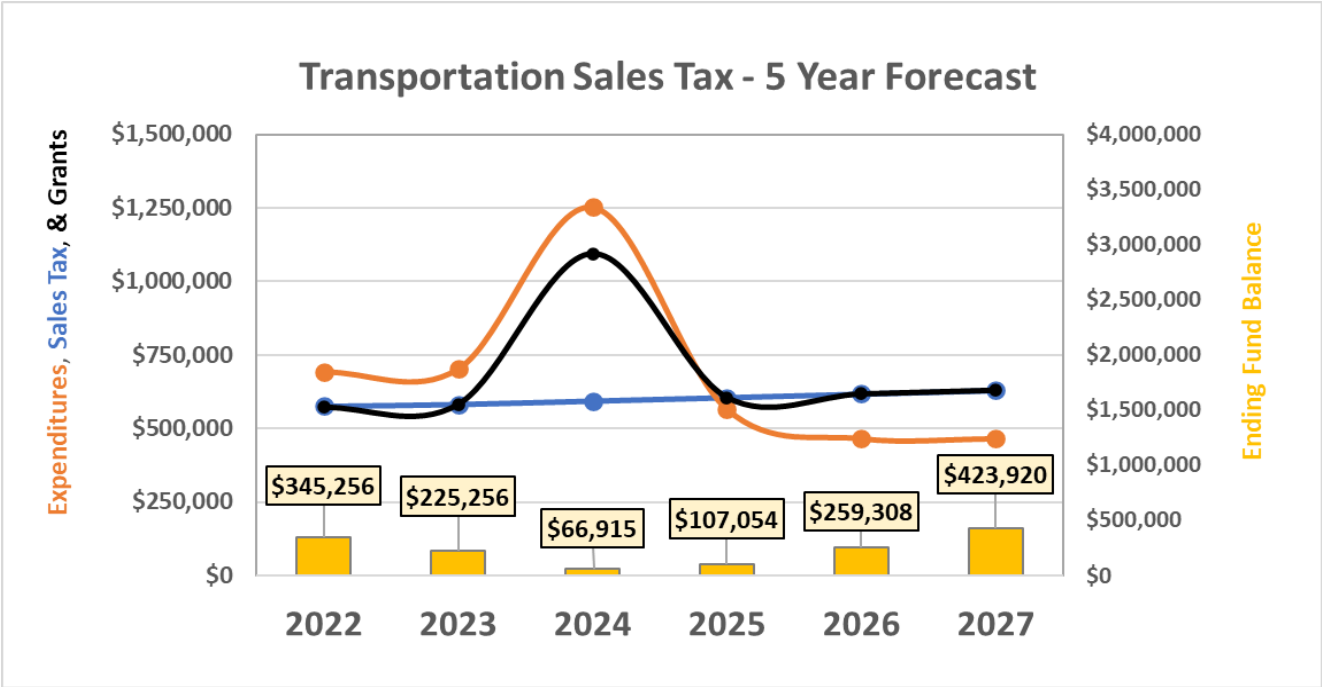
Phase	FY 2023	FY 2024
Engineering	\$150,000	-
Construction	-	\$750,000
Total	\$150,000	\$750,000

Funding Sources

Source	FY 2023	FY 2024
Transportation Sales Tax Fund	\$150,000	\$250,000
TAP Funding (MoDOT)	-	\$500,000
Total	\$150,000	\$750,000

Updated: August 16, 2022

5 Year Cash Flow Analysis - Transportation Sales Tax Fund



5 Year CIP Total
\$2,175,000



Pending Projects - Outside 5 Year CIP - Transportation Sales Tax Fund

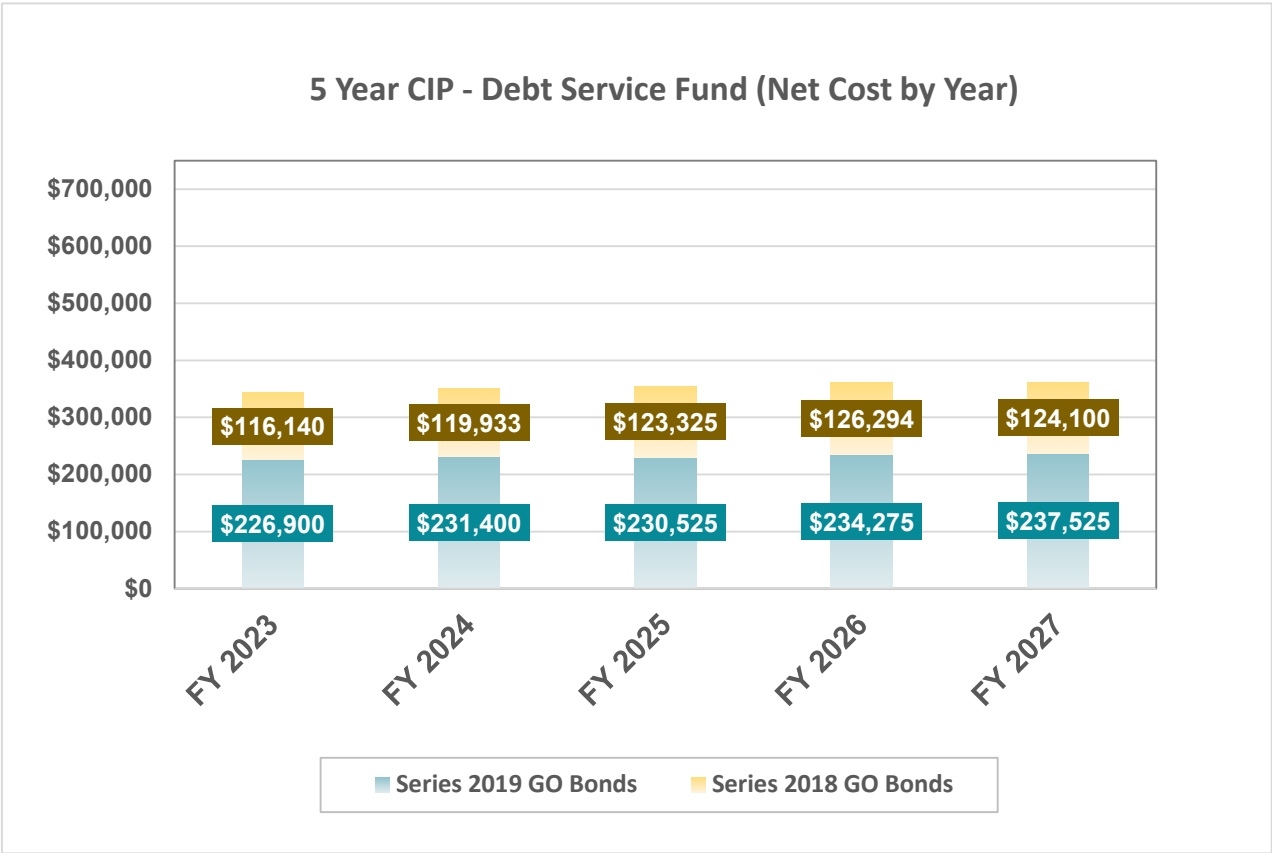
Pending Projects	Department Name	Cost Estimate
Raised Ped Crosswalk/Flashing Beacon Maple Elem School	Public Works - Streets	\$70,000
2 nd Street Asphalt Overlay (169 to Bridge)	Public Works - Streets	\$25,000
Diamond Crest Asphalt Overlay	Public Works - Streets	\$175,000
Harborview Asphalt (Newport/Harborview Dr/Fletcher/Mesa)	Public Works - Streets	\$230,000
180 th Street Asphalt Overlay (169 to Old Jefferson)	Public Works - Streets	\$750,000
Harborview Asphalt Overlay (Remaining Roads)	Public Works - Streets	\$725,000
Highland Avenue Asphalt Overlay (Halfway Up Hill)	Public Works - Streets	\$30,000
North Main - Asphalt Overlay	Public Works - Streets	\$200,000
134 th Street Asphalt Overlay (Road Agreement with County)	Public Works - Streets	\$155,000
176 th Street Asphalt Overlay (Road Agreement with County)	Public Works - Streets	\$80,000
South Bridge Street --- Asphalt, Curbs, Stormwater	Public Works - Streets	\$145,000
Seal Coating/Micro-Surfacing Downtown City Parking Lots	Public Works - Streets	To Be Determined
Grand Total (Net Cost)		\$2,585,000

5 Year Capital Improvement Plan - Debt Service Fund

Capital Improvement Project Name	Dept Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Annual Debt Service Payment	Finance	\$343,040	\$351,333	\$353,850	\$360,569	\$361,625

Debt Service Detail	Dept Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Series 2018 (General Obligation 20 Year Bond)	Finance	\$116,140	\$119,933	\$123,325	\$126,294	\$124,100
Series 2018 ----- Principal (Paid March 1st)	Finance	\$50,000	\$55,000	\$60,000	\$65,000	\$65,000
Series 2018 ----- Interest (Paid March 1st)	Finance	\$33,358	\$32,783	\$32,150	\$31,175	\$30,119
Series 2018 ----- Interest (Paid September 1st)	Finance	\$32,783	\$32,150	\$31,175	\$30,119	\$28,981

Debt Service Detail	Dept Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Series 2019 (General Obligation 20 Year Bond)	Finance	\$226,900	\$231,400	\$230,525	\$234,275	\$237,525
Series 2019 -----Principal (Paid March 1st)	Finance	\$105,000	\$115,000	\$120,000	\$130,000	\$140,000
Series 2019 ----- Interest (Paid March 1st)	Finance	\$62,263	\$59,638	\$56,763	\$53,763	\$50,513
Series 2019 ----- Interest (Paid September 1st)	Finance	\$59,638	\$56,763	\$53,763	\$50,513	\$47,013



Series 2018 Final Payment Scheduled for March 1st, 2038

Series 2019 Final Payment Scheduled for March 1st, 2038

5 Year Capital Improvement Plan - Capital Improvement Sales Tax

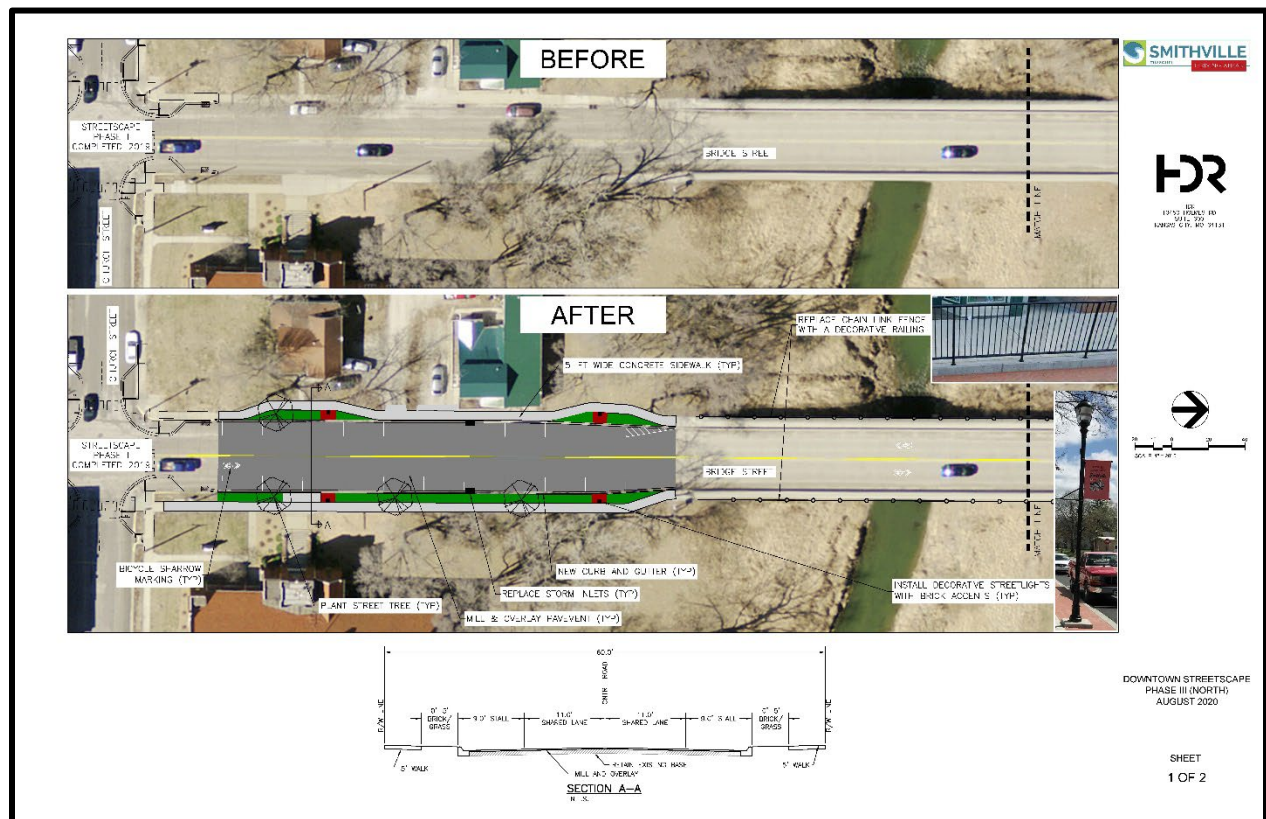
Capital Improvement Project Name	Dept Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Annual Transfer to Debt Service	Public Works - Streets	\$354,845	\$357,830	\$364,875	\$371,920	\$378,420
Downtown Streetscape North (Bridge Street) (Construction)	Public Works - Streets	\$800,000	-	-	-	-
MARC Reimbursement (Downtown Streetscape)	Public Works - Streets	(488,000)	-	-	-	-
Quincy Blvd & Owen Street (Reconstruction)	Public Works - Streets	\$150,000	-	-	-	-
2 nd Creek Sidewalks (Engineering)	Public Works - Streets	-	\$150,000	-	-	-
2 nd Creek Sidewalks (Construction)	Public Works - Streets	-	-	\$500,000	-	-
2 nd Creek Sidewalks (MARC Reimburse)	Public Works - Streets	-	-	(300,000)	-	-
1 st & Bridge Street - Round-A-Bout (Engineering)	Public Works - Streets	-	-	\$250,000	-	-
1 st & Bridge Street - Round-A-Bout (Construction)	Public Works - Streets	-	-	-	\$900,000	-
1 st & Bridge Street - Round-A-Bout (MARC Reimbursement)	Public Works - Streets	-	-	-	(600,000)	-
Grand Total (Net Cost)		\$816,845	\$507,830	\$814,875	\$671,920	\$378,420

Capital Improvement Projects 2023- 2027

Project Name: Downtown Streetscape North – Phase III (Bridge Street)	Department: Public Works
Type of Project: Improvement	Contact: Charles Soules
Total Project Cost: \$800,000	

Description:

This project will continue the multi-year process of constructing downtown streetscape improvements, including further pedestrian and bicycle improvements, with the 3rd phase of streetscape extending on Bridge Street from Church Street to 1st Street. The project will include a mill and overlay of the pavement, full sidewalk replacement, installation of crosswalk, signs, pedestrian lighting, brick accents, storm water improvements, decorative rail on bridge, bike arrows and “Share the Road” signage.



“Before and After” Design Plans

Impact on Operating Costs:

The project plans include decorative street lighting. The City is responsible for the maintenance on these lights, resulting in future operational costs. The new mill and overlay will reduce the amount of road repairs in the future in this area.

Planned Expenditures

Phase	FY 2022	FY 2023	Project Total
Engineering	\$97,000	-	\$97,000
Construction	-	\$800,000	\$800,000
Total	\$97,000	\$800,000	\$897,000

Funding Sources

Source	FY 2022	FY 2023	Project Total
Capital Improvement Sales Tax	\$97,000	\$312,000	\$409,000
TAP Funding (MoDOT)	-	\$488,000	\$488,000
Total	\$97,000	\$800,000	\$897,000

Updated: August 16, 2022

Capital Improvement Projects 2023- 2027

Project Name: Quincy Boulevard Improvements	Department: Public Works
Type of Project: Rehabilitation & Improvement	Contact: Chuck Soules
Total Project Cost: \$1,350,000	

Description:

The project will replace the aging water main and provide a loop to the system. The existing water line is a 4" line in some areas and a 6" line in other areas. Public Works will be replacing all the water lines with 8" PVC piping.

In addition to these waterline improvements, Public Works will mill and overlay Quincy Boulevard. Sidewalks will also be added to the side of Quincy Boulevard. Currently, there are not sidewalks in this area. To improve the drainage in the area, there will be new curb and gutter installed as well as new storm sewers which will improve stormwater runoff and control.



Justification:

The drainage is poor in and around Quincy Boulevard which results in the street holding water in many areas. In addition, these areas are failing and need to be repaired. Storm sewer rehabilitation will help with the existing drainage issues and prevent future damage to the repaired street. Newly installed curb and gutters will improve stormwater drainage to the storm sewer which will alleviate flooding and stormwater control problems caused by the street holding too much water. Also, the water main has incurred several breaks and has aged over time. To improve

service, the water main will need to be replaced and due to the water main improvements, the road will also need to be replaced. Sidewalks do not exist in this area and adding sidewalks will improve walkability in the area.

Impact on Operating Costs:

The project will improve maintenance costs for the road, stormwater infrastructure, and water line. There will be future costs for sidewalk maintenance since there are not currently any sidewalks in this area.

Planned Expenditures

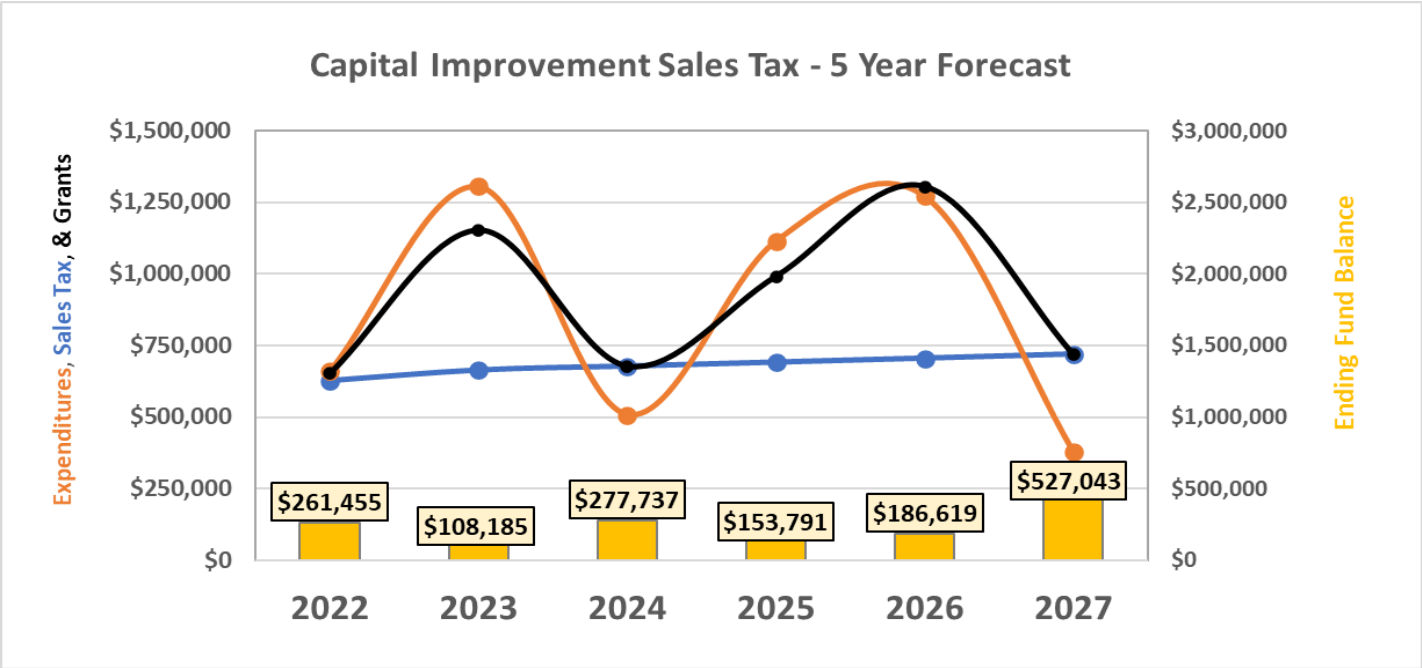
Phase	FY 2022	FY 2023
Engineering	\$60,000	\$150,000
Quincy Boulevard Mill & Overlay	-	\$100,000
Quincy Blvd/Owen Reconstruction	-	\$150,000
Quincy Boulevard Sidewalks	-	\$200,000
Quincy Blvd Stormwater Additions	-	\$250,000
Quincy Waterline Replacement	-	\$500,000
Total	\$60,000	\$1,350,000

Funding Sources

Source	FY 2022	FY 2023
Transportation Sales Tax Fund	\$60,000	\$100,000
Capital Improvement Sales Tax Fund	-	\$150,000
General Fund	-	\$200,000
CWWS Fund	-	\$650,000
Parks & Stormwater Sales Tax Fund	-	\$250,000
Total	\$60,000	\$1,350,000

Updated: August 16, 2022

5 Year Cash Flow Analysis - Capital Improvement Sales Tax Fund



5 Year CIP Total

\$3,189,890



Pending Projects - Outside 5 Year CIP - Capital Improvement Sales Tax

Pending Projects	Department Name	Cost Estimate
Downtown Gateway Sign (Engineering)	Public Works - Streets	\$70,000
Downtown Gateway Sign (Construction)	Public Works - Streets	\$200,000
180 th & Eagle Parkway Round-A-Bout (Engineering)	Public Works - Streets	\$250,000
180 th & Eagle Parkway Round-A-Bout (Construction)	Public Works - Streets	\$1,000,000
180 th & Eagle Parkway Round-a-Bout (MARC Reimburse)	Public Works - Streets	(700,000)
Pope Lane Round-a-Bout & Connection (Engineering)	Public Works - Streets	\$500,000
Pope Lane Round-a-Bout & Connection (Construction)	Public Works - Streets	\$2,500,000
Pope Lane (172 nd) and Round-a-Bout (MARC Reimburse)	Public Works - Streets	(2,000,000)
180 th & Old Jefferson Round-a-Bout (Engineering)	Public Works - Streets	\$250,000
180 th & Old Jefferson Round-a-Bout (Construction)	Public Works - Streets	\$1,000,000
180 th & Old Jefferson Round-a-Bout (MARC Reimburse)	Public Works - Streets	(700,000)
River Walk Park (Engineering & Construction)	Public Works - Streets	\$4,000,000
River Walk Park (MARC Reimburse)	Public Works - Streets	(3,200,000)
Grand Total (Net Cost)		\$3,170,000

5 Year Capital Improvement Plan - Park & Stormwater Sales Tax

Capital Improvement Project Name	Dept Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Quincy Boulevard/Owen Street - Stormwater (Construction)	Public Works	\$250,000	-	-	-	-
Stormwater Master Plan	Public Works	\$150,000				
Emerald Ridge Neighborhood Park & Signage	Parks & Recreation	\$150,000	-	-	-	-
Diamondcrest Multiuse Trail (Construction)	Parks & Recreation	\$281,000	-	-	-	-
Diamondcrest Multiuse Trail - Grant	Parks & Recreation	(181,000)	-	-	-	-
City Wide Park Signage	Parks & Recreation	\$30,000	-	-	-	-
Annual Stormwater Program (Projects TBD)	Public Works	-	\$100,000	\$100,000	\$100,000	\$100,000
Heritage Park - 2 Shelters	Parks & Recreation	-	\$150,000	-	-	-
Smith's Fork (Sport Courts, Skate Park, B-Ball Court)	Parks & Recreation	-	-	\$300,000	\$300,000	-
Smith's Fork (Sport Courts, Skate Park, B-Ball Court) - Grant	Parks & Recreation	-	-	(300,000)	-	-
Smith's Fork Park Complex (Design)	Parks & Recreation	-	-	-	-	\$640,000
Grand Total (Net Cost)		\$680,000	\$250,000	\$100,000	\$400,000	\$740,000

Project Totals By City Department	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Parks & Recreation	\$280,000	\$150,000	\$300,000	\$300,000	\$640,000
Public Works	\$400,000	\$100,000	\$100,000	\$100,000	\$100,000
Grand Total (Net Cost)	\$680,000	\$250,000	\$400,000	\$400,000	\$740,000

Capital Improvement Projects 2023-2027

Project Name: Diamond Crest Multi-Use Trail	Department: Parks & Recreation
Type of Project: Rehabilitation	Contact: Matt Denton
Total Project Cost: \$281,000	

Description:

The Diamond Crest Trail Phase I will initiate a long-term community vision of providing better access to our current trail amenities and connecting three neighborhoods to a local elementary school. This project will include a 2,230' long and 10' wide multi-use trail for walking, biking, running, and wheeling. The all-weather concrete trail will provide Americans with Disabilities Act (ADA) accessibility to the trail. The trail will have a 4' wide lime screen running trail, adjacent to the 10' wide concrete path. The trail would allow for residents and visitors to safely access Diamond Crest Park by walking, running, wheeling, or biking. Amenities included in this project would be two benches, a water bottle filling station, and a pedestrian counter.

This grant program would allow the City to begin the first phase of the Diamond Crest Trail project. Phase I of the trail will connect the Diamond Crest, Clay Creek Townhomes, and Lake Meadows neighborhoods. Phase I will have two Missouri State Park signs, one at the start of the trail and at the end of Phase I. The city anticipates that grading and mobilization will have to occur before construction of the trail. Phase I would be completed in the Summer of 2024, the City would contract engineering services and construction of the trail.

Phase II involves obtaining easements from the Lake Meadows HOA, and Phase III would connect the trail to the Eagle Heights Elementary School, which would provide a safe route to school. Phase II and Phase III would be new construction as trails do not currently exist in those areas. The City has identified trail connectivity in its Comprehensive Plan, which allows the City to prioritize funding for new trail systems in the Capital Improvement Plan (CIP). The Parks & Stormwater Sales Tax would provide revenue to fund Phase II and Phase III of the Diamond Crest Trail. It is anticipated that the entire project would be completed in the next 5-10 years. The City would contract engineering services and construction for Phase II and Phase III.

The Diamond Crest Trail would allow for greater access to these new amenities in the area. Residents would be able to visit the park without having to drive their vehicles, and the community would have an additional multi-use trail in the City. Additionally, this trail would provide ADA accessibility to the current and future Diamond Crest Park amenities. Diamond Crest Park would serve as a trailhead that provides ADA parking to the trail. Currently, there is not an accessible entrance to the trail in the area. These improvements will greatly improve access to the trail, allowing more residents and visitors to use the trail.

This project was submitted to receive a grant from MARC (\$181,000).

Justification:

Trails and recreation have been identified as a priority of the Governing Body and the community's vision for the future of Smithville, as highlighted in the Parks and Recreation Master Plan. The Diamond Crest Trail is recognized in the Parks and Recreation Master Plan, and in the Transportation Master Plan.

Impact on Operating Costs

The improvements to Diamond Crest Trail will decrease some of the ongoing cost required to maintain the current millings trail. It is expected that the number of visitors will increase therefore additional staffing expenses will be necessary. This to ensure trash containers remain empty and safety inspections are completed more frequently. There will also be maintenance cost to replace concrete slabs as they crack.

Planned Expenditures

Phase	FY 2023	Total
Construction	\$281,000	\$281,000
Total	\$281,000	\$281,000

Funding Sources

Source	FY 2023	Total
Park & Stormwater Sales Tax	\$100,000	\$100,000
MARC Grant Reimbursement	\$181,000	\$181,000
Total	\$281,000	\$281,000

Updated: August 16, 2022

Capital Improvement Projects 2023-2027

Project Name: Emerald Ridge Neighborhood Park & Signage	Department: Parks & Recreation
Type of Project: Rehabilitation / Replacement	Contact: Matt Denton
Total Project Cost: \$150,000	

Description:

In FY2023, the Parks and Recreation Department plans to update/redesign Emerald Ridge Neighborhood Park. The park currently has a playground that was built in 2003 with no structure walkway to the playground from the sidewalk, making the park non-ADA accessible. The playground equipment is aging and is not passing playground safety inspections. During the redesign, the Parks & Recreation Department intends to provide walking access from the sidewalk into the park, update the playground equipment/surfacing, and add a sitting area and a basketball court.

Staff will be applying for a Land and Water Conservation Fund (LWCF) Grant through the Missouri Department of Conservation to help fund the project. There is a minimum 50% match.

Justification:

This project was identified in the Parks and Recreation Master Plan during the short-term implementation timeline.

Planned Expenditures

Phase	FY 2023
Construction	\$150,000

Funding Sources

Source	FY 2023
Park & Stormwater Sales Tax	\$150,000

Impact on Operating Costs

Updated: August 16, 2022

Capital Improvement Projects 2023-2027

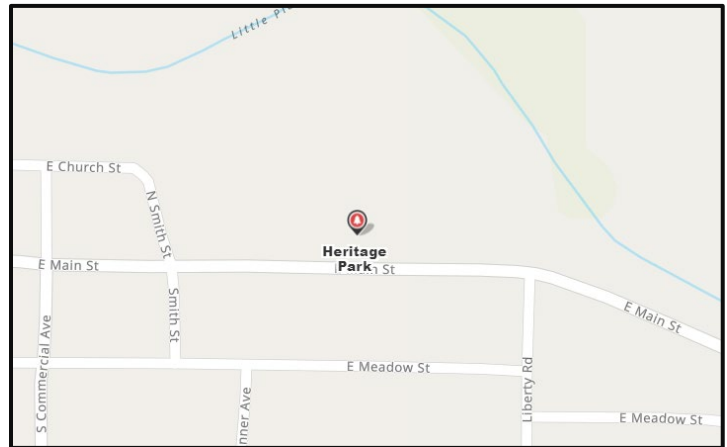
Project Name: Heritage Park – 2 Shelters	Department: Parks & Recreation
Type of Project: Recreational Capacity	Contact: Matt Denton
Total Project Cost: \$150,000	

Description:

This project includes the addition of two new shelter houses for Heritage Park. Currently, there is only one shelter house near Heritage Playground. These two new shelters will increase shelter capacity to accommodate more Smithville residents and visitors.

Justification:

This project was identified as a FY2024 priority in the Parks and Recreation Master Plan.



Planned Expenditures

Phase	FY 2024
Engineering	TBD
Construction	TBD
Total	\$150,000

Funding Sources

Source	FY 2024
Parks & Stormwater Sales Tax	\$150,000
Total	\$150,000

Impact on Operating Costs

Updated: August 16, 2022

Capital Improvement Projects 2023-2027

Project Name: Park Signage	Department: Parks & Recreation
Type of Project: New Infrastructure	Contact: Matt Denton
Total Project Cost: \$30,000	

Description:

Currently, only two City parks have signs recognizing them as official “City of Smithville” Parks. Seven more signs are needed to complete park sign recognition. The Parks and Recreation Committee provided feedback and a recommendation to select a “rock/boulder” style sign which would be very similar to the Courtyard Park rock/boulder sign located in Downtown Smithville. This selection will keep the rock/boulder sign theme consistent throughout the entire City.

The seven parks which would receive rock signs would include Heritage Park, Smith’s Fork Park, Diamond Crest Neighborhood Park, Emerald Ridge Neighborhood Park, Helvey Park, Hawthorne Park, and Wildflower Park.

Justification:

As part of the first two years of the Parks and Recreation Master Plan, staff has budgeted funds for park welcoming/recognition signage.

Planned Expenditures

Phase	FY 2023
Construction	\$30,000
Total	\$30,000

Funding Sources

Source	FY 2023
Park & Stormwater Sales Tax	\$30,000
Total	\$30,000

Impact on Operating Costs

Updated: August 16, 2022

Capital Improvement Projects 2023-2027

Project Name: Smith's Fork Park – Sport Courts	Department: Parks & Recreation
Type of Project: New Construction	Contact: Matt Denton
Total Project Cost: \$600,000	

Description:

This project allows for the relocation of sports courts, which are currently located at Heritage Park, to the Smith's Fork Park. This relocation will make space for the new recreational sports fields. This project will contribute to the eventual creation of an entire Sports Complex. This project is funded with Park and Stormwater sales tax dollars across multiple fiscal years within the 5 Year CIP. There is also a Land Water Conservation Fund match opportunity (50%) which could provide \$300,000 in revenue to help offset expense for this project.

Justification:

This project is a FY2025 priority from the Parks and Recreation Master Plan.

Planned Expenditures

Phase	FY 2025	FY 2026
Engineering & Construction	\$300,000	\$300,000

Funding Sources

Fund	FY 2025	FY 2026
Parks & Stormwater Sales Tax	\$300,000	\$300,000

Impact on Operating Costs

Updated: August 16, 2022

Capital Improvement Projects 2023-2027

Project Name: Smith's Fork Park Complex (FY2027 & FY2028)	Department: Parks & Recreation
Type of Project: Improvement and Rehabilitation	Contact: Matt Denton
Estimated Project Cost: \$2,880,000	

Description:

As part of the Parks and Recreation Master Plan, Smith's Fork Park was identified as a comprehensive recreational asset and Heritage Park was seen as an extension of Downtown Smithville for community and social events. To make this vision a reality, the ballfields at Heritage Park would need to be relocated to Smith's Fork Park (*please see the map below*). This would make Smith's Fork Park a destination recreation area and allow Heritage Park to be an extension of downtown.

The Smith's Fork Park 4-plex ball field design would create a more effective use of the property and put all ball fields together in one space. This project is planned to be funded by the Parks and Stormwater Sales Tax and potential Land Water Conservation Fund grants. Staff has been working with the City's Finance Department to save up \$300,000 year over year to fund the project.

Justification:

The map below shows the relocation of the 4-plex ball fields at Smith's Fork Park.



Estimated Expenditures

Phase	FY2027	FY2028
Engineering	\$640,000	-
Construction	-	\$2,240,000
Total	\$640,000	\$2,240,000

Funding Sources

Source	FY2027	FY2028
Parks & Stormwater Sales Tax	\$640,000	\$1,740,000
Grant Reimbursement	-	\$500,000
Total	\$640,000	\$2,240,000

Impact on operating Costs

Updated: August 16, 2022

Capital Improvement Projects 2023- 2027

Project Name: Annual Stormwater Program	Department: Public Works
Type of Project: Improvement	Contact: Charles Soules
Total Project Cost: \$400,000	

Description:

With the development of a Stormwater Master Plan (SMP) to outline, identify, and assist in prioritizing future stormwater needs in the City of Smithville, staff has allocated \$100,000 on an annual basis in the Park & Stormwater Sales Tax Fund to pay for stormwater related projects. The 5 Year CIP features a \$100,000 annual allocation for stormwater infrastructure projects from FY2024 through FY2027.

Justification:

The SMP will outline the future needs of the City's stormwater and annual programmatic funding will be requirement to execute the project recommendations sourced from the SMP. \$100,000 is a starting point which can adequately begin to fund the SMP identified projects.

Impact on Operating Costs:

The annual stormwater program will add costs to future CIP Documents since it is an ongoing program. The City can anticipate reduced maintenance costs due to improved stormwater infrastructure.

Planned Expenditures

Phase	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Annual Stormwater Program	-	\$100,000	\$100,000	\$100,000	\$100,000

Funding Sources

Fund	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Park & Stormwater Sales Tax	-	\$100,000	\$100,000	\$100,000	\$100,000

Updated: August 16, 2022

Capital Improvement Projects 2023- 2027

Project Name: Stormwater Master Plan	Department: Public Works
Type of Project: Improvement	Contact: Charles Soules
Total Project Cost: \$150,000	

Description:

A Stormwater Master Plan (SMP) will outline, identify, and assist in prioritizing future stormwater needs in the City of Smithville. In short, proper stormwater management protects life and property against the threat of local and regional flooding and allows the City to meet regulatory requirements intended to protect the environment. As communities, like Smithville, continue to grow and develop with increasing amounts of impervious area, the need to consider the effects of the environment become more important. The development of an SMP is expected to cost about \$150,000 and is proposed for the FY2023 Budget.

Justification:

Currently, the City is surveying the stormwater infrastructure throughout the City and inputting the results into a GIS system. After the stormwater infrastructure is mapped, the City will need to determine how to address and prioritize future competing stormwater needs. The City has aging stormwater infrastructure that needs to be replaced and the SMP will help staff identify which infrastructure needs to be prioritized for immediate replacement. To fund the projects recommended out of the SMP, the City will allocate \$100,000 each year to fund stormwater improvements.

Impact on Operating Costs:

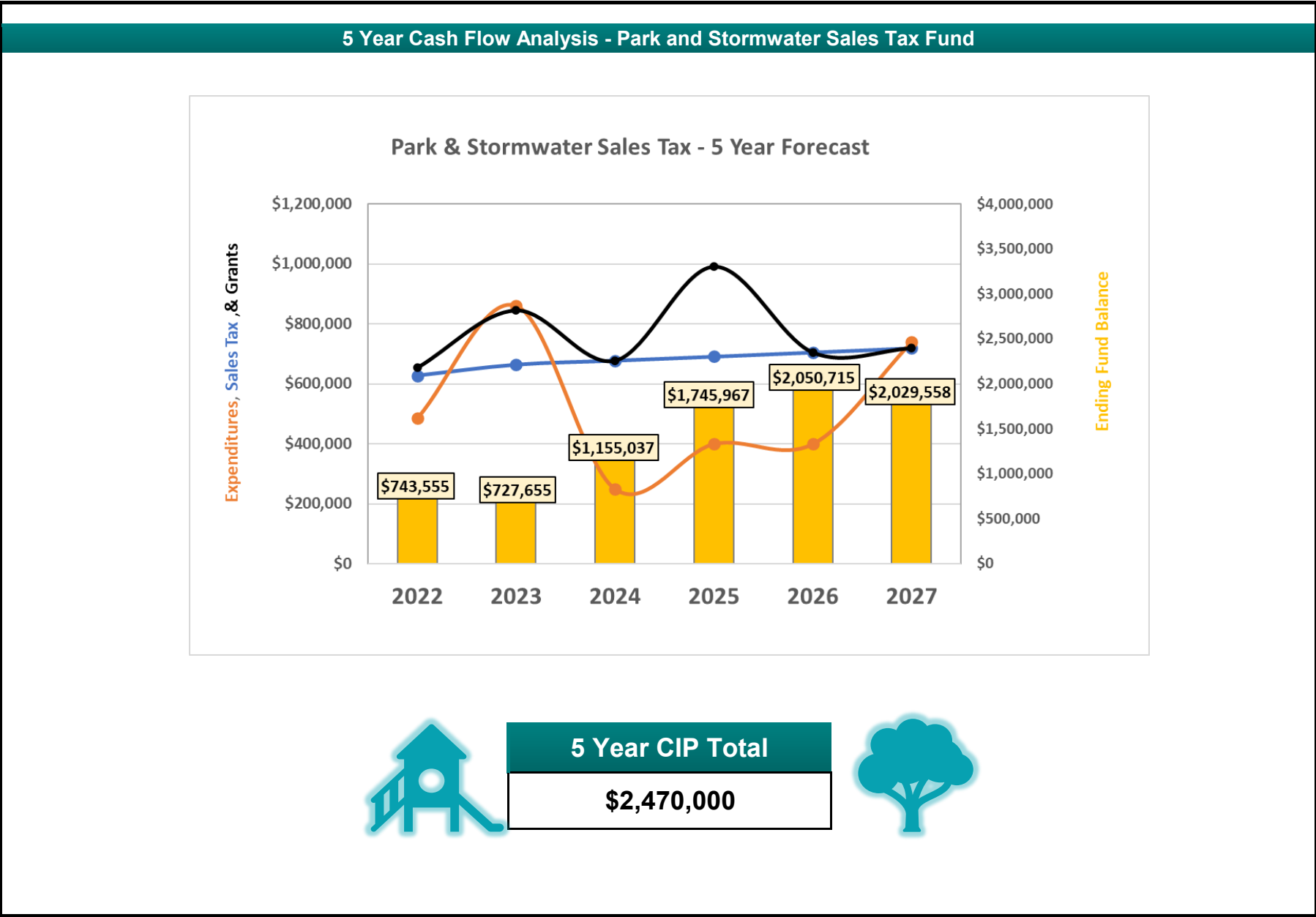
The Stormwater Master Plan is a planned document so the actual project will not have future costs. However, future projects will be identified from the Stormwater Master Plan.

Planned Expenditures

Phase	FY 2024
Development of SMP	\$150,000

Funding Sources

Fund	FY 2023
Park & Stormwater Sales Tax	\$150,000



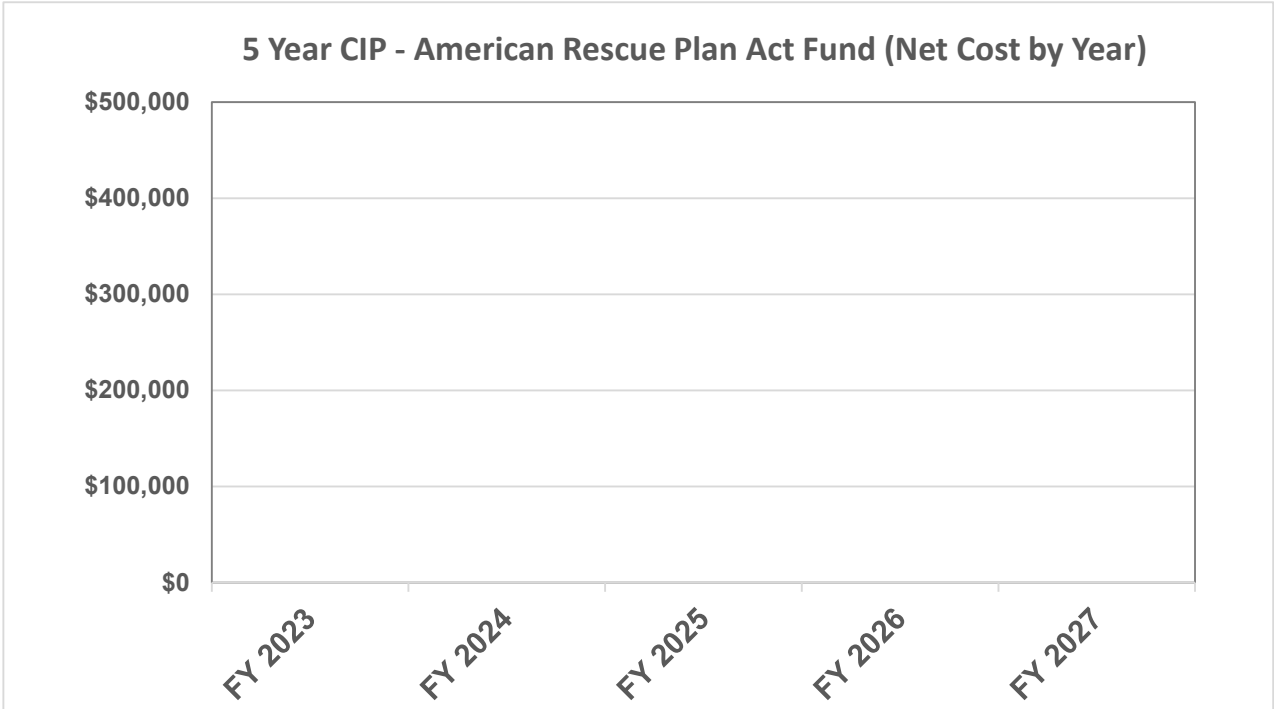
Pending Projects Outside 5 Year CIP - Park & Stormwater Sales Tax Fund

Pending Projects	Dept Name	Cost Estimate
Smith's Fork Park (4 Plex Baseball, Site Development)*	Parks & Recreation	\$3,250,000
Hawthorne Court Park (Public Art and Landscaping)*	Parks & Recreation	\$110,000
Heritage Park (Major Improvements/Site Development)*	Parks & Recreation	\$4,560,000
Helvey Park Loop Trail*	Parks & Recreation	\$220,000
Wildflower Neighborhood Park*	Parks & Recreation	\$330,000
Smith's Fork Park (Destination Development)*	Parks & Recreation	\$5,240,000
Maple Lane ----- Curbs & Stormwater (Engineering)	Public Works	\$15,000
Maple Lane ----- Curbs & Stormwater (Construction)	Public Works	\$175,000
North Bridge Street ----- Curbs & Stormwater (Engineering)	Public Works	\$40,000
North Bridge Street ----- Curbs & Stormwater (Construction)	Public Works	\$200,000
Dundee Road ----- Curbs & Stormwater (Engineering)	Public Works	\$18,200
Dundee Road ----- Curbs & Stormwater (Construction)	Public Works	\$91,000
South Bridge Street ----- Curbs & Stormwater (Engineering)	Public Works	\$24,000
South Bridge Street ----- Curbs & Stormwater (Construction)	Public Works	\$120,000
South Mill Street ----- Curbs & Stormwater (Engineering)	Public Works	\$5,000
South Mill Street ----- Curbs & Stormwater (Construction)	Public Works	\$25,000
Grand Total Pending Projects		\$14,423,200

*Proposed project from the Parks and Recreation Master Plan

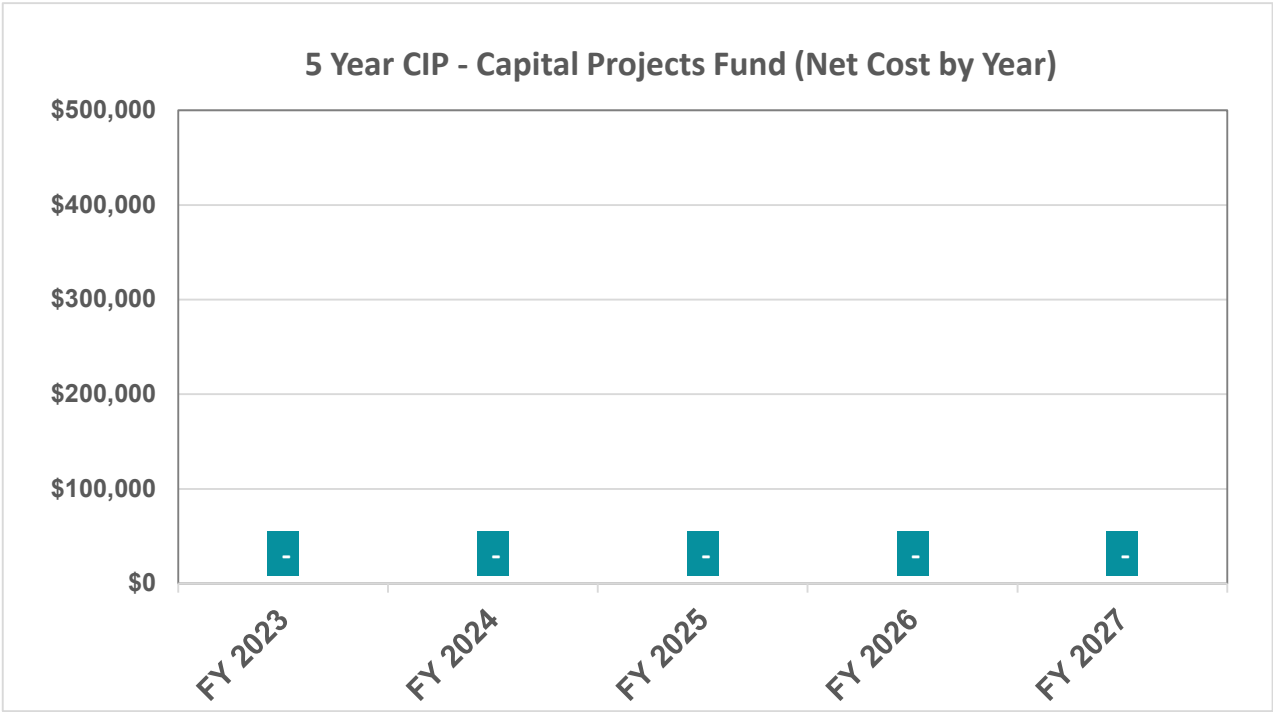
5 Year Capital Improvement Plan - American Rescue Act Plan Fund

Capital Improvement Project Name	Dept Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
No Projects	None	-	-	-	-	-
Grand Total		-	-	-	-	-



5 Year CIP Total
\$0

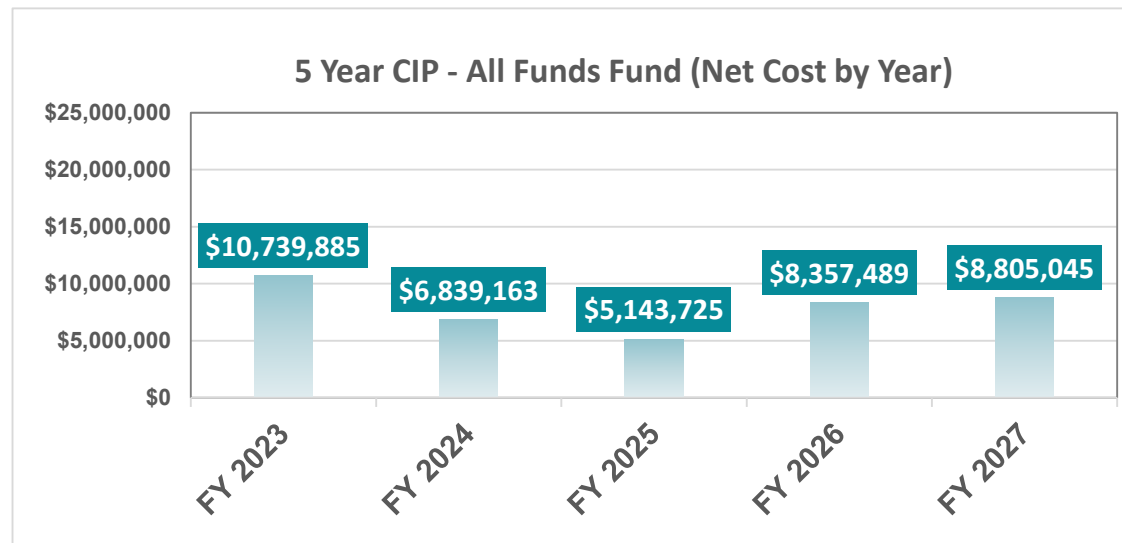
5 Year Capital Improvement Plan - Capital Projects Fund						
Capital Improvement Project Name	Dept Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
No Projects	None	-	-	-	-	-
Grand Total		-	-	-	-	-



5 Year CIP Total
\$0

All Funds - 5 Year Capital Improvement Project Summary

Fund Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
General Fund	\$300,000	\$150,000	\$150,000	-	-
Combined Water/Wastewater Fund - Non Impact Projects	\$7,075,000	\$3,805,000	\$3,400,000	\$6,600,000	\$7,000,000
Combined Water/Wastewater Fund - Water Impact Projects	\$200,000	\$550,000	-	-	-
Combined Water/Wastewater Fund - Wastewater Impact Projects	\$700,000	\$650,000	-	-	-
Transportation Sales Tax Fund	\$625,000	\$575,000	\$325,000	\$325,000	\$325,000
Debt Service Fund	\$343,040	\$351,333	\$353,850	\$360,569	\$361,625
Capital Improvement Sales Tax Fund	\$816,845	\$507,830	\$814,875	\$671,920	\$378,420
Parks and Stormwater Sales Tax Fund	\$680,000	\$250,000	\$100,000	\$400,000	\$740,000
Capital Projects Fund	-	-	-	-	-
ARPA Fund	-	-	-	-	-
Grand Total	\$10,739,885	\$6,839,163	\$5,143,725	\$8,357,489	\$8,805,045



Grand 5 Year CIP Total

\$39,885,306

GLOSSARY OF TERMS

Assessed Valuation: The value of property for tax levy purposes. The assessed valuation is set by the Clay or Platte County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

Balanced Budget: A budget in which the expenditures incurred during a given period are equal/matched by revenues. A budget is balanced when current expenditures are equal to or less than receipts.

Board of Alderman: The governing body elected by the citizens of a municipality to provide policy direction for the operations of the city.

Bond: A written promise to pay a specified sum of money (the face or principal value of the bond), at a specified date or dates in the future (the maturity date), along with interest at a specified rate.

Bond Counsel: A lawyer who writes an opinion on a bond to its tax exempt status and the authenticity of its issuance.

Bond Rating: The calculation of the probability that a bond issue will go into default, by measuring risk, which impacts the interest rate at which the bond is issued.

Budget: A financial plan, for a specified period, of operations that matches all planned revenues and expenditures with the services to be provided by the City.

Budget Adjustment: Changes to the current budget on a departmental level that will not change the overall budgeted amount for a budgeted fund. These changes do not require Board of Alderman approval.

Budget Amendment: Changes to the current budget on any level that will change the overall budgeted amount for a budgeted fund. These changes require Board of Alderman approval.

Budget Calendar: The schedule of key dates that the City follows in the preparation and adoption of the budget.

Budget Document: The written instrument used by the City to present a comprehensive financial plan to the citizens.

Budget Message: The opening section of the budget presented by the City Administrator which presents the citizens of the City with highlights of the most important aspects of the budget.

Budget Ordinance: The official enactment by the City Council to approve the budget as presented which authorizes staff to obligate and spend revenues.

Budgeted Personnel: The number of employee positions authorized in the budget, some of which may be filled during the course of the budget year.

GLOSSARY OF TERMS

Comprehensive Annual Financial Report: The official annual report of a government presented after the conclusion of the budget year.

Capital Assets: Equipment vehicles of significant value and having a useful life of several years.

Capital Improvement Plan: A plan for capital improvements to be incurred each year over a set number of years to meet long-term capital needs of the government.

Capital Outlay: The acquisition of capital assets which have a value of more than \$5,000 and have a useful economic life of more than one year.

Capital Projects Fund: A fund created to account for the financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Cash Balance: Net revenues over expenditures from prior fiscal years.

Certificate of Deposit (CD): A debt instrument issued by a bank that pays interest to the purchaser in which interest rates are set by competitive forces in the marketplace.

Certificate of Participation (COP): A form of lease revenue bond that permits the investor to participate in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land, or facilities. COPs are seen by investors as providing weaker security and often carry ratings that are below an agency's general obligation rating.

Community Improvement District (CID): A political subdivision or a not-for-profit corporation organized for the purpose of financing a wide range of public-use facilities and establishing and managing policies and public services relative to the needs of a specific district.

Charges for Services: Revenue derived by charging a fee only to the specific user of the service.

Commodities: Items that are consumable or have a short life span (examples include: electricity, tires, fuel, natural gas)

Competitive Bid: The use of a sealed bid process where the bid contains the price and terms offered by the vendor for the good or service sought by the purchaser who awards the bid based on the best qualifications, price, and terms.

Consumer Price Index (CPI): A statistical description of price levels provided by the U.S. Department of Labor used as a measure of the increase in the cost of living (economic inflation).

Contractual Services: Contractual services are typically fees for professional services (examples include legal counsel, advertising, auditing, testing, service and equipment rentals).

GLOSSARY OF TERMS

Debt Service Repayments: Required payments for principal and interest on a loan.

Debt Service Fund: A budgeted fund established to account for the accumulation of resources for, and the payment of long-term debt principal and interest.

Dedicated Tax: Taxes that are levied to support a specific government program or purpose.

Delinquent Taxes: Taxes that remain unpaid after the due date which have penalties and interest attached.

Department: A major administrative unit of the City which includes management responsibility for one or more operating divisions.

Depreciation: The process of recognizing the physical deterioration of capital assets over a period of time.

Division: An organizational unit of the City that indicates management responsibility for a specific activity.

Economic Activity Taxes (EATS): 50% of the revenue from sales taxes generated by economic activities within a Redevelopment Project Area which is captured and placed in the Special Allocation Fund (EATS are currently applicable to the Smithville Marketplace Redevelopment Area).

Employee Benefits: Contributions made by the City to meet commitments or obligations for fringe benefits, including the City's share of Social Security and various medical, life, and pension plans.

Encumbrance: The commitment of funds to purchase an item or service. To encumber funds means to set aside funds to pay for future cash expenditures.

Enterprise Fund: A fund established to account for operations of the City that sets fees based on recovering costs incurred to provide the service.

Expenditure: A decrease in the net financial resources of the City due to the acquisition of goods or services.

Expense: See the definition "Expenditure".

Financial Advisor: A professional advisor offering financial counsel to the City on all financial matters pertaining to a proposed debt issuance who is not part of the underwriting syndicate.

Fiscal Year: A 12 month-time period by which state and local governments annually budget their respective revenues and expenditures.

Fines and Forfeitures: Revenues generated from fines and penalties levied for commission of statutory offenses and violations of City Ordinances.

GLOSSARY OF TERMS

Franchise Tax: A fee paid by public service utilities for the use of the public right-of-way to deliver their services.

Full-Time Equivalent (FTE): A way to measure an employee's involvement in an activity or project, generally calculated by the decimal equivalent of a full-time position working 2,080 hours per year.

Fund: An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Government Accounting Standards Board (GASB): The organization that formulates accounting standards for governmental units.

GASB 34: The comprehensive overhaul in state and local government financial reporting issued by GASB in June 1999 which required significant changes in an entity's reporting of Financial Statements and in Management's Discussion and Analysis for State and Local Governments. It requires that governmental entities present 1) government wide financial statements that are based on the accrual accounting basis and the flow of all economic resources and 2) governmental funds financial statements continue to be presented based on the modified accrual accounting basis and the flow of current financial resources.

General Fund: The fund used to account for all financial resources of the City except those required to be accounted for in a separate fund.

General Obligation Bond: Municipal bonds back the full faith and credit (which includes the taxing and further borrowing power) of a municipality, repaid with the general revenue of the municipality, such as property taxes and sales taxes.

Government Finance Officers Association (GFOA): A professional organization of governmental financial personnel and associated interested individuals that provide assistance, training, and guidance to governments in the areas of accounting, audit, cash management, internal controls, debt management, and general finance.

Grant: A contribution by a government or other organization to support a specific function or operation.

Interfund Transfers: Transfer of resources between two funds of the same governmental unit.

Interest Earnings: Revenue derived in a year from the investment of cash on hand, into securities, as specified by the City investment policy.

GLOSSARY OF TERMS

Intergovernmental Revenue: Revenue received from Federal, State, or local government bodies such as a school district.

Levy: The imposition or collection of an assessment of a specified amount for the support of government activities.

Licenses, Permits, and Fees: Revenues collected by the City from individuals or business concerns for rights or privileges granted by the City.

Line Item Budget: Budget that is prepared on the basis of individual accounts outlining what is to be spent for specific types of revenues (examples include office supplies, repairs & maintenance, equipment maintenance).

Mid-American Regional Council (MARC): Serves as the association of City and County governments and the metropolitan planning organization for the bi-state Kansas City region.

Materials & Supplies: Expendable operating supplies necessary to conduct daily departmental activity.

Operating Budget: That portion of the annual budget that provides a financial plan for the daily operations of government. Capital improvement project expenditures, which constitute “one-time” expenses”, are excluded from the operating budget.

Operating Expenses: The cost for personnel, materials, and equipment required for a department to function on a daily basis.

Operating Revenue: Funds received by a government that provide financial support to carry out and pay for daily operations of the City.

Ordinance: A formal legislative enactment by the governing body of a municipality. An ordinance has full force and effect of law within the boundaries of the municipality.

Pass Through Fund: An accounting entity with a self-balancing set of accounts that receives revenues or expenditures and acts as a cash conduit for a secondary fund.

Principal: The face value of a bond, exclusive of interest.

Prior Year Encumbrances: Obligations from previous fiscal years in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation, and for which a part of the appropriations is reserved. They cease to be encumbrances when the obligations are paid or are otherwise terminated.

GLOSSARY OF TERMS

Property Taxes: Revenues derived from the levying of taxes on real and personal property located within the City limits. Property taxes are levied according to the property's assessed value.

Property Tax Rate: The amount per \$100 of value that will be levied against all property within the City limits. The tax rate must be adopted by the City Council annually.

Public Hearing: That portion of City Council meetings where the Citizens may present evidence and provide information on both sides of an issue.

Reserve: An account used to indicate that a portion of fund balance is restricted to a specific purpose. A reserve is typically held in order to cover unanticipated costs or fund one-time unbudgeted necessary costs.

Resolution: Official action of the City Council directing a specific action be taken. Resolutions are less formal than an Ordinance and have less weight of law.

Resources: Total financial amount available for appropriation including estimated revenues, fund transfers, and beginning fund balances.

Right of Way: The permitted right to pass over or through land owned by another. Generally, the right-of-way (ROW) is the strip of land in which facilities such as highways, railroads, utilities or other infrastructure are installed and maintained.

Sales Tax: A tax imposed on the value of goods sold within the City Limits. The rate is set by a majority of the voters within the City. The tax is collected by the State of Missouri and remitted to the City each month.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of all the people.

Use Tax: A tax imposed on the value of goods purchased outside of jurisdictional boundaries which will be used, stored, or consumed in the City. Use taxes are collected when no sales taxes are paid on the good, and in this manner, a use tax acts as a complementary or compensating tax to the sales tax.

APPENDIX I — DEBT AMORTIZATION SCHEDULES

Aug 7, 2018 11:33 am

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BOND DEBT SERVICE

City of Smithville
Certificates of Participation, Series 2018
(Refunding and New Money Projects)
FINAL

Dated Date 08/23/2018
Delivery Date 08/23/2018

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
03/01/2019			168,077.22	168,077.22	
09/01/2019	235,000	5.000%	160,925.00	395,925.00	564,002.22
03/01/2020			155,050.00	155,050.00	
09/01/2020	250,000	5.000%	155,050.00	405,050.00	560,100.00
03/01/2021			148,800.00	148,800.00	
09/01/2021	265,000	5.000%	148,800.00	413,800.00	562,600.00
03/01/2022			142,175.00	142,175.00	
09/01/2022	335,000	5.000%	142,175.00	477,175.00	619,350.00
03/01/2023			133,800.00	133,800.00	
09/01/2023	355,000	5.000%	133,800.00	488,800.00	622,600.00
03/01/2024			124,925.00	124,925.00	
09/01/2024	365,000	5.000%	124,925.00	489,925.00	614,850.00
03/01/2025			115,800.00	115,800.00	
09/01/2025	385,000	5.000%	115,800.00	500,800.00	616,600.00
03/01/2026			106,175.00	106,175.00	
09/01/2026	410,000	3.000%	106,175.00	516,175.00	622,350.00
03/01/2027			100,025.00	100,025.00	
09/01/2027	420,000	3.000%	100,025.00	520,025.00	620,050.00
03/01/2028			93,725.00	93,725.00	
09/01/2028	435,000	3.000%	93,725.00	528,725.00	622,450.00
03/01/2029			87,200.00	87,200.00	
09/01/2029	445,000	3.000%	87,200.00	532,200.00	619,400.00
03/01/2030			80,525.00	80,525.00	
09/01/2030	460,000	3.125%	80,525.00	540,525.00	621,050.00
03/01/2031			73,337.50	73,337.50	
09/01/2031	475,000	3.250%	73,337.50	548,337.50	621,675.00
03/01/2032			65,618.75	65,618.75	
09/01/2032	490,000	3.250%	65,618.75	555,618.75	621,237.50
03/01/2033			57,656.25	57,656.25	
09/01/2033	505,000	3.375%	57,656.25	562,656.25	620,312.50
03/01/2034			49,134.38	49,134.38	
09/01/2034	525,000	3.375%	49,134.38	574,134.38	623,268.76
03/01/2035			40,275.00	40,275.00	
09/01/2035	540,000	3.500%	40,275.00	580,275.00	620,550.00
03/01/2036			30,825.00	30,825.00	
09/01/2036	560,000	3.500%	30,825.00	590,825.00	621,650.00
03/01/2037			21,025.00	21,025.00	
09/01/2037	580,000	3.500%	21,025.00	601,025.00	622,050.00
03/01/2038			10,875.00	10,875.00	
09/01/2038	600,000	3.625%	10,875.00	610,875.00	621,750.00
	8,635,000		3,602,895.98	12,237,895.98	12,237,895.98

APPENDIX I — DEBT AMORTIZATION SCHEDULES

Sep 13, 2018 10:13 am Prepared by Piper Jaffray & Co.

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BOND DEBT SERVICE

City of Smithville, Missouri
General Obligation Bonds, Series 2018
FINAL

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
03/01/2019			28,655.60	28,655.60	
09/01/2019			34,617.50	34,617.50	63,273.10
03/01/2020	35,000	2.100%	34,617.50	69,617.50	
09/01/2020			34,250.00	34,250.00	103,867.50
03/01/2021	40,000	2.100%	34,250.00	74,250.00	
09/01/2021			33,830.00	33,830.00	108,080.00
03/01/2022	45,000	2.100%	33,830.00	78,830.00	
09/01/2022			33,357.50	33,357.50	112,187.50
03/01/2023	50,000	2.300%	33,357.50	83,357.50	
09/01/2023			32,782.50	32,782.50	116,140.00
03/01/2024	55,000	2.300%	32,782.50	87,782.50	
09/01/2024			32,150.00	32,150.00	119,932.50
03/01/2025	60,000	3.250%	32,150.00	92,150.00	
09/01/2025			31,175.00	31,175.00	123,325.00
03/01/2026	65,000	3.250%	31,175.00	96,175.00	
09/01/2026			30,118.75	30,118.75	126,293.75
03/01/2027	65,000	3.500%	30,118.75	95,118.75	
09/01/2027			28,981.25	28,981.25	124,100.00
03/01/2028	70,000	3.500%	28,981.25	98,981.25	
09/01/2028			27,756.25	27,756.25	126,737.50
03/01/2029	75,000	3.500%	27,756.25	102,756.25	
09/01/2029			26,443.75	26,443.75	129,200.00
03/01/2030	130,000	3.500%	26,443.75	156,443.75	
09/01/2030			24,168.75	24,168.75	180,612.50
03/01/2031	135,000	3.500%	24,168.75	159,168.75	
09/01/2031			21,806.25	21,806.25	180,975.00
03/01/2032	145,000	3.500%	21,806.25	166,806.25	
09/01/2032			19,268.75	19,268.75	186,075.00
03/01/2033	150,000	3.500%	19,268.75	169,268.75	
09/01/2033			16,643.75	16,643.75	185,912.50
03/01/2034	160,000	3.625%	16,643.75	176,643.75	
09/01/2034			13,743.75	13,743.75	190,387.50
03/01/2035	165,000	3.750%	13,743.75	178,743.75	
09/01/2035			10,650.00	10,650.00	189,393.75
03/01/2036	175,000	3.750%	10,650.00	185,650.00	
09/01/2036			7,368.75	7,368.75	193,018.75
03/01/2037	185,000	3.750%	7,368.75	192,368.75	
09/01/2037			3,900.00	3,900.00	196,268.75
03/01/2038	195,000	4.000%	3,900.00	198,900.00	
09/01/2038					198,900.00
	2,000,000		954,680.60	2,954,680.60	2,954,680.60

APPENDIX I — DEBT AMORTIZATION SCHEDULES

Feb 26, 2019 10:13 am Prepared by Piper Jaffray & Co.

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BOND DEBT SERVICE

City of Smithville, Missouri
General Obligation Bonds, Series 2019
FINAL

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
09/01/2019			64,144.24	64,144.24	64,144.24
03/01/2020	85,000	5.000%	69,137.50	154,137.50	
09/01/2020			67,012.50	67,012.50	221,150.00
03/01/2021	90,000	5.000%	67,012.50	157,012.50	
09/01/2021			64,762.50	64,762.50	221,775.00
03/01/2022	100,000	5.000%	64,762.50	164,762.50	
09/01/2022			62,262.50	62,262.50	227,025.00
03/01/2023	105,000	5.000%	62,262.50	167,262.50	
09/01/2023			59,637.50	59,637.50	226,900.00
03/01/2024	115,000	5.000%	59,637.50	174,637.50	
09/01/2024			56,762.50	56,762.50	231,400.00
03/01/2025	120,000	5.000%	56,762.50	176,762.50	
09/01/2025			53,762.50	53,762.50	230,525.00
03/01/2026	130,000	5.000%	53,762.50	183,762.50	
09/01/2026			50,512.50	50,512.50	234,275.00
03/01/2027	140,000	5.000%	50,512.50	190,512.50	
09/01/2027			47,012.50	47,012.50	237,525.00
03/01/2028	145,000	3.250%	47,012.50	192,012.50	
09/01/2028			44,656.25	44,656.25	236,668.75
03/01/2029	155,000	3.250%	44,656.25	199,656.25	
09/01/2029			42,137.50	42,137.50	241,793.75
03/01/2030	220,000	3.250%	42,137.50	262,137.50	
09/01/2030			38,562.50	38,562.50	300,700.00
03/01/2031	230,000	3.250%	38,562.50	268,562.50	
09/01/2031			34,825.00	34,825.00	303,387.50
03/01/2032	245,000	3.500%	34,825.00	279,825.00	
09/01/2032			30,537.50	30,537.50	310,362.50
03/01/2033	255,000	3.500%	30,537.50	285,537.50	
09/01/2033			26,075.00	26,075.00	311,612.50
03/01/2034	270,000	3.500%	26,075.00	296,075.00	
09/01/2034			21,350.00	21,350.00	317,425.00
03/01/2035	285,000	3.500%	21,350.00	306,350.00	
09/01/2035			16,362.50	16,362.50	322,712.50
03/01/2036	300,000	3.500%	16,362.50	316,362.50	
09/01/2036			11,112.50	11,112.50	327,475.00
03/01/2037	310,000	3.500%	11,112.50	321,112.50	
09/01/2037			5,687.50	5,687.50	326,800.00
03/01/2038	325,000	3.500%	5,687.50	330,687.50	
09/01/2038					330,687.50
	3,625,000		1,599,344.24	5,224,344.24	5,224,344.24

APPENDIX II - PERSONNEL SUMMARY

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Adopted	FY2023 Proposed
Administration	4.00	4.00	3.00	3.00	3.00
Municipal Court	1.00	-	-	-	-
Police	20.00	21.00	21.00	21.00	21.00
Parks & Recreation	5.00	5.00	5.00	5.00	6.00
Development	6.00	6.00	5.00	5.00	5.00
Finance	3.00	3.00	4.00	4.00	4.00
Public Works	20.00	21.00	23.00	23.00	25.00
	59.00	60.00	61.00	61.00	64.00



The City of Smithville Police Department hired new police officers in 2021 to fill open positions.

DEPARTMENT PERSONNEL SUMMARY

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Adopted	FY2023 Proposed
Administration					
City Administrator	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	-	-	-	-
Assistant City Administrator	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Management Assistant	-	1.00	-	-	-
Total	4.00	4.00	3.00	3.00	3.00
Municipal Court					
Court Administrator	1.00	-	-	-	-
Total	1.00	-	-	-	-
Police					
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Clerk/Prosecutor's Assist	-	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Sergeant	4.00	4.00	4.00	4.00	4.00
Police Detective	2.00	2.00	2.00	2.00	2.00
Police Officer	10.00	10.00	10.00	10.00	10.00
School Resource Officer	2.00	2.00	2.00	2.00	2.00
Total	20.00	21.00	21.00	21.00	21.00

DEPARTMENT PERSONNEL SUMMARY

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Adopted	FY2023 Proposed
Parks & Recreation					
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
Recreation & Marketing Manager	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	-	-	-	-	1.00
Parks Maintenance Crew Leader	1.00	1.00	1.00	1.00	1.00
Parks Maintenance Worker I	2.00	2.00	2.00	2.00	2.00
Total	5.00	5.00	5.00	5.00	6.00
Development					
Development Director	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator	1.00	1.00	-	-	-
Communications Coordinator	-	-	-	-	-
Permit Technician	-	-	1.00	1.00	1.00
Utilities Inspector	1.00	1.00	-	-	-
Building Inspector I	2.00	2.00	1.00	1.00	1.00
Building Inspector II	-	-	1.00	1.00	1.00
Codes Inspector II	1.00	1.00	1.00	1.00	1.00
Total	6.00	6.00	5.00	5.00	5.00
Finance					
Finance Director	1.00	1.00	1.00	1.00	1.00
Finance Specialist I	2.00	2.00	1.00	1.00	1.00
Finance Specialist II	-	-	1.00	1.00	1.00
Finance Analyst	-	-	1.00	1.00	1.00
Total	3.00	3.00	4.00	4.00	4.00

DEPARTMENT PERSONNEL SUMMARY

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Adopted	FY2023 Proposed
Public Works					
Public Works Director	-	1.00	1.00	1.00	1.00
Management Analyst	-	-	1.00	1.00	0.00
Assistant to Public Works Director	-	-	-	-	1.00
Administrative Coord II - Utilities	1.00	1.00	1.00	1.00	1.00
Street Superintendent	1.00	1.00	1.00	1.00	1.00
Crew Leader - Public Works	-	1.00	1.00	1.00	1.00
Street Maintenance Worker	5.00	4.00	4.00	4.00	-
Street Maintenance Worker I	-	-	-	-	1.00
Maintenance Worker II - Streets	-	-	-	-	4.00
Utilities Superintendent	1.00	1.00	1.00	1.00	1.00
Water Treatment Plant Manager	1.00	1.00	1.00	1.00	1.00
Utility Operations Manager	1.00	1.00	1.00	1.00	1.00
Water Plant Operator	4.00	4.00	4.00	4.00	-
Wastewater Plant Operator	2.00	2.00	2.00	2.00	-
Water Plant Shift Supervisor	-	-	-	-	1.00
Utilities Inspector	1.00	1.00	2.00	2.00	-
Plant Operator I	-	-	-	-	6.00
Plant Operator II	-	-	-	-	2.00
Plant Operator III	-	-	-	-	2.00
Engineering Technician I	-	-	-	-	1.00
Utilities Specialist	3.00	3.00	3.00	3.00	-
Total	20.00	21.00	23.00	23.00	25.00
<hr/>					
Grand Total Count (FT Positions)	59.00	60.00	61.00	61.00	64.00

APPENDIX III — EMPLOYEE PAY RATE LISTING

Active Positions and Titles	Pay Type	Pay Rate as of November 1, 2022
Elected Officials		
Mayor	Monthly	\$300.00
Alderman	Monthly	\$150.00
Alderman	Monthly	\$150.00
Alderman	Monthly	\$150.00
Alderman	Monthly	\$150.00
Alderman	Monthly	\$150.00
Alderman	Monthly	\$150.00
Alderman	Monthly	\$150.00
Administration		
City Administrator	Bi-Weekly	\$5,384.61
Assistant City Administrator	Bi-Weekly	\$3,312.46
City Clerk	Bi-Weekly	\$2,692.31
Legal Counsel	Hourly	\$150.00
Legal Counsel	Hourly	\$150.00
Finance		
Finance Director	Bi-Weekly	\$3,312.46
Finance Specialist I	Hourly	\$22.23
Finance Specialist II	Hourly	\$26.76
Finance Analyst	Hourly	\$24.76

APPENDIX III — EMPLOYEE PAY RATE LISTING

Active Positions and Titles	Pay Type	Pay Rate as of November 1, 2022
Police		
Chief of Police	Bi-Weekly	\$3,650.25
Police Administrative Assistant /Prosecutor's Assistant	Hourly	\$28.69
Police Captain	Bi-Weekly	\$3,192.18
Police Sergeant	Hourly	\$29.18
Police Sergeant	Hourly	\$28.76
Police Sergeant	Hourly	\$24.81
Police Sergeant	Hourly	\$27.71
Police Detective	Hourly	\$25.79
Police Officer	Hourly	\$25.87
Police Officer	Hourly	\$25.06
Police Officer	Hourly	\$23.42
Police Officer	Hourly	\$24.58
Police Officer	Hourly	22.41
Police Officer	Hourly	\$22.41
Police Officer	Hourly	\$22.41
Police Officer	Hourly	\$22.41
Police Officer	Hourly	\$23.49
Police Officer	Hourly	\$22.41
Police Recruit	Hourly	\$19.94
Police Recruit	Hourly	\$19.94
Prosecuting Attorney	Bi-Weekly	\$586.66

APPENDIX III — EMPLOYEE PAY RATE LISTING

Active Positions and Titles	Pay Type	Pay Rate as of November 1, 2022
Parks and Recreation		
Parks and Recreation Director	Bi-Weekly	\$3,306.69
Recreation Manager	Hourly	\$27.30
Crew Leader - Parks	Hourly	\$24.99
Maintenance Worker I - Parks	Hourly	\$19.26
Recreation Coordinator	Hourly	\$18.99
Maintenance Worker I - Parks	Hourly	\$18.00
Clinic Instructor (Seasonal)	Hourly	\$10.30
Clinic Instructor (Seasonal)	Hourly	\$10.30
Clinic Instructor (Seasonal)	Hourly	\$10.30
Field Supervisor (Seasonal)	Hourly	\$10.30
Parks & Rec Worker (Seasonal)	Hourly	\$10.30
Parks & Rec Worker (Seasonal)	Hourly	\$13.50
Parks Worker (Seasonal)	Hourly	\$10.30
Parks Intern (Seasonal)	Hourly	\$10.30
Parks Maintenance (Seasonal)	Hourly	\$13.50
Site Supervisor (Seasonal)	Hourly	\$10.30
Parks Fall Intern (Seasonal)	Hourly	\$10.30
Development		
Development Director	Bi-Weekly	\$3,449.62
Permit Technician	Hourly	\$21.29
Building Inspector I	Hourly	\$27.50
Building Inspector II	Hourly	\$28.93
Code Inspector II	Hourly	\$23.71

APPENDIX III — EMPLOYEE PAY RATE LISTING

Active Positions and Titles	Pay Type	Pay Rate as of November 1, 2022
Public Works		
Public Works Director	Bi-Weekly	\$3,996.89
Assistant to the Public Works Director	Bi-Weekly	\$2,216.00
Administrative Assistant - Public Works (Part-Time)	Hourly	\$20.66
Administrative Assistant II - Utilities	Hourly	\$18.93
Street Superintendent	Hourly	\$32.21
Crew Leader - Public Works	Hourly	\$24.48
Maintenance Worker II - Streets	Hourly	\$26.59
Maintenance Worker II - Streets	Hourly	\$22.86
Maintenance Worker II - Streets	Hourly	\$20.86
Utilities Superintendent	Hourly	\$40.28
Water Treatment Plant Manager	Hourly	\$33.01
Utility Operations Manager	Hourly	\$32.83
Plant Operator II	Hourly	\$21.32
Plant Operator II	Hourly	\$21.32
Plant Operator III	Hourly	\$27.59
Plant Operator III	Hourly	\$27.59
Plant Operator I	Hourly	\$18.09
Plant Operator I	Hourly	\$18.81
Engineering Technician I	Hourly	\$27.31
Plant Operator I	Hourly	\$18.81
Plant Operator I	Hourly	\$23.01
Plant Operator I	Hourly	\$25.46
Plant Operator I	Hourly	\$18.09